CAWSTON PARISH COUNCIL MEETING – 21 JANUARY 2016

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 21 January 2016, the following members were present:

Brian Schuil (Chairman)
Jane Buttifant (vice-chair), Theresa Carman, Richard Coard, Thelma Durrant, James Livingstone, Graham Sinclair, Paul Soanes, Stephanie Spencer, Simon Wilkinson

In Attendance
Lloyd Mills (Clerk of the Council)

097/155 APOLOGIES FOR ABSENCE

Apologies for absence were received from David Noble; James Joyce (County Councillor); Greg Peck (District Councillor); PCSO Bridges

097/156 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

097/157 MINUTES

The minutes of the Parish Council meeting held on 17 December 2015, having been circulated to all members, were considered and they were confirmed as an accurate record and signed by the Chair

097/158 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

(i) Village Hall: PAT testing of defibrillator will be carried out as part of Village Hall annual check; Council will be invoiced separately
(ii) Tarmac driveway already getting holes. Clerk to contact contractor
(iii) A public meeting to discuss the future of the Village Hall will be held on 24th February
(iv) The next meeting of the Lunch Club will be 29th January; Scrabble will be held on 19th February
(v) Playing Field: Hedge has been cut back by Brian Schuil and Paul Soanes The hedge on the Chapel Street side will be done soon. All householders have been informed. Volunteers needed to help clear debris

097/159 PUBLIC PARTICIPATION

None

097/160 POLICE LIAISON OFFICER’S REPORT

In the absence of PCSO Bridges the Clerk tabled the report.
097/161 DISTRICT COUNCILLORS’ REPORTS

The Clerk tabled a report from District Councillor Greg Peck: We are currently finalising the budget which will be approved at our Council Meeting in February. The good news is that Broadland District Council will not be increasing our Council Tax (we have not increased Council Tax for the last five years). However, it is likely that Norfolk County Council will be increasing their Council Tax (am sure Cllr Joyce will address this in his report) and it is also likely that the Police Precept will also increase. So, unfortunately, it is likely you will see an overall increase in Council Tax. However, none of it will apply to the Broadland District Council portion.

We are continuing to work hard to identify further savings. Elected members and Staff are working together to save costs whilst improving efficiency of the services we provide. I would be interested to receive your views, both positive and negative, on the services provided by Broadland District Council. This will help me focus on those areas needing improvement.

I am continuing to work in the area of Economic Development. The work to improve the provision of super fast broadband, improved mobile phone signals and increasing the number of business start ups in Broadland continues. I would hope to update you on that at a future meeting.

As I have mentioned before please don’t hesitate to contact me between your meetings if you need my involvement or support on any issues.

097/162 PLANNING

App 20160038, Bluestone Hall, Holt Road, erection of detached garage. The Council SUPPORTS this application

The Clerk to inform Broadland District Council of the Parish Council’s response.

097/163 FINANCE

(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £1792.50 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £706.80
- T.Lubbock, safety inspection and recycling area tidy, £43.80
- E.On, street lighting electricity, £97.25
- L.Mills, salary/expenses, £526.80
- URM(UK) Ltd, recycling, £55.98
- Norfolk Pension Fund, pension, £140.87
- Colin Mead, cemetery tidy, £50.00
- Norfolk Parishes Training Partnership, cllrs training, £95.00
- Aylsham Computers, computer repair, £76.00

(ii) RECYCLING: Clerk will circulate total payments/receipts for first six months of 2015/2016 to all Councillors. Recycling facilities to be advertised in Parish magazine, noticeboards, website.
CLERK’S REPORT
Bowls Club lease renewal. Clerk asked if Council wanted solicitor to draw up contract. *It was AGREED that Clerk should not consult solicitor, but to update dates and costs on existing contract*

PLAYING FIELD
Nest swing: after consideration of three options it was AGREED that Clerk should obtain costs for delivery and installation for a single bay swing along with prices of safety matting

PRAYER OR AFFIRMATION AT MEETINGS
It was AGREED to defer to next meeting. Any comments to Jane Buttifant before that date.

ECO-AWARDS
It was AGREED to not pursue this matter

PARISHIONERS’ CORRESPONDENCE
Following further correspondence regarding the flooding of Easton Way it was AGREED to authorise Graham Sinclair to contact concerned parishioners, NCC Highways and any other bodies. He will report to next meeting

ITEMS OF INTEREST / FUTURE AGENDA
- Prayer/affirmation at meetings (Jane Buttifant)
- Permissive path (James Livingstone)
- Nest swing
- Easton Way flooding (Graham Sinclair)

DATE OF NEXT MEETING
Thursday 18 February 2016 at Village Hall, commence 7.00pm (Please note start time)

EMPLOYMENT MATTERS
The review of the Clerk’s hours and terms of employment was considered with the council agreeing a Terms of Reference. It was agreed a working party of four councillors would draft a proposal for resolution and present this to the full council at the March meeting for agreement.

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 8.42pm