CAWSTON PARISH COUNCIL MEETING – 17 NOVEMBER 2011
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 17 November 2011, the following members were present:

Mr P E Soanes – Chairman

Mr R H B Howard	Mr J Livingstone
Mr T S Simons	Mr J Gilbert
Mr A Lee	Mrs T Carman
Mr D Cook	Mrs T Wilkinson

Mrs T J Durrant

In Attendance

Mr LR Mills (Clerk of the Council) : Ms Veronica Savage (BDC) and one member of the public

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092/105 APOLOGIES FOR ABSENCE

PCSO S Bridges : Mr J Joyce (District and County Councillor)

092/106 DECLARATIONS OF INTEREST

Mrs T Carman (Jubilee/Olympics celebrations)
Mr D Cook, Mrs T Carman (Village Hall)

092/107 MINUTES

The Minutes of the Council meeting held on 20 October 2011 having been circulated to all members, were confirmed and signed by the Chairman.

092/108 INFORMATION ARISING

None.

092/109 PUBLIC PARTICIPATION

The meeting was adjourned to allow questions from the public.
A question was asked: does the Council have any information regarding the proposed care home at Fred Tuddenham drive?
Clerk to contact BDC and report back to Council and parishioner.

092/110 AFFORDABLE HOUSING

The meeting was further adjourned to allow Ms Veronica Savage of Broadland District Council to speak. (The clerk apologised for stating that Ms Savage worked for Norfolk County Council.)
Ms Savage detailed the proposals as outlined in the attached paper. She then answered questions from Councillors.

092/111 AFFORDABLE HOUSING

It was AGREED to support the proposals and to liaise with BDC on this matter.

092/112 POLICE LIAISON OFFICER'S REPORT

The Clerk tabled the report on behalf of PCSO Bridges.He also updated the Council regarding the lighting of fires on the playing field

092/113 COUNTY AND DISTRICT COUNCILLOR'S REPORT

None

092/114 PLANNING

App no 20111566, 2 Heydon Lane, Southgate; two storey rear extension; the Council has no objection to this proposal
App no 20111620, 22 Aylsham Road; erection of cart shed: the Council objects to this proposal as it is beyond the existing building line and may affect the architectural integrity of the neighbouring buildings

092/114 PLANNING (continued)

App no 20111580, The Old Exchange, Back Lane; change of use to dwelling; Council supports this proposal but is concerned at the parking provision and traffic congestion
The clerk will forward these opinions to Broadland District Council

092/115 FINANCE

a) RESOLVED that payment of the accounts be approved and the necessary cheques signed by two authorised members.

b) AGREED that the Clerk's salary should rise one scale point (from 19 to 20) backdated to April 2011

c) RECYCLING FUNDS.

AGREED that a proportion of funds raised by recycling will be set aside for a specific project each year. This will be further discussed at the February 2012 meeting of the Council

092/116 PARISH PLAN

This to be considered under item no 092/ LDF (below)

092/117 PLAYING FIELD

a) Gates: Mr Howard had not contacted the gates supplier.
Clerk to contact suppliers and clarify prices

b) Jubilee/Olympics weekend:
Mrs Carman reported that events to raise money had proved so successful that, to date, they have raised more than had been planned
Clerk to liaise with Mrs Carman regarding insurance

c) Fencing:
Clerk reported that fencing costs could probably come from Section 106 monies.
Chairman to discuss safety issues with the landowners.
Clerk to explore fencing possibilities

At this point Mr Lee left the meeting.

092/118 LDF : Site Allocations Development Plan Document

Mr Livingstone summarised the findings from the Parish Plan.
BDC consultation sheet re Shortlisted Site was completed (copy attached)

092/119 HIGHWAYS

Mr Simons reported back on his discussions with Norfolk County Council. He has some costs which were distributed to members. He understands that should NCC agree to a joint project they would proved 50% of the funding.
Mr Livingstone was asked to continue the discussions with NCC

At this point Mr Howard left the meeting

092/120 WAR MEMORIAL

The Council understands that Mrs Dewing wishes to retire from looking after the war memorial area.
Parish magazine to ask for a new volunteer

092/121 VILLAGE HALL

AGREED that Mr Livingstone will replace Mr Simons as the Council's representative on the Village Hall Management Committee

092/122 CLERK'S REPORT

a) Mr Simons will be retiring from the Council tomorrow. I have informed BDC and they will be sending me the relevant notices in due course. Mr Simons is presently the Councils rep on two bodies : Olympic/Jubilee Celebrations 2012 and Village Hall Management Committee.

092/122 CLERK'S REPORT (continued)

b) As requested I contacted NCC Highways asking them to reconsider their decision to refuse permission for the three grit bins. They have looked at the matter again and confirmed that their original decision still stands. C*lerk to write to local MP*

c) I have written to the Market Surgery regarding the cancellation of surgeries in Cawston. I am still awaiting a reply.

d) A Tree Preservation Order has been served on the Wineries Land. Would the Council like to send a letter of support for this move? C*lerk to write in support*

e) Cawston runner up in the EDP Pride of Norfolk Award for a village with population under 2500. *Mrs Carman congratulated on her efforts, Certificate to be displayed in Council's noticeboard*

f) Best in Broadland Awards. Noted

g) NCC Highway Rangers visit

h) Request for a donation from Norfolk Lowland Search and Rescue. *AGREED not to make a donation at this time*

CORRESPONDENCE

- NCC, Better Broadband, updated information sheet
- There will be a meeting of NRCC and Norfolk Rural Forum, 'Saving Fuel Costs in Rural Norfolk', Wednesday 23 November at 10.00 am at Norfolk RCC offices in Dereham
- BDC, Grow Your Community Project Newsletter
- Clerk and Councils Direct, Nov 2011
- The Playing Field, Autumn 2011

092/123 RESIGNATION

Mr Simons resigned from the Council with effect from 18th November. The chairman thanked him for all his efforts and hard work in the past and wished him well on his travels in the coming months. AGREED unanimously.

092/124 ITEMS FOR INFORMATION/FUTURE AGENDA

Olympic/Jubilee rep ; Best in Broadland ; Wherry land car park ; Noticeboard in cemetery

092/125 DATE OF NEXT MEETING Thursday 15 December 2011 at 7.00pm