CAWSTON PARISH COUNCIL MEETING – 21 JULY 2011
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 21 July 2011, the following members were present:

Mr P E Soanes – Chairman
Mr R H B Howard  Mr J Livingstone
Mrs T J Durrant  Mr T S Simons
Mr A Lee  Mr R Madle

In Attendance
Mrs T Carman  Mr D Cook
Mr LR Mills (Clerk of the Council)
PCSO Bridges and one member of the public

092/042 APOLOGIES FOR ABSENCE
Apologies for absence were received from Mr J Gilbert (illness), Ms T Wilkinson

092/043 DECLARATIONS OF INTEREST
None

092/044 CO-OPTION OF TWO MEMBERS
a) It was AGREED to co-opt Mrs T Carman and Mr D Cook to fill two of the vacancies on the Council.
b) Mrs Carman and Mr Cook signed their Declarations of Acceptance of Office as a parish councillor and took their seats on the Council.

092/045 MINUTES
The Minutes of the Council meeting held on 16 June 2011 having been circulated to all members, were confirmed and signed by the Chairman.

092/046 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
The Chairman reported that he had spoken to Richard Batson at the local newspaper. He was told that they do not have a local reporter anymore

092/047 POLICE LIAISON OFFICER’S REPORT
PCSO Bridges tabled the report.
He added that there have been reports of peddlars selling door to door. The Police are following this up and would like the public to report any instances to them.
At the recent SNAP meeting it was agreed to continue monitoring anti-social behaviour around the Village Hall over the summer.
There will be another charity football match between the police and the local youth. This has been organised by the youths and is in aid of Help for heroes and Macmillan Nurses. It will take place on August 7th.

092/048 PUBLIC PARTICIPATION
The Chairman adjourned the meeting to allow members of the public to speak.
• The issue of the incinerator at Kings Lynn was raised.
• Rumours in the village regarding possible relocation of The Wineries to Snetterton

092/049 COUNTY AND DISTRICT COUNCILLOR’S REPORT
None
092/050 PLANNING
Kings Lynn Incinerator: Council unanimously OBJECTS to this proposal. Also concerned by the implication that if the Council did not respond this would be taken to mean their support for the proposal.
App no 20110942, Elm Tree Farm, Old Friendship Lane, change of use to grazing of horses. The Council SUPPORTS this application.
Cawston School, replacement of mobile bases with new ones. The Council SUPPORTS this application.
Cawston School, new building. Although the Council supports this proposal it believes it should be constructed nearer to the mobiles and not on the playing field.

Clerk to convey these views to the appropriate authorities.

092/051 PAYMENT OF ACCOUNTS
(a) Clerk tabled budget report for first quarter of 2011/12, along with a bank reconciliation as at 30 June 2011

(b) RESOLVED that payment of the accounts be approved and the necessary cheques signed by two authorised members.

092/052 PARISH PLAN
Mr Simons introduced the subject of ‘Communications and Democracy’. He pointed out that two thirds of respondents said they got information regarding activities in the parish from the Parish Magazine and the noticeboards. Just over half of respondents said they would like to know more about the Parish Council. There followed a discussion around ‘how can we as the Parish Council communicate with parishioners?’ AGREED to as for a volunteer to co-ordinate communications throughout the village (functions, clubs etc, to look at the potential uses of email. Clerk to advertise this in the Parish magazine.

092/053 CHARITIES
Mr Livingstone felt that the Parish Council should let people know that these charities do have funds available. Clerk was instructed to report back to September meeting with details of the charities.

092/054 REPORT OF THE CLERK OF THE COUNCIL
i) Goalposts on Playing Field. Council AGREED that the posts should be concreted into the ground to make them more safe
ii) Litter on Playing Field. Mr Bird has agreed to clear litter as requested at last meeting. Bins will be emptied by BDC for 2011/12.
iii) Bowls Club/Cemetery car park. Problems have been discussed with police and notices have been posted
iv) Churchyard trees. David Gillett will be undertaking this work in the near future
v) Cemetery. A rope swing has been installed on a tree. Council believes it should be removed.
vi) Football Club. No communication received from them.
vii) Clifford Pye Charity. A letter had been received from Zachary Burbridge thanking the Council for their donation and outlining what other activities he was undertaking.
viii) Traffic Speed. An email had been received from D Hilldrup regarding traffic speed through the village. After reading this the Council asked the
clerk to reply stating that the Council supports any initiatives to control the traffic.

ix) **RoSPA Safety Report.** The clerk had received this and was pleased to say that despite a few minor items the equipment is in a good safe condition. The clerk will ask T Lubbock to attend to the repairs that are needed.

x) **Recycling.** No advice notes have been received from the CanMan for collections of cans in 2010/11. Clerk to continue chasing these. NCC are aware of the situation.

xi) **Training.** NALC led session will take place on 18th August at 7pm. AGREED that Council meeting should take place at 630pm

xii) **Future of Standards.** Survey completed

xiii) **Community Engagement.** 23rd August. Clerk to attend. Mr Livingstone possibly.

xiv) **Jubilee/Olympic Celebrations 2011.** Letter from T Carman requesting help with insurance costs considered. After making a statement Mrs Carman left the meeting. AGREED in principle to pay for insurance but this is dependent on costs. Clerk to liaise with Mrs Carman to find out how much it will cost.

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**092/055 NON AGENDA ITEMS FOR FURTHER CONSIDERATION / FUTURE AGENDA**

**ITEMS FOR SEPTEMBER AGENDA:**

- Charities
- Playing Field Gates
- Parish Plan (Village Hall)
- Use of Recycling funds
- Marriotts Way

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**092/056 DATE OF NEXT MEETING** Thursday 18th August 2011 at 6.30pm

**092/057 AGREED** to exclude the press and public under the Public Bodies (Admission of Strangers) Act1960 during the discussion of the following confidential item.

**092/058 CEMETERY SHED**

Following the examination of the three tenders received it was AGREED to ask N. D. Willan to undertake the repair of the shed subject to him providing the Clerk with an acceptable method statement. Clerk also to ask him to repair the guttering on the shed.

There being no further business the Chairman thanked everyone for attending and declared the meeting closed.