CAWSTON PARISH COUNCIL MEETING – 20 APRIL 2017

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 20 April 2017, the following members were present:
Brian Schuil (Chair)
Jane Buttifant, Thelma Durrant, Andrew Hellewell, James Livingstone, Graham Sinclair, Stephanie Spencer, Simon Wilkinson.

In Attendance
Lloyd Mills (Clerk of the Council)

098/196 APOLOGIES FOR ABSENCE
Apologies for absence were received, and accepted from Richard Coard, Greg Peck (District Councillor) James Joyce (County Councillor) and PCSO Bridges

098/197 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None

098/198 MINUTES
The minutes of the meeting of the Parish Council meeting held on 16 March 2017, having been circulated to all members, were considered. They were confirmed as an accurate record and signed by the Chair

098/199 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
High Street roadmarkings: the Clerk updated the Council on his correspondence with NCC. He is hopeful the matter will be resolved soon
Permissive Path: contracts have been signed by the chairman and sent to the landowner for countersigning. Clerk will chase up.
Sub-station ‘hum’: James Livingstone reported that a fence has now been installed and that he and the group will be meeting with Statoil soon

098/200 DISTRICT and COUNTY COUNCILLORS’ REPORTS
None

098/201 POLICE LIAISON OFFICER’S REPORT
In the absence of PCSO Bridges the Clerk tabled his report on his behalf. Copies of the report from the Police Community Engagement Officer had been previously distributed.

098/202 PLANNING
(i) 20170420, 35 Fairfields, Cawston, two storey front and rear extension. No objection.
(ii) 20162200 (see minute 098/146), The Stables, Haveringland Road, Eastgate.
Thelma Durrant declared an interest and took no part in the discussion.
Following discussions with the landowner the Council ACCEPTED the water on the road does NOT emanate from this site. The flooding appears to have been caused by the blocking of the Riparian flow route onto the land; the Council understands that, in conjunction with Norfolk County Council, a soakaway was excavated and this has helped to alleviate the problem. The Council is sorry this misunderstanding occurred.
FINANCE
(i) Council Support subscription: Following discussion of the two competing services (NALC and NPTS) Council deferred a decision. Clerk to contact NALC to obtain assurances regarding the future provision of their services.
(ii) Oil club membership: AGREED to obtain a lifetime membership and to advertise the scheme further
(iii) Community Action Norfolk: AGREED to allow membership to lapse
(iv) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £2336.07 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £594.89
- T. Lubbock, safety inspection and recycling area tidy, £43.80
- Aylsham Computers, computer/scanner, £693.66
- Fenland Leisure Products, safety inspection, £80.00
- E.On, street lighting electricity, £22.03
- Admin, costs/expenses £820.69
- URM(UK)Ltd, recycling, £21.00
- Community Action Norfolk, oil club, £60.00

CLERK’S REPORT
(i) Computer and printer have been delivered and installed NOTED
(ii) Request for donation received from Norfolk Family Mediation. AGREED not to fund

CHAIRMAN’S REPORT
The Chairman corrected his March report by stating he had visited the Dong exhibition and this will NOT affect Cawston. This month he had attended the exhibition by Vattenfall and it would appear that this would impinge on Cawston.
USA flag from the US Memorial has been washed, ironed and folded by the Chairman’s wife. It is now stored at their home. The flagpole is in the shed in the cemetery.
Chairman had attended SNAP meeting. He was also pleased to note that the gate into Marriotts Way had been repaired.

PLAYING FIELD
(i) Broadland Wineries request to use Oakes Playing Field on 15th July 2017 for family/staff event. AGREED.
(ii) Goal posts need moving to restore the ground. Chairman to organise
(iii) Trees: work has been undertaken on the land adjoining the field. James Livingstone to liaise with Tree Warden to obtain his opinion re safety.

2017 PLAN
(i) VOLUNTEERS’ EVENING: Theresa Carman reported that she had had a good response from community groups. Wine prizes have been kindly supplied by Broadland Wineries.
(ii) GROW, MAKE AND BAKE SHOW: Stephanie Spencer reported that an application has been made for a £500 grant from the SolarCentury fund. Brochure has been designed – one will be printed for every household in Cawston. The quiz went very well, raising £76. A tombola will be run on the day.
098/208 EMERGENCY PLAN
Theresa Carman explained about the recent request from Broadland District Council for a 24-hour contact and keyholder for the Village Hall in case of emergency. Council AGREED this was a matter for the Village Hall Committee.

098/209 PARISHIONERS' CORRESPONDENCE
An email had been received regarding the early morning emptying of the bottle bank at the Bell Inn Car park. The Chairman has rung the company and they are willing to move the collection to a later time in the day. Clerk to respond.

098/210 ITEMS FOR INFORMATION / FUTURE AGENDA
AGENDA: noticeboard, oil scheme advertising, www.cawstonheritage.co.uk, trees

098/211 DATE OF NEXT MEETING
Annual Meeting of the Parish Council, 18 May 2017 at 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 21.06