At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 19 April 2012, the following members were present:

Mr P E Soanes – Chairman
Mr R H B Howard Mrs T J Durrant
Mr A Lee Mrs T Wilkinson
Mr D Cook Mr R Madle
Mr J Livingstone Mr J Gilbert

In Attendance
Mr LR Mills (Clerk of the Council) and one member of the public

092/196 APOLOGIES FOR ABSENCE
Mrs T Carman; PCSO S Bridges; Mr J Joyce (District and County Councillor)

092/197 DECLARATIONS OF INTEREST
Mr R Madle (Jubilee/Olympics celebrations)

092/198 MINUTES
The Minutes of the Council meeting held on 15 March 2012 having been circulated to all members, were confirmed and signed by the Chairman.

092/199 INFORMATION ARISING
(i) Casual vacancy
It was AGREED to co opt Mr Brian Schuil on to the Council
(ii) Pavement Widening Scheme
The Clerk reported that the Parish Council’s proposal had been accepted by Norfolk County Council. He would continue to liaise with NCC and update the Parish Council.
(iii) Cemetery Matters
The old noticeboard has been removed by Mr Lubbock. A chain and padlock have been bought for the bins.

092/200 PUBLIC PARTICIPATION
A question was raised regarding the proposed move of the light standard as part of the pavement widening scheme. The parishioner felt that a new light in a different position was needed. It was agreed that this matter should be placed on the next agenda

092/201 COUNTY AND DISTRICT COUNCILLOR’S REPORT
None

092/202 PLANNING
None

092/203 FINANCE
a) RESOLVED that payment of the accounts be approved and the necessary cheques signed by two authorised members.
092/204 JUBILEE/OLYMPICS WEEKEND
Mr Madle presented a short financial report. Over £7300 has been raised. This is £1100 more than had been expected. Mr Madle said that people were really entering into the spirit of it, being very generous with both time and money.

092/205 DEFIBRILLATOR
Mr Madle explained the perceived need for a defibrillator, the costs, and training requirements.
Whilst the British Heart Foundation would probably provide £500 there would be a need for a further £400.
The Chairman, Mr Soanes, and the Vice Chairman, Mr Howard, offered to pay this excess.
The Parish Council expressed its thanks to them for their generosity.

It was AGREED that the Parish Council supports the defibrillator scheme and is willing to take responsibility for it.
It was also AGREED that Mr Madle is delegated to liaise with BHF and to organise training etc. Mr Madle to keep the Clerk and Parish Council updated.

Mr Madle requested that anybody with suggestions, offers of help, or enquiries should contact him by email.

092/206 PLAYING FIELD NOTICEBOARDS
Mr Livingstone volunteered to draft suggestions for wording and would report back to the next meeting.

092/207 LITTER BIN ON AYLSHAM ROAD
Mr Cook relayed a request from a parishioner that the litter bin presently sited on Aylsham Road opposite Cooks Hill, should be moved further into the village near the Post Office.
The Clerk will find out about costs and permissions.

092/208 CLERK’S REPORT

1. Daffodils at front of Village Hall: complaints that the flowers had been mown down by our contractor. I have spoken with Mrs Chisman (Brownie leader) and with our contractor. He will be writing to the Brownies apologising and sending them a voucher to buy some more. Noted

2. American War Memorial: Mr Simon Isbell has volunteered to look after the memorial. Clerk to write to Mrs Dearing and Mr Isbell expressing Council’s thanks

3. Council telephone: following my problems with the internet I have changed my work phone to my landline. The number to contact me is now 01263 732430. This will mean that more calls will be charged, but I will try to ensure the costs are distributed fairly. Noted

4. Annual return: I have received the forms and Ms Calvert has confirmed her willingness to act as Internal Auditor Noted

5. Grit bins: I have arranged a visit with James Winter, Highways Dept, Norfolk County Council to discuss possible locations. All Councillors are welcome to attend. Meet at 9am, on 2 May, outside Village Hall. Noted

6. Pension contributions: Employer contributions rose by 0.5% at start of financial year Noted

7. Clerk salary: Council is asked to approve a rise in the Clerk’s salary by one point on the agreed scale. AGREED
8. Recycling: Norfolk County Council have confirmed that the rates have increased to £49.07 per tonne for 2012 to 2013. **Noted**

9. Tree Preservation Order: BDC issued notice to Orchard End, Chapel Street, one weeping willow. **Noted**

10. NCC, Notice of temporary road closure as previously reported (092/150 [4]). This will commence on 23 April for one week. Further road resurfacing will take place on the following week, when traffic will be diverted. **Noted**

11. Mr Lubbock reported that there had been smashed glass bottles at one end of the Toddlers’ Play Area. He had cleared this up. Clerk will report to the Police Liaison Officer. **Noted**

12. Concern has been expressed that the goalposts have again been moved and are now near the Toddlers’ Play Area. **AGREED to remove goalposts until safe anchoring can be installed. Mr Howard will organise.**

**CORRESPONDENCE**

- Norfolk RCC, Signpost newsletter, March 2012
- Broadland District Council, Broadland Business Focus magazine, Spring 2012
- Anglian Water, Letter and leaflet explaining about the hosepipe ban
- Broadland District Council, Broadsheet March 2012*
- Broadland District Council, Broadland Awards 2012*
- Anglian Water, Drought Update*
- Norfolk RCC, Village SOS Roadshow, 31st May at the Holiday Inn, Norwich (North), from 10.00 am to 3:30pm.*
- BDC, Community Resilience Workshop on Monday May 14th, 9.45 am to 2 pm, at Broadland offices in Thorpe St Andrew.*
- BDC, Best in Broadland competition, closing date 30 June*
- NALC, Better Broadband Update*
- NALC, 'Feeding the Future: Developing a resilient food system for Norwich and Norfolk’ conference, Dragon Hall in Norwich on the 9th May.*

**ITEMS FOR INFORMATION/FUTURE AGENDA**

Information: condition of road around drain on High St, near Village Hall; hedge overgrowing pavement High Street. Clerk will follow up.

Agenda: Street light High Street

Ongoing: Defibrillator; Playing Field noticeboards; Goal posts; Litter bin Aylsham Road

**DATE OF NEXT MEETING**

Annual Meeting Thursday 17 May 2012

There being no further business the Chairman declared the meeting closed.