CAWSTON PARISH COUNCIL MEETING – 21 APRIL 2016

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 21 April 2016, the following members were present:
Brian Schuil (Chairman)
Jane Buttifant (vice-chair), Richard Coard, Thelma Durrant, James Livingstone, Paul Soanes, Stephanie Spencer

In Attendance
James Joyce (County Councillor) and Lloyd Mills (Clerk of the Council)

097/207 APOLOGIES FOR ABSENCE

Apologies for absence were received from Graham Sinclair, Simon Wilkinson, PCSO Bridges, and Greg Peck (District Councillor)

097/208 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

097/209 MINUTES

The minutes of the Parish Council meeting held on 17 March 2016, having been circulated to all members, were considered and they were confirmed as an accurate record and signed by the Chair

097/210 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

(i) Substation hum: James Livingstone reported that the group will be meeting with Statkraft in May. Statkraft have a proposal that they hope will affect the hum.

(ii) Village Hall.

Stephanie Spencer reported that the Village Hall committee that they would like to continue with an annual bill for the street light electricity.

She also said she had been asked by parishioners who they should contact re planning matters, highways problems etc. The Clerk was asked to publish these details on the website, in the Parish magazine etc

097/211 PUBLIC PARTICIPATION

None

097/212 POLICE LIAISON OFFICER’S REPORT

None
COUNTY COUNCILLOR’S REPORT

County councillor James Joyce updated the meeting of developments in issues including the possibility of a Mayor, School academies, County council budget, and Refugees. Discussing the position of Looked After Children the council would like to recruit more foster carers and adopters.

PLANNING

App no 20160494, single storey rear extension, 12 Paul Engelhard Way, Cawston. Brian Schuil declared an interest, did not vote and took no part in the discussion. It was AGREED to support this application.

App no 20160355, demolition of single storey asbestos clad sheds and erection of replacement building, Cawston Park Hospital. It was AGREED to support this application with the following comments: other asbestos on the site should be cleared and the refurbishment of the existing Edwardian building should be prioritised.

App no 201600613, detached building (retrospective), Bulwers Terrace, Chapel Street, Cawston. James Livingstone declared an interest, did not vote and took no part in the discussion. It was AGREED to object to this application on the grounds of its size and position, and the materials not being appropriate in a conservation area.

FINANCE

ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £5456.82 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £706.80
- T.Lubbock, safety inspection and recycling area tidy, £43.80
- E.On, street lighting electricity, £97.25
- L.Mills, salary/expenses, £550.42
- URM(UK) Ltd, recycling, £16.20
- Norfolk Pension Fund, pension, £148.37
- T.TJones Electrical, street lighting maintenance, £249.76
- NALC, subscription, £254.22
- Norfolk County Council, parish partnerships scheme, £3150.00
- B Schuil, chairmans allowance 15-16, £220.00
- Community Action Norfolk, subscription, £20.00

CLERK’S REPORT

(i) Cowl on streetlight at High Street has been installed. Noted
(ii) The Council’s email address is now cawstonpc@yahoo.co.uk
The old .gov.uk address is no longer functioning. Noted
097/216  CLERK’S REPORT (continued)

(iii) Bin emptying costs have been received for 2016-17. The total will be £500.76
    Noted
(iv) The Pension Regulator has decided the staging date for Cawston PC to have an
    automatic enrolling pension is 1 April 2017. Noted
(v) The clerk attended the NALC training day on Burial Grounds. Noted
(vi) New lease between the Council and Cawston Bowls Club has now been signed
    by both parties. Noted

097/217  PERMISSIVE PATH

It was AGREED authorise the purchase of signs up to a total of £150 plus vat.
    James Livingstone to discuss with the landowner the access at the village end of the
    path.

097/218  PLAYING FIELD

(i) The chairman reported on actions he had taken to smooth out some sharp edges
    on the play equipment. This had happened because some protective paint was
    beginning to wear off. He is also aware that some of the planks are beginning to get
    slippery. Richard Coard will try to source materials to fix this.

(ii) Tesco grant: Richard Coard and James Livingstone to investigate

097/219  CASUAL VACANCY

The Clerk confirmed that Broadland District Council had received no nominations,
and therefore the Council is now free to co-opt a new member. Clerk to advertise in
Parish magazine, website etc.

097/220  PARISHIONERS’ CORRESPONDENCE

(i) An email had been received from Tina and Paul Sutton. Their comments were
    noted by the Council

(ii) The Council also noted the recent comments on the Council’s website and
    Facebook pages made by parishioners regarding loose dogs and dog waste on the
    playing field.

097/221  ITEMS OF INTEREST / FUTURE AGENDA

(i) INFORMATION

[a] The Chairman asked why the Village Hall car park barrier was locked shut on
    some days. There have been occasions where cars have been parked in front of the
    entrance to the Playing Field thereby blocking access should the emergency
    services need it. James Livingstone said he understands the caretaker has been
    unwell, and he would raise the matter at the next Village Hall Committee meeting

[b] The Chairman updated the meeting regarding the Care Home
(ii) FUTURE AGENDA
Tesco grant; Permissive path; Play equipment; Eastgate road flooding; Entrances to playing field; Charity accounts

097/222 DATE OF NEXT MEETING

The next meeting of the council will be the Annual Meeting to be held on 19 May 2016 at the Village Hall, commencing 7.00pm.

097/223

It was AGREED to exclude the press and public under the Public Bodies (Admission of Strangers) Act 1960 during discussion of the following confidential item

097/224 EMPLOYMENT MATTERS

As agreed at the last meeting (minute 097/206) the Clerk accepted the pay scale of 24 on the approved NJC scales with effect from 1st April 2016, with an upper limit of SCP 26.

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 9.08