CAWSTON PARISH COUNCIL MEETING – 20 OCTOBER 2016

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 20 October 2016, the following members were present:
Brian Schuil (Chairman)
Jane Buttifant, Theresa Carman, Thelma Durrant, Andrew Hellewell, James Livingstone, Stephanie Spencer,

In Attendance
Lloyd Mills (Clerk of the Council)

098/088 APOLOGIES FOR ABSENCE

Apologies for absence were received from Graham Sinclair, Paul Soanes, Simon Wilkinson, James Joyce (County Councillor), Greg Peck (District Councillor) and PCSO Bridges

098/089 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

098/090 MINUTES

The minutes of the meeting of the Parish Council meeting held on 15 September 2016, having been circulated to all members, were considered. They were confirmed as an accurate record and signed by the Chair

098/091 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

(i) Permissive Path: it was AGREED to write to the landowner to follow up previous correspondence
(ii) Noise from sub station: James Livingstone reported that the company were trying to obtain a satisfactory quote to install a fence to muffle the sound
(iii) Eastgate Phone Box: Thelma Durrant confirmed the painter had been asked to do the works.

098/092 PUBLIC PARTICIPATION

None

098/093 POLICE LIAISON OFFICER’S REPORT

In the absence of PCSO Bridges the Clerk tabled the report.
Brian Schuil reported he had attended the SNAP meeting last week

098/094 DISTRICT and COUNTY COUNCILLORS’ REPORTS

None
098/095 **PLANNING**

None

098/096 **FINANCE**

(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was **RESOLVED** that the payment of the following accounts totalling £2320.96, be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £594.89
- T. Lubbock, safety inspection and recycling area tidy, £43.80
- Fenland Leisure Products, play area inspection, £80.00
- L. Mills, salary/expenses, £677.87
- Norfolk Pension Fund, pension, £156.64
- URM (UK) Ltd, glass recycling, £15.00
- TT Jones, street lighting maintenance, £27.00
- Broadland District Council litter bin emptying, £500.76
- Mazars LLP, audit, £225.00

098/097 **CHAIRMAN’S REPORT**

The Chairman reported that a large amount of clothing and fabric had been left around the recycling bins outside the Village Hall. A notice had been attached stating that this area was covered by CCTV but nobody had actually cleared the waste away. He and his wife removed it all.

He also expressed concern that a large amount of rubbish and waste had been left on the playing field after a private event held in the Village Hall. Again, he and his wife had tidied it all away.

He asked that the Village Hall Committee consider how best to stop this all happening and Stephanie Spencer said she would bring it to the Committee’s attention.

He also said that he had repaired swings on the play equipment.

098/098 **CLERK’S REPORT**

(i) Grounds maintenance: it was **AGREED** that these should be put out to tender as one lot rather than three individual sites

(ii) Highway Rangers: it was noted that any works should be notified to the Clerk before the end of the month

(iii) Heritage Rangers: it was **AGREED** to express the Council’s interest.

098/099 **PLAYING FIELD**

The Inspection report and associated quote for recommended works was considered. It was **AGREED** to proceed with the works with the following emendations:

- Remove welding work
- Investigate whether metal ends can be placed on refurbished logs. Clerk to contact firm. It was **AGREED** that he could negotiate this change up to a total cost of £500

The chairman will try to obtain quotes for the welding work.
098/100 WINDFARMS

The recent exhibition by Vattenfall regarding proposed offshore windfarms was discussed.

098/101 WEBSITES

The Chair reported that he had been contacted by Mr Cook. Mr Cook informed him that he is in the process of closing down the Cawston Website and replacing it with a Cawston Heritage website. Mr Cook does not want a link from the Parish Council's website to his new one.

098/102 ASSET REGISTER

The Clerk informed the meeting that he intended updating the Council’s asset Register and to create a photographic record. Andy Hellewell offered to help with this and a safety review of the upstanding memorials in the churchyard and cemetery.

098/103 PARISHIONERS’ CORRESPONDENCE

Correspondence between a parishioner and Theresa Carman, having been circulated to all members, was discussed. Concern was expressed by the parishioner regarding lorries driving through the village. Broadland Wineries have asked their hauliers to drive more slowly through the village. The route they take through the village has been a long standing agreement and is still in use. Councillors suspect extra traffic may have been caused by the recent closure of the Holt Road coupled with the seasonal increase in farm vehicles. Clerk to contact the parishioner to let him know the Council’s views.

098/104 ITEMS OF INTEREST / FUTURE AGENDA

The Chair reported that the hedges should be cut back next week. It was AGREED that the Chair would represent the Council at the US War Memorial and in the cemetery on 11th November. Mr John Gilbert will represent teh Council on Remembrance Sunday.

James Livingstone reported that the Village Hall Committee had obtained grants to fund the replacement of the lighting with LED lighting.

AGENDA
Volunteer Evening

098/105 DATE OF NEXT MEETING

Thursday 17 November 2016 at Village Hall, commence 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 20.22