At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 15 December 2016, the following members were present: Brian Schuil (Chair) Jane Buttifant, Richard Coard, Thelma Durrant, Andrew Hellewell, Graham Sinclair, Paul Soanes, Stephanie Spencer, Simon Wilkinson

In Attendance
Lloyd Mills (Clerk of the Council)

**098/122 APOLOGIES FOR ABSENCE**
Apologies for absence were received, and accepted from, James Livingstone, Theresa Carman, Greg Peck (District Councillor) and PCSO Bridges

**098/123 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
None

**098/124 MINUTES**
The minutes of the meeting of the Parish Council meeting held on 17 November 2016, having been circulated to all members, were considered. They were confirmed as an accurate record and signed by the Chair

**098/125 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA**
(i) Volunteer Evening: Stephanie Spencer reported that this will now take place on 17 May 2017.

**098/126 PUBLIC PARTICIPATION**
None

**098/127 POLICE LIAISON OFFICER’S REPORT**
In the absence of PCSO Bridges the Clerk tabled the report.

**098/128 DISTRICT and COUNTY COUNCILLORS’ REPORTS**
In the absence of Greg Peck the Clerk tabled the District Councillor’s report:

"I have been contacted by a couple of Cawston residents about the increased HGV movements and speeding trucks through the centre of the village. As you know Highways is a County Council and not District Council responsibility. However, I have told these residents that I will do my best to assist and investigate the options available to try and solve or at least mitigate the problem. I have contacted, and am in continuing dialogue with, the Highways Department and the Councillor responsible for Highways at the NCC. I will report back to those resident's and the PC as soon as I have exhausted those discussions and hopefully have some options available".
098/129 PLANNING
(i) 20161946, Cawston Park Hospital, Demolition of Storage Sheds and erection of replacement building (revised.)

(ii) 20161931, Arcadia, 9 Norwich Road, Cawston; demolition of bungalow and erection of 2 detached houses. Graham Sinclair declared an interest (neighbour) and took no part in the discussion and did not vote.

(iii) 20161912, 17 Chapel Street, Cawston; single storey rear extension

(iv) 20161907, Old Forge, Booton Road, Cawston; rear extensions (Conservatory and Ensuite/study.) Jane Buttifant declared an interest (neighbour) and took no part in the discussion and did not vote. Andrew Hellewell declared an interest (friend) and took no part in the discussion and did not vote.

It was AGREED to SUPPORT all four applications. Clerk to inform the planning authority.

098/130 CHAIRMAN’S REPORT
(i) Bench on Playing Field has been installed. Many thanks to those workers at Broadland Wineries for their help in transporting the bench, and thanks also to Mr and Mrs Spencer, and Richard Coard for helping to install the bench. Thanks are also due to Broadland Wineries for generously funding the bench.

(ii) Churchyard: following the work done by the Chairma and his wife the excess cuttings still need to be disposed of. Chairman will attempt to find someone who can do this job

(iii) A parishioner has contacted the Chairman to express her concern at the number of parked cars in the village, the speed of traffic, and the amount of dog-waste left in public areas.

098/131 CLERK’S REPORT
(i) Highway Rangers: there will be repairs to a pull in and clearance of associated gullies at Eastgate. The owner of the hedge has been contacted regarding site lines on High Street. The road bridge over Marriott’s Way is ‘continually monitored.’

(ii) Norfolk Parish Training Services now wish to offer a subscription service to provide advice etc to local councils. Clerk to prepare paper for councillors at next meeting.

(iii) War Memorial: a charity, Civic Voice will be running a training session in Norwich on January 24, 2017 regarding maintenance and safety of war memorials. Richard Coard to attend.

(iv) CPRE is asking councils to support their campaign against ‘damaging new housing targets.’ To discuss at next meeting.
098/132 FINANCE
(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts be approved and the necessary cheques signed by two authorised members.
- Garden Guardian Ltd, grounds maintenance, £655.49
- T. Lubbock, safety inspection and recycling area tidy, £43.80
- Ivan Fisher Funerals, refund of overpayment, £35.00
- B Schuil, cement for playing field bench, £27.56
- Hendry and Sons, repairs to churchyard west wall and gate, £1211.95
- L. Mills, clerk’s expenses, £155.76
- Clerk’s salary/pension for November 2016.

It was also AGREED to pay Fenland Leisure Products £1337.98 for repairs to play equipment subject to satisfactory completion of work.

098/133 BUDGET AND PRECEPT REQUIREMENT 2017 - 2018
It was AGREED to adopt the draft budget as appended to these minutes.
It was AGREED to set the precept at £30,000 (thirty thousand pounds.) This is the same as 2016 – 2017.

098/134 PLAYING FIELD
It was AGREED to accept the quote of £180 to carry out the welding repairs as identified in the first quarterly report.

098/135 VILLAGE HALL SIGN
Stephanie Spencer reported that the Village Hall Committee has requested that the council funds the installation of road direction signs to the Hall. Cost is approx £300.
Council considered the matter and AGREED to refer the matter back to the VH Committee, asking they consider a sign on the fence facing the High Street instead.

098/136 PARISHIONERS’ CORRESPONDENCE
None

098/137 ITEMS FOR INFORMATION / FUTURE AGENDA
Thelma Durrant said she had been contacted by a parishioner regarding dog mess in the cemetery. Council noted the concerns.
The Chairman reported that the Cawston Care Home had been “deregistered” on the Care Quality Commission’s website. Clerk to contact planning authority to ascertain implications regarding planning agreements.

AGENDA: 2017 plan, CPRE request, NPTS services, Street lighting

098/138 DATE OF NEXT MEETING
Thursday 19 January 2017 at Village Hall, commence 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING, WISHED EVERYBODY A HAPPY CHRISTMAS AND DECLARED THE MEETING CLOSED AT 20.08