CAWSTON PARISH COUNCIL MEETING – 16 APRIL 2015
DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Bowls Club, Norwich Road, Cawston on Thursday 16 April 2015, the following members were present:

Mr P E Soanes (Chairman); Mr B Schuil (Vice Chairman)
Mrs J M Buttifant; Mrs T Carman; Mrs T J Durrant; Mr J Livingstone;
Mr D Noble; Mrs S Spencer

In Attendance
Mr LR Mills (Clerk of the Council)
and one member of the public

096/234 APOLOGIES FOR ABSENCE
Mr N Milton; Mr G Sinclair;

096/235 DECLARATIONS OF INTERESTS
None

096/236 MINUTES
The Minutes of the meeting of the Council held on 19 March 2015 having been circulated to all members were considered and approved as a correct record by the Council before being signed by the Chairman

096/237 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
(i) Playing Field: Mr Livingstone reported that the trees had now been planted by himself, Mr and Mrs Schuil and Mrs Spencer. The meeting thanked them for their work.
(ii) Lunch Club: Mrs Spencer asked that should the car park be full that permission be given to use the playing field as an overflow. This was AGREED for the first meeting and would then be reviewed.

096/238 PUBLIC
It was AGREED to adjourn the meeting for a maximum of ten minutes to allow any members of the public to speak

Concerns were raised at possible drug dealing in the village. There was also some discussion regarding the damage to the playing field gates.

096/239 RECONVENE
It was AGREED to reconvene the meeting

096/240 PLANNING
The Clerk reported that a request for a screening option for proposed photovoltaic panels at the former Oulton Airfield, Oulton. This was noted by Council
**FINANCE**

(i) INSURANCE 2015/16: the Clerk reported that the insurers had offered a further 5% reduction in this year’s premium if the Council agreed to a further three year agreement. It was AGREED that this should be declined and the contract be reviewed and put out to tender later in the year.

(ii) BARCLAYS BANK: the Clerk reported that the Bank had refused to honour a cheque last month. They claimed this was because they held no mandate naming Mr Schuil as a signee. It had taken the Clerk approx three hours to rectify this matter. The Council AGREED to instruct the Clerk to write to Barclays expressing Council’s annoyance at their action and requesting compensation to cover the cost of the Clerk’s time and to recognise the embarrassment and inconvenience caused to the Council by their unwarranted action.

(iii) SOLICITOR FEES: the Clerk drew the Council’s attention to the bill received from the solicitor regarding the request to confirm the documents held on behalf of the Council. Council AGREED this was excessive and instructed the Clerk to query the costs.

(iv) PAYMENT OF ACCOUNTS: The invoices and cheques were scrutinised by Mrs Durrant. It was AGREED that the following payments totalling £2249.03 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian: Grounds maintenance: £699.80
- E.On: street lighting energy: £72.16
- L. Mills: Salary/expenses: £553.86
- T. Lubbock: Safety inspection/litter clear: £43.80
- Berryman: recycling: £37.95
- Norfolk Pension Fund: Pension: £140.87
- B Schuil: replacement tree for cemetery: £17.79
- NALC: subscription: £237.98
- NPFA: subscription: £25.00
- TTJones: street lighting maintenance: £219.22

**REPORT OF THE CLERK OF THE COUNCIL**

(i) LAND AT HIGH STREET/CHURCH LANE: as far as can be ascertained from Land Registry the land does belong to Circle (Wherry) Housing. **Clerk to follow up.**

(ii) CHURCHYARD WALL: a letter has been received from the contractor suggesting a programme of works. **To be considered at a future meeting**

(iii) EASTON WAY: response received from NCC Highways. **This does not fully cover the complaints. Clerk to respond**

(iv) BRANDISTON WAY: NCC Highways have confirmed they will install “Beware of pedestrians” sign. **Noted**

BROADLAND WINERIES: confirmed date of ‘celebration’ as Saturday 5th September 2015. **Clerk to arrange for meeting.**
096/243 PARISHIONERS’ CORRESPONDENCE

The Chairman had received a letter from Richard Howard, former councillor. This had been copied to all councillors in advance of the meeting. Mr Howard “formally” asked that the “late” [sic] council “leave the American War Memorial alone.” The Council instructed the Clerk to reply that it is concerned to see the memorial in its best state. The Council is keen to work with Mr Howard to ensure that it is properly cared for. Clerk to ask what Mr Howard’s plans are for the future care of the memorial.

096/244 ITEMS FOR INFORMATION/FUTURE AGENDA

INFORMATION
Mr Schuil said that we need to keep an eye on the ramps on the skateboard park as some screws are becoming loose. Clerk to contact the manufacturers to see if anything can be done. Mr Schuil also reported that the hinges on the gates at the east end of the churchyard have now been repaired.

FUTURE AGENDA
Cost of roadway improvements at cemetery/bowls club
Churchyard wall

096/245 DATE OF NEXT MEETING

Annual Meeting of the Council, 21st May 2015, at the Bowls Club, Cawston

Before the closure of the meeting Mr Noble said that he wanted to place on record the Council’s thanks to the Chairman, Mr Soanes, for all his hard work and efforts on behalf of Cawston over the past twenty five years. This was unanimously endorsed by all members of the Council

There being no further business the Vice Chairman thanked everyone for attending and declared the meeting closed at 8.55pm