CAWSTON PARISH COUNCIL MEETING – 17 JANUARY 2013
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 17 January 2013, the following members were present:

Mr P E Soanes – Chairman:
Mrs T Carman; Mrs T Wilkinson; Mr A Lee; Mr B Schuil;
Mr D Cook; Mr J Gilbert; Mr J Livingstone

In Attendance
Mr LR Mills (Clerk of the Council); Mr J Joyce (County/District Councillor)

093/137 APOLOGIES FOR ABSENCE
Mr R H B Howard; Mrs T J Durrant; PCSO Bridges

093/138 DECLARATIONS OF INTEREST
Mr A Lee (Planning) : Mr D Cook, Mrs T Carman (Village Hall)

093/139 MINUTES
The Minutes of the meeting held on 20 December 2012 having been circulated to all members were confirmed and signed by the Chairman

093/140 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
(i) DEFIBRILLATOR : see below
(ii) BUS SHELTER still awaiting reply from NCC
(iii) CHURCHYARD WALL Faculty has been received. Clerk is still chasing possible grants
(iv) RECYCLING :
  1. request for paper recycling bank at Village Hall
  2. tetrapak recycling?
  3. WEEE recycling
  4. Could Council organise a recycling day?
(v) VILLAGE CHAMPION none
(vi) FRIDAY DOCTOR SURGERY: Mr Cook reported he had tried to contact Aylsham Surgery but had so far been unsuccessful

093/141 PUBLIC PARTICIPATION
None

093/142 POLICE LIAISON OFFICER’S REPORT
In the absence of PCSO Bridges the Clerk tabled his report. Concern was expressed by Council at the lack of detail regarding reported incidents at Cawston Mental Hospital. Clerk to contact PCSO Bridges regarding this.
POLICE LIASON OFFICER’S REPORT continued

The Clerk updated Council regarding their queries concerning traffic issues:
(i) Norwich Road bend at Brandiston Road junction. PCSO Bridges had replied that the Police are unable to carry out speed checks in this area safely. NCC Highways had replied that they did not believe there was any need to alter the marking or signage at this spot. Clerk instructed to respond that Councillors believe that white lines had previously existed and they think this would improve safety greatly.
(ii) Lorries parking on Chapel street. PCSO Bridges said that the police had received no complaints from local residents, and that there is no signage to stop lorries from parking there. Clerk instructed to write to Wineries asking them to ask their drivers to park on the Old Station Yard industrial site.
(iii) Advance signage re location of Wineries, Chapel Street. NCC Highways do not recommend changing signage at this time.
(iv) Temporary speeding signs: NCC Highway do not believe a sign on Aylsham Road near the school (as suggested by Council) would be helpful. An alternative site to the west of the village was suggested. Clerk instructed to respond that suggested alternative would serve no purpose. Also, ask if NCC have been positioning a sign on Aylsham Road for short periods recently?

COUNTY/DISTRICT COUNCILLOR’S REPORT

Nothing major happening at the moment apart from the decisions regarding Councils’ Precept payments.

PLANNING

20121793, Sygate Mill, Southgate.
Having expressed an interest in this planning application, Mr Lee gave a short statement and then left the room.
Council decide to SUPPORT this application. Clerk to inform BDC of its decision.

Mr Lee returned to the room at this point.
Mr R Madle also joined the meeting at this point

PAYMENT OF ACCOUNTS

(i) RESOLVED that payment of the accounts totalling £6482.95 be approved and the necessary cheques signed by two authorised members.

(ii) Mr Livingstone confirmed that he had checked invoices and vouchers against the cheques.

(iii) AGREED to defer discussion of Budget/Precept to later in the meeting

COUNCIL PUBLICITY

(i) QUARTERLY NEWSLETTER: It was AGREED that the Council should produce a quarterly newsletter. Mrs Carman to produce first issue and bring to Council for approval. Mrs Carman also agreed to set up an email list of people wishing to receive news electronically.

(ii) REPORTS TO NEWSPAPERS: It was AGREED that the Clerk should submit monthly reports on the Council’s activities to the North Norfolk News and Dereham & Fakenham Times
093/147 CEMETERY MATTERS

(i) BUSHES AND UPKEEP: Clerk to contact tree Warden and other knowledgable folk to receive guidance for Council
(ii) DOG LITTER: This is a continuing problem, both in the Cemetery and on the Playing Field. Clerk to place laminated signs on both areas.

093/148 EMERGENCY PLAN

Clerk to invite Simon Faraday-Drake, BDC Emergency Planning Manager, to attend a Council meeting and address it on the setting up of an Emergency Plan

093/149 BUDGET AND PRECEPT 2013/2014

Proposed Mr P Soanes, seconded Mr B Schuil, that the budget as affixed to these minutes be adopted, and that the Precept requirement for 2013/2014 be set at a total of £24,335 (twenty four thousand, three hundred and thirty five pounds). It was AGREED (eight in favour, one abstention) that these be adopted whilst noting that this is based on the limited information available from Broadland District Council regarding any grants to offset the Government’s changes to Council Tax discount scheme.

093/150 SUBSTATION NOISE

Clerk reported that he had twelve people contact him regarding the noise. As all leaflets had not yet been distributed the matter to be further considered at next meeting. Clerk to keep SCIRA updated

093/151 DEFIBRILLATOR

Mr Madle reported that the machine had been delivered and is awaiting installation. Free training is now available to 25 parishioners rather than the initial 12.

093/152 CLERK’S REPORT

(i) GATES/NOTICEBOARDS: Gates at Chapel Street have been installed, and two noticeboards have been erected. I intend to ask Mr Goodyear to deal with the Churchyard gates. Noted
(ii) DOG WASTE: have had a long email of complaint re dog mess on Playing Field. (see above)
(iii) CEMETERY SHED: spoke to Mr Harmer. He had removed the door to repaint it – found that it was sodden and rotten. He is going to make a new one and fit it at no cost to the Council. He only attached the one water butt as the one in the cemetery was overflowing and damaging the foundations of the shed. However, he is happy to reattach it via a longer stretch of pipe if we would like him to. Noted
(iv) SECTION 137 REQUESTS: Norfolk Accident Rescue Service and Norfolk Age UK. Refused
(v) NCC, Grants are again available, similar to the pavement improvement on High Street. Noted
(vi) Former Marshams garage site: now named Marshams Court, as suggested by Council. Noted
(vii) BDC, Green Deal. Noted
(viii) NCC, Community Construction Fund, deadline 14th February. Noted
CORRESPONDENCE

NHS, Ambulance Provision in North Norfolk
NALC, Norfolk Link, December 2012
Police and Crime Commissioner for Norfolk : letter introducing himself
NCC: Norfolk Minerals Site Specific Allocations Local Development Document (LDD)
and Waste Site Specific Allocations LDD: Notification of Submission and availability
of documents for inspection*
BDC; Sports News*
NCC: Proposed waste facility at Saddlebow nr Kings Lynn: Appeal will begin 26th
February*
Norfolk Constabulary: commencement of Action Fraud Scheme*
NCC, Better Broadband for Norfolk, newsletter Jan 13*
NCC, Enterprise in Waste Summit, NCFC 7th February*
NRCC, Warm and Well Training dates*
NRCC, ThinkingWISP (broadband) *

093/153 ITEMS FOR INFORMATION / NEXT AGENDA

Next agenda:
Substation
Local groups
Recycling Day
Chapel Street
Cemetery upkeep

093/154 DATE OF NEXT MEETING Thursday 17 February 2013 at 7.00pm.