CAWSTON PARISH COUNCIL MEETING – 21 FEBRUARY 2013
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 21 February 2013, the following members were present:

Mr P E Soanes – Chairman:
Mrs T Carman; Mrs T Wilkinson; Mr B Schuil;
Mr R H B Howard; Mrs T J Durrant;
Mr D Cook; Mr J Gilbert;

In Attendance
PCSO Bridges; PCSO Emerson; PCSO Rolph;
Mr LR Mills (Clerk of the Council); one member of the public

093/155 APOLOGIES FOR ABSENCE

Mr J Livingstone; Mr A Lee; Mr J Joyce (County/District Councillor)

093/156 DECLARATIONS OF INTEREST

Mr D Cook (Website)

093/157 MINUTES

The Minutes of the meeting held on 17 January 2013 having been circulated to all members were confirmed and signed by the Chairman

093/158 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

(i) DEFIBRILLATOR: Mr Madle reported that he had arranged for an opening ceremony to take place on 1st March. Keith Simpson MP had agreed to attend. Training for volunteers will probably take place on a Thursday.
Council expressed its thanks to all those who had donated money to the project, including the Oakes Trust, the Cawston Heath Trust, and those private individuals who had given money. Mr Ian Williamson was also thanked for installing the machine and its case.
(ii) BUS SHELTER: NCC confirmed they had received our request and that it had been passed to the department for consideration.
(iii) CHURCHYARD WALL: No further developments
(iv) RECYCLING: None
(v) VILLAGE CHAMPION none
(vi) NEWSPAPER REPORTS: Clerk had sent in a report after the last meeting to the North Norfolk News. This had been published, and the Clerk would continue sending in reports
(vii) GREEN DEAL: Mr Livingstone had informed the clerk that he had put up notices but that there had been no response as yet. There was still time for any councillor to put his/her name forward if they so wished.
(vi) FRIDAY DOCTOR SURGERY: Mr Cook reported that he had had a meeting with the Market Surgery manager and that she had seemed impressed with the Village Hall as a possible location. She was now consulting the doctors and would get back to Mr Cook.
(viii) DOG FOULING: The Clerk reported on his correspondence with BDC. They were prepared to prosecute any offenders but that required the active participation of witnesses. They do not patrol areas such as the Playing Field or Cemetery.
(ix) NEWSLETTER: Mrs Carman had produced an initial draft and would be circulating to Councillors for their thoughts.
093/159 PUBLIC PARTICIPATION

Concerns were expressed regarding missing road signs on Aylsham Road, and the condition of the work undertaken on the hedge between the allotments and the cemetery.

093/160 POLICE LIASON OFFICER'S REPORT

PCSO Bridges the Clerk tabled his report. Discussion regarding the incidents at Cawston Mental Hospital took place. PCSO Bridges stated the Police view that they were giving as much information as they were legally allowed to do. Any further request for further details would have to be made under the Freedom of Information Act. He also confirmed that the Police had acquired some more Speed Activated Message Signs.

COMMUNITY FUNDING: PCSO Bridges further explained the two options for funding which had been circulated to Councillors. Council AGREED to support the bids for solar lighting on the Playing Field (so long as there was a cut off point at night, to be agreed), and for the painting/art session to be held on the skateboard park. All members of the public are encouraged to go along and vote on Saturday 2nd March at Reepham Station from 11am to 4pm.

093/161 COUNTY/DISTRICT COUNCILLOR’S REPORT

None

093/162 PLANNING

The Clerk reported that Tree Preservation Orders had been issued on various trees at the primary school.

093/163 PAYMENT OF ACCOUNTS

(i) RESOLVED that payment of the accounts totalling £1373.45 be approved and the necessary cheques signed by two authorised members.

(ii) INSURANCE: AGREED to accept the insurance offered by Came and Company at the reduced rate for three years.

093/164 SUBSTATION NOISE

Clerk reported that he had sixteen people contact him regarding the noise.

Clerk to invite SCIRA and all those that had contacted him to come to the next Council meeting where the problems could be discussed.

093/165 EMERGENCY PLAN

Mr Cook and Mr Gilbert reported that they had attended a training day with BDC. They were asked by Council to continue with their work. Simon Faraday-Drake to be invited to attend the Annual Parish Meeting.

093/166 BULK OIL PURCHASING SCHEME

AGREED to pay annual membership fee (presently £15) and to contribute to printing costs.
093/167 LOCAL GROUPS

After discussion Mrs Carman withdrew her proposal

093/168 RECYCLING DAY

AGREED to defer to next meeting to allow Mr Joyce explain it in greater detail

093/169 CEMETERY UPKEEP

AGREED that a site visit should be made on same day as annual churchyard meeting with PCC

093/170 PARISH WEBSITE

Having declared his interest Mr Cook made a statement in which he made clear his intention to change the Parish website from general parish matters to that of the Cawston Historical Society. Therefore there was no need for any financial input from the Council anymore

093/171 CLERK’S REPORT

(i) GATES/NOTICEBOARDS: Thank you to Mr A Lee for constructing and erecting the new noticeboard at the Bell Inn car park. Noted and thanks extended to Mr Lee
(ii) BOWLS CLUB: the lease expires in June 2016. Rent and lease renewal to be added to next agenda
(iii) PLANNING: I have informed BDC I would like to attend their training session on planning Noted
(iv) CEMETERY: following an error some 30/40 years ago two Exclusive Rights of Burial have been given to a family as compensation for the mistake. Noted
(v) HIGHWAY RANGERS: visit due w/c 11 March. Please let me have any requests in good time Noted
(vi) NORFOLK RURAL COMMUNITY COUNCIL (NRCC) have set up a “Village Agent” who tries to get people to access their services (ie elderly) etc. He would like to come and talk to the Council about his role Forward to Village Hall Committee
(vii) NCC, repeating ‘Parish Partnerships’ this year. Same rules as last year. Also retrospectively funding 75% of costs so we should get a refund. PLUS installation of low energy LED street lights. Place on next agenda

CORRESPONDENCE

- Norfolk and Suffolk Community Composting Seminar, 17th March at Thurlton, Suffolk*
- BDC, Broadsheet, January*
- NCC, Guidance for Older Drivers Programme (GOLD)*
- Anglian Water: ‘Have Your Say on the Future of Water’ public consultation*
- Norfolk RCC, Newsletter, January*
- Norfolk RCC, Healthwatch*
- NALC, Climate Change, free seminar, 7th March*
- Voluntary Norfolk, in partnership with Broadland and North Norfolk District Councils, will be running a session on ‘Attracting and Involving Volunteers’ at Aylsham Care Trust’s Conference Hall on Thursday March 14th from 2.00pm to 4.30pm.*
ITEMS FOR INFORMATION / NEXT AGENDA

Next agenda:
Substation
NCC Parish partnerships
Recycling Day
Speed Reactive Sign
Roadway to Cemetery/Bowls Club car park

Information
Mr Cook stated that he could no longer help to put out the rubbish bins in the Cemetery. Mr Gilbert said he was prepared to take this on.
Mr Cook was thanked by the Council for having undertaken this role. Mr Gilbert was also thanked.

DATE OF NEXT MEETING
Thursday 21 March 2013 at 7.00pm.