CAWSTON PARISH COUNCIL MEETING – 20 OCTOBER 2011
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 20 October 2011, the following members were present:

Mr P E Soanes – Chairman
Mr R H B Howard  Mr J Livingstone
Mr T S Simons  Mr J Gilbert
Mr A Lee  Mrs T Carman
Mr R Madle  Mr D Cook
Mrs T J Durrant

In Attendance
Mr LR Mills (Clerk of the Council)

092/085  APOLOGIES FOR ABSENCE
Mrs T Wilkinson : PCSO S Bridges : Mr J Joyce (District and County Councillor)

092/086  DECLARATIONS OF INTEREST
Mrs T Carman, Mr R Madle (Jubilee/Olympics celebrations)
Mr D Cook, Mrs T Carman (Village Hall)

092/087  MINUTES
The Minutes of the Council meeting held on 15 September 2011 having been circulated to all members, were confirmed and signed by the Chairman.

092/088  INFORMATION ARISING
None.

092/089  PUBLIC PARTICIPATION
None

092/090  POLICE LIAISON OFFICER’S REPORT
The Clerk tabled the report on behalf of PCSO Bridges.

092/091  PLANNING
App no 20111407, Marshams Garage, Norwich Road; replacement for extant planning permission; the Council decided not to comment on this proposal
App no 20110941, Perrys Lane Farm ; Change of use of land and stable to dwelling etc: the Council objects to this proposal as it lies outside the development line; the council is also concerned at its lack of architectural merit and objects to the materials to be used.
The clerk will forward these opinions to Broadland District Council

092/092  PAYMENT OF ACCOUNTS
a) RESOLVED that payment of the accounts be approved and the necessary cheques signed by two authorised members.
b) The clerk reported that the second instalment of the annual precept had been received from Broadland District Council
c) The clerk tabled a quarterly statement of accounts and a bank reconciliation. These were accepted by the Council
d) Barclays Bank account no 73970124 (the Playing Field account) has not been used for over three years. It was AGREED to transfer the outstanding balance (£27.59) to the Councils Community Account. It was also AGREED to write to Barclays Bank instructing them to close the Playing Field Account.
092/093 PARISH PLAN
Village Hall: Mr Livingstone spoke in support of his paper. Mr Simons raised the idea of developing indoor sporting facilities. Concern was raised at the perceived lack of interest of the public in the management of the hall.

092/094 PLAYING FIELD
a) Gates: AGREED to use design A. Mr Howard to provide next meeting with final costing and design based on this design with centre of gates at 7ft dropping to 5ft 6ins. Clerk to confirm whether Section 106 monies can be used, and whether planning permission is required.

b) Jubilee/Olympics weekend:
Mrs Carman reported that there had been a successful quiz night.
Future events: 9th Nov Gift and Beauty Night; 16th Nov Clairvoyant Night; 26th Nov Early Christmas Dance; 3rd Dec Christmas Fair

c) Fencing:
Clerk to write to owner of land next to playing field (Mr Oakes) regarding possible hazards on his land and how we can make it all safe and secure. Clerk to also check whether Section 106 money would be available for fencing/hedges.

092/095 LDF: Site Allocations Development Plan Document
After some discussion it was AGREED to defer this to the next meeting

092/096 AFFORDABLE HOUSING
Clerk to invite Veronica Savage to come to the next meeting

092/097 HIGHWAYS
Mr Simons spoke in support of his paper. He placed emphasis on the need to improve/widen the pavement opposite Goosepie Lane. Mr Simons agreed to find out more regarding possible costs etc and would report back to the next meeting.

At this point Mr James Joyce joined the meeting

092/098 COUNTY AND DISTRICT COUNCILLOR’S REPORT
Mr Joyce reported that the school bus to Reepham will now be kept running until at least the end of this term. Negotiations are taking place to try and ensure its future.
101 non-emergency Police number is now operational. Norfolk has the lowest crime rate in England.
NDR is still awaiting funding.

092/099 STREETLIGHTING
In response to their letter regarding lighting at Marshall Howard Close/William Bush Close the clerk will do the following:
Confirm with NCC who will be paying for the lights.
Ask BDC whether there was Section 106 money available from this development.
When facts are clearer write to the residents asking what they would like done.

092/100 COMMUNITY INFRASTRUCTURE LEVY
After discussing the matter the Council decided not to make any response at this point.

092/101 CLERK’S REPORT
a) Following NCC’s refusal to allow three grit bins Clerk to contact them and dispute their reasons. Cllr James Joyce too be copied into the correspondence
c) Clerk to contact Market Surgery, Aylsham to express concern at the number of cancellations of the surgeries at the Community Centre.
d) The post supporting the litter bin on Jubilee Close is rotten. Mr Lubbock to replace it. Noted
092/101  **CLERK’S REPORT (continued)**  
e) NALC free seminar on Community Justice Panels. The meeting will take place on Monday 7\(^{th}\) November. Noted  
f) The first meeting of the Cawston Youth Project will take place in the Village Hall on 26 October. Noted. AGREED to appoint Mrs Carman as representative in place of Mr Simons when he leaves the Council.  
g) Norfolk Police Authority is asking people to take part in the Police and Crime Survey Noted.  
i) Citizens Advice Bureaux have asked for a donation. AGREED to donate £25 Sec 137  
j) BDC _ Grow Your Community Workshop. Aylsham, 23 November. This is a follow on from the Celebrating Age Fair held recently. Noted  
k) NALC wish to co-opt a member to their Executive Committee representation to Broadland. Noted  

092/102  **CORRESPONDENCE**  
- NALC Norfolk Link, Oct 2011  
- NRCC, Signpost, Oct 2011  
- Reepham High School, Academy proposals  
- The Queens Diamond Jubilee Beacons

092/103  **ITEMS FOR INFORMATION/FUTURE AGENDA**  
Maintenance of American War Memorial; Recycling Funds; Hedge at Marshal Howard Close; Report of Village Hall reps; Report of Olympic/Jubilee reps; LDF Site Allocations; Affordable Housing; Highways; Playing Field Gates

092/104  **DATE OF NEXT MEETING**  Thursday 17 November 2011 at 7.00pm