At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 21 June 2012, the following members were present:

Mr P E Soanes – Chairman
Mr R H B Howard Mr J Livingstone
Mrs T J Durrant Mrs T Wilkinson
Mr A Lee Mr J Gilbert
Mrs T Carman Mr D Cook

In Attendance
Mr B Schuil
Mr LR Mills (Clerk of the Council)

093/016 APOLOGIES FOR ABSENCE
PCSO Bridges

093/017 DECLARATIONS OF INTEREST
None

093/018 MINUTES
The Minutes of the Annual Council meeting held on 17 May 2012 having been circulated to all members, were confirmed with one alteration:
Minute 093/012 insert “App no 20120666, New Bungalow, Back Lane, Eastgate, Extension to front. The Council has no objection”

Mr R Madle joined the meeting at this point

093/019 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
(i) Churchyard Wall. David Gillett can remove the ivy from the walls. AGREED
(ii) High Street pavement: The Chairman and the Clerk met with Mr Winter, Norfolk County Council Highways. The layout of the scheme was agreed. It was felt that the cost of moving/replacing the lamp standard would be prohibitive. The Clerk further discussed the possible siting of grit bins in the village. Mr Winter explained he could not approve one for the Market Place as this was already covered by the gritting lorries. Stocks Loke was not considered steep enough to warrant a bin.
(iii) Litter Bin, Aylsham Road: Broadland District Council would consider the problem only if the shopkeeper supplies his own bin AND then only if the problem persists
(iv) Mr Madle reported that the forms had been signed by a doctor in Aylsham. He was still trying to get a signature form the Ambulance Service. He is hopeful that training will be provided by the British Red Cross (he will contact the Jubilee/Olympics Committee regarding paying for this)

Mr Madle left the meeting
093/020 CO-OPTION OF MEMBER
Following the agreement at the meeting of the Council in April 2012 (minute 092/199 [i] )
Mr B Schuil signed his Declaration of Acceptance of Office as a parish councillor
and took his seat on the Council.

093/021 ANNUAL RETURN
The Statement of Accounts and Annual Governance Statement for 2011 -12 were
approved and adopted.

093/022 APPOINTMENTS TO OTHER BODIES
Cawston Village Hall Management Committee
RESOLVED that Mr J Livingstone be appointed to serve on the Cawston Village
Hall Management Committee for the ensuing year.

093/023 PUBLIC PARTICIPATION
None

093/024 POLICE LIAISON OFFICER’S REPORT
In the absence of PCSO Bridges the Clerk tabled the report.

093/025 PLANNING
App no 20120763 Old Exchange, Back Lane. Change of use. The Council has no
objection to this proposal
App no 20120795 Valley Farm, Booton Road. Erection of straw barn. The Council
has no objection to this proposal

093/026 PAYMENT OF ACCOUNTS
(i) RESOLVED that payment of the accounts totalling £4564.83 be approved and
the necessary cheques signed by two authorised members.

(ii) In line with a recommendation of the Internal Auditor it was AGREED that one
councillor be nominated at each meeting to check all payments against the original
invoices. Clerk to meet with nominated Councillor before the next meeting. Mr
Livingstone was nominated to carry this out before July meeting

093/027 PLAYING FIELD
(i) Noticeboards: Text for main signs was agreed. Clerk to find out costs.
(ii) Gates; Mr Howard reported that the gates are nearing completion and that they
are looking “superb”.
Access for disabled is not as good as it should be. Clerk to clarify funding for
pathways.
(iii) Goalposts: Mr Howard reported that the postholders have been completed. Will
liaise about positioning.

093/028 CEMETERY
Agreed to hold site meeting on Friday 22nd June at 9.30am

093/029 STREET LIGHTING
It was AGREED to ask the contractor to perform all listed works except for lantern
replacements. Clerk to contact them about using more environmentally friendly
lights.

093/030 CODE OF CONDUCT
It was AGREED to adopt the new Code of Conduct as published by Broadland
District Council
CLERK’S REPORT

(i) NEW HOMES BONUS: I have received notification that Cawston PC will receive £9,298 as part of a central government scheme which ‘rewards’ local councils who have had affordable housing built in their area. BDC are handling this money, and before releasing it they would like details of our spending intentions. The only proviso is that it must provide “added value” to the local community. Perhaps members could bring suggestions to the next meeting? agreed

(ii) Appointment of external auditors. Audit Commission are proposing to reappoint Mazars Ltd for five years from 2012/13. noted

(iii) Site Allocations Development Plan: page 2 of Parish Pages contains info regarding ‘objectors’ sites. These are areas proposed by people who have commented on the document. Clerk to circulate further details

(iv) BDC have confirmed the TPO on trees at Orchard End, Chapel Street noted

(v) NALC/SLCC Joint Summer Conference, July 3rd noted

(vi) PCC/PC Church site meeting: PCC have suggested Thursday 12 or 19 July at 10 or 11 o’clock clerk to contact PCC and suggest 19 July at 6pm

(vii) Hedge between allotments and Marshall Howard Close needs attention. Clerk to discuss with contractor

ITEMS FOR INFORMATION / NEXT AGENDA

Information:
Mrs Wilkinson reported that following the Clerk’s contact with them, she had also been in contact with NCC Highways regarding the bend at Norwich Road/Brandiston Road junction. They will get back to her.

Mrs Wilkinson reported that the kerb at Fairfeilds opposite the Post Office had been damaged by lorries

Mrs Wilkinson also reported that a piece of wood on the playing field was being used on the skateboard park

Agenda:
Playing Field access, driveway, footpath
Cemetery drive and path
Street lights
New Homes Bonus
Hedges

DATE OF NEXT MEETING

Thursday 19th July at 7.00pm

TO EXCLUDE THE PRESS AND PUBLIC UNDER THE PUBLIC BODIES (ADMISSION OF STRANGERS) ACT 1960

Unanimously RESOLVED, that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public should be excluded.

CEMETERY SHED

Tenders for works to the Cemetery Shed
Tenders were presented and discussed. It was AGREED to proceed with the work, as outlined in the tender from contractor (C) – CW Harmer and Son

There being no further business the Chairman declared the meeting closed