At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 15 December 2011, the following members were present:

Mr P E Soanes – Chairman
Mr J Livingstone Mr J Gilbert
Mr A Lee Mrs T Carman
Mr D Cook Mrs T Wilkinson
Mrs T J Durrant

In Attendance
Mr J Joyce (District and County Councillor)
Mr LR Mills (Clerk of the Council)

092/126 APOLOGIES FOR ABSENCE
Mr R H B Howard; Mr R Madle; PCSO S Bridges

092/127 DECLARATIONS OF INTEREST
Mrs T Carman (Jubilee/Olympics celebrations)
Mr D Cook, Mrs T Carman (Village Hall)

092/128 MINUTES
The Minutes of the Council meeting held on 17 November 2011 having been circulated to all members, were confirmed and signed by the Chairman.

092/129 INFORMATION ARISING
(i) Mr Lee congratulated Mrs Carman on her work and success in the EDP Pride of Norfolk Awards (minute 092/101[c])
(ii) Mr Livingstone reported on Highways matters (minute 092/097). He showed the Council some photographs on his computer of the area under consideration. Mr Livingstone was delegated to contact Norfolk County Council to confirm the exact location of the pavement. Mr Livingstone to also copy clerk in on all correspondence.
(iii) The Chairman read out a letter he had received from Mr Simons regarding minute 092/097. Council agreed that Mr Simons had acted properly and within his remit.

092/130 PUBLIC PARTICIPATION
None

092/131 POLICE LIAISON OFFICER’S REPORT
The Clerk tabled the report on behalf of PCSO Bridges. He also updated the Council regarding the lighting of fires on the playing field

092/132 COUNTY AND DISTRICT COUNCILLOR’S REPORT
Cllr James reported that whilst the NDR had been agreed more money was still needed to fund it.
School bus: as of January the free journey will be withdrawn and some children will probably have to walk. Cllr James is still fighting the decision.
It was AGREED that the Clerk should write to Norfolk County Council expressing the Parish Council’s concern.
092/133 **PLANNING**
App no 20111676, 14 High Street, replacement windows. The Council has no comment to make regarding this proposal.

092/134 **FINANCE**

a) RESOLVED that payment of the accounts be approved and the necessary cheques signed by two authorised members.

b) BUDGET : the draft figures were considered and debated. It was AGREED that the Precept should rise by approximately 7.5%, with any extra funding coming from reserves. Clerk to present revised figures to next meeting. Final Precept decision to be made at next meeting.

092/135 **JUBILEE/OLYMPICS WEEKEND**
Mrs Carman reported on the latest developments. After the withdrawal of the PCC insurance cover Mrs Carman had obtained quotes from Ansvar Insurance, which includes Public Liability cover to £5,000,000. She would provide written confirmation as soon as possible. They had also raised a further £400 through their Christmas Fair.

092/136 **CLERK’S REPORT**

(i) The Notices of a Casual Vacancy have been displayed on the Council’s noticeboards. Last date to nominate is 5th January 2012. *If no election is called Clerk to write to Parish Magazine.*

(ii) As requested I have written to Keith Simpson MP regarding the grit bins. *Noted*

(iii) Localism bill. *Noted*

(iv) Following last months meeting (092/089) I contacted Broadland District Council and reported back to the parishioner. I then received a letter from the parishioner. (Copies of letters distributed and from part of these minutes). *Noted.*

(v) **CORRESPONDENCE**

- NCC, Broadband, WISP leaflets and poster
- BDC, Broadland Business Focus Winter 2011
- The Playing Field, Autumn 2011

092/137 **ITEMS FOR INFORMATION/FUTURE AGENDA**

Budget; Highways; Jubilee/Olympics

092/138 **DATE OF NEXT MEETING** Thursday 19 January 2012 at 7.00pm