

CAWSTON PARISH COUNCIL MEETING – 19 NOVEMBER 2015**DRAFT MINUTES**

At the meeting of the Cawston Parish Council held at the Bowls Club, Norwich Road, Cawston on Thursday 19 November 2015, the following members were present:

Brian Schuil (Chairman)
Jane Buttifant (vice-chair), Thelma Durrant, James Livingstone,
David Noble, Graham Sinclair, Paul Soanes, Stephanie Spencer

In Attendance

Greg Peck (District Councillor), Lloyd Mills (Clerk of the Council)

097/119 APOLOGIES FOR ABSENCE

Apologies for absence were received from Theresa Carman, James Joyce (County Councillor), and PCSO Bridges

097/120 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

097/121 MINUTES

The minutes of the Parish Council meeting held on 15 October 2015, having been circulated to all members, were considered and they were confirmed as an accurate record and signed by the Chair

097/122 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

- (i) Village Hall: James Livingstone reported that the Village Hall Committee would like to see toilet facilities provided on the Playing Field. After some discussion it was AGREED that it would be better to incorporate toilet provision within future plans and developments.
- (ii) Village Hall will be holding a public meeting on 24th February 2016 to discuss the future
- (iii) Christmas tree: carols will be held on 8th December 2015
- (iv) Stephanie Spencer asked when the potholes will be filled on the drive. The Clerk replied he had spoken to the contractor and was hopeful they would be completed this week.
- (v) Bulb planting: Stephanie Spencer reported that the bulbs had been planted. The Council thanked James Livingstone for his efforts and all those that helped.

097/123 PUBLIC PARTICIPATION

None

097/124 POLICE LIAISON OFFICER'S REPORT

In the absence of PCSO Bridges the Clerk tabled the report.

097/125 DISTRICT COUNCILLORS' REPORT

District Councillor Greg Peck reported that there had been a meeting of the panel to discuss broadband and mobile phone provision and that the collected data had been considered.

He said that while Broadland District Council still has to make cuts he is hopeful this will be achieved without affecting any services.

He had held his meeting with Veolia regarding waste disposal and this had been very positive.

097/126 PLANNING

The Clerk reported that the appeal against refusal for an anaerobic digester in Aylsham had been successful.

097/127 FINANCE

(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was **RESOLVED** that the payment of the following accounts totalling £1577.64 be approved and the necessary cheques signed by two authorised members.

Garden Guardian Ltd, grounds maintenance, £706.80
 T.Lubbock, safety inspection and recycling area tidy, £43.80
 E.On, street lighting electricity, £97.25
 L.Mills, salary/expenses, £532.12
 URM(UK) Ltd, recycling, £19.80
 Norfolk Pension Fund, pension, £140.87
 Royal British Legion Poppy Appeal, two wreaths, £37.00

(ii) DRAFT BUDGET: this was discussed and then deferred to next meeting

097/128 CLERK'S REPORT

- (i) Application for parish partnerships completed *Noted*
- (ii) Application for LED lights has been completed. Contractors can install lights at a cost of £275.99 each (x25 is £6899.75) If grant is awarded PC will be expected to contribute £1500. *Noted*
- (iii) CAN, On behalf of the Rural Development Strategy steering group, will be holding a series of events (inc Aylsham on December 4th, 3 to 5 pm, to consider rural Norfolk's economic development. Free to attend. *Noted*
- (iv) Citizens Advice Bureau has asked for a donation. *Donation of £25 agreed*

097/128 CLERK'S REPORT (continued)

(v) Norfolk ALC. There will be a Special General Meeting on 6th January at 630pm in Norwich *Noted*

(vi) Government's annual survey of rough sleepers. Do any councillors know of any rough sleepers in the parish on the night of 17/18th November? *None known*

(vii) Following a phone call from a parishioner I informed BDC of the leaves on the pavement o/s the cemetery. They informed me they intend to sweep that area on December 8th and then again in April 2016 *Noted*

(viii) I received a phone call this morning from Historic England to confirm that the War Memorial has been Listed as a Grade II monument. I will bring further details to next month's meeting. *Noted*

CORRESPONDENCE

- Clerks and Councils Direct, November issue
- Community Action Norfolk (CAN), Signpost magazine, Autumn issue
- CAN< November newsletter
- Broadland District Council, public consultation on pre-adoption draft Recreational Provision in Residential Development Supplementary Planning Document (SPD).

097/129 CASUAL VACANCIES

It was proposed by James Livingstone, seconded by Graham Sinclair, to co-opt Mr Richard Coard and Mr Simon Wilkinson with effect from the December 2015 meeting. It was **AGREED**

097/130 APPEARANCE OF THE PARISH

James Livingstone said that the alleyway between Chapel Street and Stocks Loke is a mess. However, it was felt that there is very little the Council can do to alleviate the problem.

It was noted that there has still been no works to the land on the junction of High Street and Church Lane. Clerk was instructed to follow up with Circle Housing.

097/131 STREET LIGHTING

It was **AGREED** to fund the possible extra cost for LED lights up to a total of £1500.00 (one thousand five hundred).

It was also accepted that should there be a need for extra works to fix the lampposts this would also be funded.

097/132 VENUE FOR MEETINGS

It was proposed Stephanie Spencer, seconded Graham Sinclair, that the Council should meet in the Village Hall with effect from the January 2016 meeting. It was **AGREED**.

The Clerk to contact the Village Hall bookings secretary to arrange as per previous agreement with Village Hall Committee

097/133 CHAPEL STREET HEDGES

Brian Schuil outlined the problem some people have seeing oncoming traffic due to growth of hedges. The Clerk advised the meeting this was a problem for Norfolk County Council Highways Department and that people should contact them directly.

097/134 PARISHIONERS' CORRESPONDENCE

- (i) The Clerk had received a response from Jonathan Pye regarding the footpath (as discussed, minute ~~~) and it had been circulated to councillors. AGREED to pursue this. Clerk to liaise with James Livingston
- (ii) Letter received from Diane Milton raising several issues. Clerk has responded factually and asked the Council for their response to the other matters:
The Council feels that the movement of the village sign would be too expensive.
The trees on New Street are the responsibility of Norfolk County Council. Any request for a news 'Cawston' sign on Southgate should also be directed to NCC.
Whilst the Parish Council has occasionally paid for the patch of grass to be cut on Marshall Howard Way it was noted that this is not an adopted highway so any problems should be directed to the management company. Clerk to reply.
- (iii) Emails had been received regarding the hum form the substation. As well as being forwarded to all councillors they were also sent to the group which is dealing with this matter. Ant further letter regarding this matter will be copied to James Livingstone for his group's consideration.
- (iv) M Jones emailed expressing concern at the amount of dog mess in the cemetery. Clerk to put up some more signs.

097/135 ITEMS OF INTEREST / FUTURE AGENDA

- Venue for Council meetings 2016
- Draft budget and precept 2016/17
- Street lights
- Playing Field: hedges, nest swing

097/136 DATE OF NEXT MEETING

Thursday 17 December 2015

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 8.25pm