CAWSTON PARISH COUNCIL MEETING – 16 JUNE 2011
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 16 June 2011, the following members were present:

Mr P E Soanes – Chairman
Mr R H B Howard Mr J Gilbert
Mrs T J Durrant Mr T S Simons
Mr A Lee

In Attendance
Mr LR Mills Clerk of the Council
and two members of the public

092/024 APOLOGIES FOR ABSENCE
Apologies for absence were received from Mr J Livingstone (holiday), Mr R Madle (family commitment), Mr J Joyce (District and County Councillor), and PCSO Bridges

092/025 DECLARATIONS OF INTEREST
Mr T Simons declared an interest in Item 13 (Parish Plan)

092/026 MINUTES
The Minutes of the Council meeting held on 19 May 2011 having been circulated to all members, were confirmed and signed by the Chairman.

092/027 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
None

092/028 ANNUAL RETURN
The Statement of Accounts and Annual Governance Statement for 2010 -11 were approved and adopted.

092/029 APPOINTMENTS TO OTHER BODIES
Cawston Village Hall Management Committee
RESOLVED that Mr T Simons be appointed to serve on the Cawston Village Hall Management Committee for the ensuing year.

092/030 POLICE LIAISON OFFICER’S REPORT
In the absence of PCSO Bridges the Clerk tabled the report.

The Council RESOLVED to ban unauthorised barbecues, golf, and unauthorised motorcycles and motor vehicles from the Playing Field.
The Clerk to research signs for Playing Field regarding litter, dog mess, dogs on leads as well as the above matters.

It was also RESOLVED to ask Mr Bird to do weekly litter clearing during the school holidays (Easter to Summer).
092/031 PUBLIC PARTICIPATION
The Chairman adjourned the meeting to allow members of the public to speak.
- Assurance requested that vans delivering to the Village Hall would be 'authorised'
- Discussion regarding dogs on the Playing Field
- Request for minutes of Council meetings to be displayed on the noticeboards

092/032 FOOTBALL CLUB
Clerk reported that he had sent details of the Council's offer to the football club. He is still awaiting a reply.

092/033 COUNTY AND DISTRICT COUNCILLOR’S REPORT
None

092/034 PLANNING
App no 20110582, 26 Norwich Road, erection of garage to front of property. The Council supports this application.

092/035 PAYMENT OF ACCOUNTS
(a) RESOLVED to award a grant of £500 to the Village Hall Committee
(b) RESOLVED that payment of the accounts be approved and the necessary cheques signed by two authorised members.

092/036 PARISH PLAN
Mr Simons introduced the Young Peoples' Surveys and gave an overview of the results. The Rural Community Council used the results of the Parish Plan as an aid when bidding for grant money. As a result, they have been awarded £12,000 to use towards youth activities in Cawston. There has been interest expressed in a Youth Council for Cawston. The Clerk will contact RCC to discuss the possible representation of the Parish Council on discussions regarding the use of the grant.

092/037 COUNCIL VACANCIES
There have been six applications for co-option. The Council AGREED to hold interviews on Wednesday 13th July in the Village Hall. These will consist of 15 minutes per candidate. Each candidate will be asked the same questions.

It was proposed that the questions should be agreed by the Chairman, the Vice-Chairman and the Clerk. These questions to be distributed to Councillors on the evening of the interviews. This was AGREED by Council. The Chairman, the Vice-Chairman, Mr Lee, Mr Gilbert, and Mrs Durrant voted in favour. Mr Simons voted against.

092/038 COMMUNITY NEWS REPORTER
After some discussion it was agreed that the Chairman would contact North Norfolk News to discuss.

092/039 REPORT OF THE CLERK OF THE COUNCIL

i) School busses to Reepham. Council AGREED to support the opposition to proposed removal of free transport to Reepham High School.

ii) Trees on New Street. Council AGREED to support the proposed planting of trees on New Street.
iii) Jubilee/Olympics celebrations 2012. Council AGREED to Playing Field being used for these activities Sunday 3rd June 2012 and Monday 4th June 2012 provided the responsible organisation has proof of Public Liability Insurance, and agrees to leave the site clear and tidy. Council AGREED that Mr T Simons should be appointed Council representative on the Jubilee/Olympics committee.

iv) Goalposts on Playing Field. Having received complaints regarding football near the Junior play area it was AGREED that the goals should be moved again and staked down. Notice explaining Council’s reasons to be displayed.

v) Bench in cemetery. This has now been replaced.

vi) Churchyard. DAC has confirmed there is no need for a Faculty and BDC say they will be happy with five days notice of proposed work. David Gillet is willing to undertake the work.

vii) Norfolk Older People’s Strategic Partnership: Older people’s Day 2011. The OPSP is trying to co-ordinate events in Norfolk.

viii) Norfolk Playing Fields Association: AGM, Monday 18 July, 6pm, Great Dunham Village Hall.

ix) Green Community Challenge, UEA, Saturday 16 July, 1230 to 1600.

x) NALC events:
   - AGM, Sat 1st October.
   - Summer Picnic and Sustainability Event, Wed 27 July, 12 – 3pm, Fitzmaurice Pavilion, Thorpe St Andrew.

CORRESPONDENCE
   - Broadland Business Focus, Summer 2011
   - NALC, Norfolk Link, May 2011

NON AGENDA ITEMS FOR FURTHER CONSIDERATION / FUTURE AGENDA

Fly tipping: confirmed that Broadland District Council is responsible for any rubbish not on private land.

Cemetery/bowls club carpark: unauthorised use for quad bike driving. Clerk to follow up.

ITEMS FOR NEXT AGENDA:
   - Charities
   - Playing Field Gates
   - Parish Plan

DATE OF NEXT MEETING Thursday 21st July 2011