CAWSTON PARISH COUNCIL MEETING – 16 FEBRUARY 2017

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 16 February 2017, the following members were present:

Brian Schuil (Chair)
Theresa Carman, Richard Coard, Thelma Durrant, Andrew Hellewell, Graham Sinclair, Paul Soanes, Stephanie Spencer,

In Attendance
One member of the public and Lloyd Mills (Clerk of the Council)

098/157 APOLOGIES FOR ABSENCE

Apologies for absence were received, and accepted from Jane Buttifant, James Livingstone, Simon Wilkinson, Greg Peck (District Councillor) James Joyce (County Councillor) and PCSO Bridges

098/158 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None

098/159 MINUTES

The minutes of the meeting of the Parish Council meeting held on 19 January 2017, having been circulated to all members, were considered. They were confirmed as an accurate record and signed by the Chair

098/160 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

Village Hall Sign: Stephanie Spencer reported that the Village Hall Committee had decided not to pursue the purchase of a sign to go along the front fence.

PAT testing: Village Hall will be done in May and a separate invoice will be raised for the defibrillator.

098/161 PUBLIC PARTICIPATION

Ruth Goodall, a candidate in the Count Council elections, sais she was attending this meeting to find out what the main concerns of Cawston Parish and its residents were.

098/162 POLICE LIAISON OFFICER’S REPORT

In the absence of PCSO Bridges the Clerk tabled his report on his behalf. The Clerk also distributed copies of the first report from the Police Community Engagement Officer.

098/163 DISTRICT and COUNTY COUNCILLORS’ REPORTS
None
PLANNING

20160085, Duelstone Farm, Holt Road, First floor rear extension
It was AGREED to SUPPORT this application.

20170202, Beechwood Cottage, Perrys Lane, New single storey outbuilding
It was AGREED to SUPPORT this application.
Clerk to inform the planning authority.

CHAIRMAN’S REPORT

The Chairman has removed the cuttings from the churchyard. He also understands
that the rotting gate onto Marriot’s Way will be repaired on 30th March.

CLERK’S REPORT

It was AGREED that the Council’s preferred pension provider for all employees will
continue to be the Norfolk Pension Fund.

FINANCE

(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices
against the payments it was RESOLVED that the payment of the following accounts
totalling £1432.32 be approved and the necessary cheques signed by two authorised
members. Garden Guardian Ltd, grounds maintenance, £594.89
T. Lubbock, safety inspection and recycling area tidy, £43.80
Aylsham Computers, Annual computer support, £48.75
Admin, costs/expenses £702.88
URM(UK)Ltd, recycling, £42.00

PLAYING FIELD

It was AGREED that the anti smoking signs for the play areas were not necessary.

2017 PLAN

(i) VOLUNTEERS’ EVENING: 17 May 2017. Some nominations have already been
received. Local groups to be contacted
(ii) VEGETABLE SHOW: receiving good interest on social media. It was AGREED to
hold the show on 16 September of the Village Hall is available.

STREET LIGHTING

Chairman to ascertain local opinion regarding possibility of extra street light.

DOG FOULING

Broadland District Council signs have been put up. It appears that the problem in
the cemetery has now eased.
098/172 PERMISSIVE PATH
It was AGREED that the contract as circulated to members be signed by the Chairman and sent to the landowner for his approval.

098/173 OULTON AIRFIELD COMMUNITY GRANT
Members will advertise and encourage interest. To be further discussed at next meeting.

098/174 ANNUAL PARISH MEETING
To be held on 20 April prior to the regular council meeting. Will try to advertise in social media etc

098/175 PARISHIONERS’ CORRESPONDENCE
(i) Verges at Norwich Road, either side of entrance to Bowls Club/Cemetery. Clerk to contact NCC Highways Dept
(ii) Parking at Jubilee Close: it appears the signs are to be altered.
(iii) Letter re traffic along High Street. Clerk to respond explaining situation and council’s opinions as outlined in the past.

098/176 ITEMS FOR INFORMATION / FUTURE AGENDA
ITEMS FOR INFO: AGREED to place USA War Memorial in cemetery shed for safekeeping.
AGENDA: NALC/NPTP; 2017 plan

098/177 DATE OF NEXT MEETING
Thursday 16 March 2017 at Village Hall, commence 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 20.24