CAWSTON PARISH COUNCIL MEETING – 20 DECEMBER 2012
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 20 December 2012, the following members were present:

Mr P E Soanes – Chairman;
Mrs T Carman; Mrs T J Durrant; Mrs T Wilkinson; Mr A Lee; Mr B Schuil;
Mr D Cook; Mr J Gilbert; Mr R Madle

In Attendance
Mr LR Mills (Clerk of the Council); PCSO Bridges; one member of the public

093/122 APOLOGIES FOR ABSENCE
Mr R H B Howard; Mr J Livingstone

093/123 DECLARATIONS OF INTEREST
None

093/124 MINUTES
The Minutes of the meeting held on 15 November 2012 having been circulated to all members were confirmed and signed by the Chairman

093/125 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
(i) DEFIBRILLATOR Mr Madle reported that the cabinet had been received
(ii) BUS SHELTER still awaiting reply from NCC
(iii) CHURCHYARD WALL Faculty application notices have been displayed for statutory time and signed by a churchwarden.
(iv) RECYCLING leaflets have been completed
(v) VILLAGE CHAMPION leaflets have been completed

093/126 DISPENSATIONS
AGREED to authorise the Clerk to grant dispensations to Councillors to set the Council’s budget and precept requirement

093/127 PUBLIC PARTICIPATION
A question was asked regarding the design of the proposed bus shelter

093/128 POLICE LIAISON OFFICER’S REPORT
PCSO Bridges tabled his report. He confirmed that the priorities agreed at the recent SNAP meeting were ASB at churches and the theft of heating oil and diesel. He also answered questions from members.

093/129 COUNTY/DISTRICT COUNCILLOR’S REPORT
None
093/130 PLANNING

(i) No planning applications had been received since the November meeting
(ii) AGREED that the Council had no comment to make regarding Aylsham Town Council’s application for designation of a Neighbourhood Area

093/131 PAYMENT OF ACCOUNTS

(i) RESOLVED that payment of the accounts totalling £3721.14 be approved and the necessary cheques signed by two authorised members.
(ii) Mr Lee confirmed that he had checked invoices and vouchers against the cheques.
(iii) Budget: Clerk presented draft proposals and answered questions. To be discussed at next meeting

093/132 SUBSTATION NOISE

Clerk reported that he had ten people contact him regarding the noise. Text had been added to leaflet as decided at previous meeting. Matter to be further considered at next meeting. Clerk to keep SCIRA updated

093/133 QUARTERLY NEWSLETTER

Clerk distributed examples of other Councils’ newsletters. To be further considered at next meeting

093/134 CLERK’S REPORT

(i) DOCTOR’S SURGERY: having posted the letters as instructed I was invited to a meeting with the Practice Manager. She emphasised that the Practice wanted to keep a presence in Cawston. She was very apologetic for the cancellations. In future the Practice will explain reasons for any cancellations, and try to keep them to a minimum. Should an appointment be cancelled the patient can ring for a home visit. She has also been discussing with ACT the transport problems. They are setting up a system whereby if a patient has a query regarding their medication, he or she will be able to ring the Surgery and get advice from a doctor by telephone.

We discussed the problems they have with the facilities at Jubilee Court. There is not enough privacy (conversations can be heard through the wall.) Following a visit by the PCT’s Head of Patient Safety it was agreed that only face-to-face consultations could be held there (no examinations, blood/urine samples etc.) This is a major problem, which may be further highlighted when they are inspected by the Quality Care Commission next year.

I asked if they had looked for other properties to use, but they had not found anywhere. I suggested the Village Hall, and with his agreement I gave her the Chair of the VH’s contact details. (Mr Cook confirmed that she had been in contact with him, and that they would meet in the New Year)

(ii) GATES/NOTICEBOARDS the gates at the VH have been installed. Due to problems with the contractor who had promised to install the other gates (and various other jobs) I have dispensed with his services. Alan Lee very helpfully collected the other gates from the manufacturer. I have the P/F noticeboards at my house. We are hopeful of getting these installed, along with the football goal when the weather allows.
ITEMS FOR INFORMATION / NEXT AGENDA

Information:
(i) Norwich Road bend at junction with Brandiston Road. There is some concern at the safety of this bend. Should there be white lines? Clerk to inform NCC Highways and Police
(ii) Lorries parking overnight on Chapel Street between Wineries and Paul Engelhard Way. Clerk to inform Police
(iii) Lorries often miss the turn into Chapel Street. It was felt that better signage would help to ease the problem. Clerk to inform NCC Highways
(iv) A parishioner fell in the icy conditions on Chapel Street recently

Next agenda:
Budget/Precept
Substation noise
Quarterly newsletter
Cemetery bushes
Emergency plan
Chapel Street entrance

DATE OF NEXT MEETING Thursday 17 January 2013 at 7.00pm.