CAWSTON PARISH COUNCIL MEETING – 15 SEPTEMBER 2011
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 15 September 2011, the following members were present:

Mr P E Soanes – Chairman
Mrs T Wilkinson Mr J Livingstone
Mr T S Simons Mr J Gilbert
Mr A Lee Mrs T Carman

In Attendance
Mr J Joyce (District and County Councillor)
Mr LR Mills (Clerk of the Council)
and three members of the public

092/067 APOLOGIES FOR ABSENCE
Mr R H B Howard; PCSO S Bridges

092/068 DECLARATIONS OF INTEREST
Mrs T Carman (Jubilee/Olympics celebrations)

092/069 MINUTES
The Minutes of the Council meetings held on 21 July 2011 and 18 August 2011 having been circulated to all members, were confirmed and signed by the Chairman.

092/070 INFORMATION ARISING
Mr Livingstone asked if there had been any response to the advert for a Community Communications Officer. The Clerk replied that there had been none.

Mr R Madle joined the meeting and took his seat at this point.

092/071 PUBLIC PARTICIPATION
The Chairman adjourned the meeting to allow members of the public to speak.
Two members of the public asked that the Council support the proposed Olympic/Jubilee celebrations next year.

Mr D Cook joined the meeting and took his seat at this point.

092/072 POLICE LIAISON OFFICER’S REPORT
The Clerk tabled the report on behalf of PCSO Bridges.
Mr Lee asked what the ‘clear up rate’ for reported incidents was.

092/073 COUNTY AND DISTRICT COUNCILLOR’S REPORT
Mr Joyce reported that the school bus to Reepham will be kept running until at least half term. Negotiations are taking place to try and ensure its future.

Mrs T J Durrant joined the meeting and took her seat at this point

Mr Joyce also reported that there will a new national non-emergency telephone number for the public to call the Police : it will be 101

092/074 NRCC CAWSTON YOUTH PROJECT
It was AGREED to adjourn the meeting to allow MR RIK MARTIN of NORFOLK RURAL COMMUNITY COUNCIL to address the meeting.

Mr Martin said that an initial meeting for interested parties will be held on 28th September in Cawston Village Hall. £2000 is available to help young people develop their own projects. Training will be provided to help understand the issues. It will be a partnership project
NRCC CAWSTON YOUTH PROJECT (cont)

aimed at 12 to 19 year olds and is NOT a youth club. Over a period of one year there will be a series of projects (one per month, one of which must be ‘inter-generational’). The total money available is £12,000. There should be at least twelve people in the steering group and the aim is to reach at least half of all young people in Cawston.

Mr Martin asked that the Parish Council commit to encouraging the young people and to work with them (youth council?) He is also looking to identify other prospective partners and would welcome any help in this direction. He will be happy to report on progress of the project to the Council in a year’s time.

After answering questions Mr Martin also gave a short report on the progress of the Broadband initiative utilising a transmitter in Marsham.

PLANNING

App no 20111059, St Edmunds, Easton Way, Eastgate; detached garage; the Council decided not to comment on this proposal.

PAYMENT OF ACCOUNTS

RESOLVED that payment of the accounts be approved and the necessary cheques signed by two authorised members.

PARISH PLAN

Deferred to next meeting.

CHARITIES/RECYCLING FUNDS

It was AGREED that charity incomes and their disposal should be discussed annually at the March meeting of the Council. Discussion of recycling funds deferred to next meeting.

PLAYING FIELD

a) Gates: deferred to next meeting to allow Mr Howard to speak
b) Jubilee/Olympics weekend:

Mrs Carman, Mr Madle and Mr Livingstone declared an interest.

Mrs Carman detailed the proposed activities and explained why the organising committee are asking for a grant. She agreed that should there be any ‘profits’ at the end this would be spent to benefit the village.

The Council asked that the organisers supply the Council with a letter from their insurers confirming their cover of the project.

Mrs Carman, Mr Madle and Mr Livingstone then left the room whilst the council discussed the matter.

It was AGREED to provide the Olympic/Jubilee Organising Committee with £500 immediately after receipt of a letter confirming that any excess monies will be used for the benefit of the village.

It was also AGREED to provide a further £500 in March 2012. Council also AGREED to provide a letter of support for the committee to help their applications for further grants from outside bodies.

CHURCHYARD WALL

There is a lot of ivy growing on the churchyard wall which may be damaging it. Clerk to contact Tree Warden and D Gillett for advice.

MARRIOTTS WAY

Deferred to next meeting.

CLERK’S REPORT

• The Annual Return was accepted by the auditors with no reservations or comments. The Return has also been displayed for the statutory time on the noticeboard along with the notification of the public’s right to view the accounts. Noted.
CLERK’S REPORT

- I have met with D Willan regarding the work to the cemetery shed and he has provided me with a satisfactory explanation of work to be carried out. I have also contacted D Gillett regarding the tree overhanging the shed. Noted.
- The Annual Returns for the Clifford Pye Charity and the Rodwell charity have been submitted to the Charity Commissioners. Noted.
- Damage to bridge: NCC assure that the repairs will take place within the next six weeks. Noted
- Playing Field Loke: this has become overgrown and I have contacted the contractor. Our contract with them states that the Loke will be cut twice during the season. I am looking into possible improvements/changes to this. Noted
- I have been asked to update councillors on the following matters:
  1. Playing Field car parking. I discussed this with both BDC and the Valuation office. I understand that the Council would be liable to rates if car parking was provided on the playing field. Neither office was prepared to state how much the charge would be but I understand that other councils have to pay anything up to £100 per space per annum
  2. I have had further contact with NCC re the siting of grit bins and will be meeting with them soon to discuss the matter
  3. Having had no contact from the football club for some months I received an email a week ago from the secretary of the club who was unaware of the discussions. I shall be contacting her soon.
- A new Exclusive Rights of Burial Certificate book is required (five certificates remain in the present book) This will not be a cheap item but I am confident we have allocated enough funds in the Cemetery budget to cover it. Noted
- A review of Polling Districts and Polling Places is being undertaken by BDC. I should receive recommendations this week and BDC would like your views by 10th October. Would members want me to distribute the recommendations so they can comment? AGREED
- BDC will be discontinuing the Mobile Information Centre from 30th September.
- BDC will be discontinuing the Amenity Skip service from 1st October
- NALC AGM to be held 1st October in Dereham.
- Grow Your Community (BDC) : Celebrating Age Fair to be held in Aylsham Town Hall on Monday 3 October 10.00am – 3.00pm.
- Annual Towns and Parishes Meeting will be held on Tuesday 11 October, 7.30 start.
- BDC is holding a seminar on Heritage Crime. Reepham, Thurs 20 October at 2pm.
- NRCC is holding training on obtaining grants from the Big Lottery Fund.
- A request for a donation has been received from Vitalise (charity providing holidays for the disabled). AGREED not to donate
- A request for a donation has been received from Norfolk Accident Rescue Service. AGREED to donate £25

ITEMS FOR INFORMATION/FUTURE AGENDA

Mr Madle reported on the condition of the Marriotts Way gate on Chapel Street. Mr Madle to supply Clerk with further details. Clerk to raise matter with NCC Highways.

Future agenda:
Parish Plan (Village Hall); Recycling Funds; Playing Field Gates; Fencing and insurance around Playing Field; LDS/JCS; Homes for Local People; NCC Highways proposals

DATE OF NEXT MEETING Thursday 20 October 2011 at 7.00pm