CAWSTON PARISH COUNCIL MEETING – 15 JUNE 2017

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 15 June 2017, the following members were present:
Brian Schuil (Chairman)
Richard Coard, Thelma Durrant, Andrew Hellewell, Stephanie Spencer

In Attendance
Lloyd Mills (Clerk of the Council)

099/025 APOLOGIES FOR ABSENCE
Apologies for absence were received from Jane Buttifant, James Livingstone, Graham Sinclair, Paul Soanes, Simon Wilkinson, PCSO Bridges

099/026 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None

099/027 MINUTES
The minutes of the Annual Meeting of the Parish Council meeting held on 18 May 2017, having been circulated to all members, were considered and they were confirmed as an accurate record and signed by the Chair

099/028 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
(i) Permissive Path: clerk confirmed he had received advice from the insurers, the updated draft copy of the agreement will be sent to the landowner next week.
(ii) SAM2: awaiting confirmation form Highways regarding installation of posts
(iii) High Street signs: clerk will chase highways regarding installation of 'road narrows' signs

099/029 PUBLIC PARTICIPATION
None

099/030 POLICE LIAISON OFFICER’S REPORT
In the absence of PCSO Bridges the Clerk tabled the report. Chairman reported on the recent damage to trees and plants. This matter is now being dealt with by the Police

099/031 DISTRICT and COUNTY COUNCILLOR’S REPORT
None.

099/032 PLANNING
App 20170803, Garden room extension, Dix’s House, Holt Road, Cawston
The Council SUPPORTS this application. Clerk will inform Broadland District Council.
099/033 FINANCE

(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £1725.69 be approved and the necessary cheques signed by two authorised members.

  Garden Guardian Ltd, grounds maintenance, £600.84
  T. Lubbock, safety inspection and recycling area tidy, £87.60
  E. On, street lighting electricity, £34.66
  Administration, £952.59
  C Mead, cemetery tidy, £50.00

099/034 CHAIRMAN’S REPORT

With the help of James Livingstone the worn goalmouth areas have been returfed. A tree was in a state of partial collapse within the hedge adjacent to the playing field. Owners have been informed and they are dealing with it.

099/035 CLERK’S REPORT

(i) Planning: BDC have responded to our reply regarding electronic distribution of planning details. The system for the Parish Council will remain as it is for the coming year

(ii) Burial Ledger: it was AGREED to pay £368 for a new ledger

(iii) Bouncy Castle: it was AGREED to allow a bouncy castle on the playing field for an upcoming event provided proper insurance was obtained and a risk assessment produced.

099/036 ‘SHERINGHAM SHOAL’ GRANT

The Chairman suggested that the school be helped to install more environmentally friendly taps etc in the toilets and cloakrooms. This was AGREED. The Chair will inform James Livingstone who will liaise with the grant awarding people

099/037 COUNCILLORS’ CONTACT DETAILS

It was AGREED that councillors’ names should be listed on the website and noticeboards. Chairman’s phone number will also be displayed on the noticeboards

099/038 YEAR PLAN 2017-2018

(i) It was agreed that the Volunteer’s Evening had been a great success. This was due to the efforts of Theresa Carman. It was AGREED another one should be held on Wednesday 16 May 2018. Stephanie Spencer will book with the Village Hall.

(ii) Grow Make Bake Show: programmes and schedules have now been distributed. They are now collecting for tombola prizes. Advertising is ongoing.
Clerk confirmed he had set up Theresa Carman as co-admin. Stephanie Spencer to contact Theresa.

(i) Letter regarding Southgate was discussed. It was AGREED the Clerk should write to the resident explaining about the new SAM2 which will hopefully have an effect on traffic speed on Chapel Street. The Council believe that Southgate should be treated in the same manner as Eastgate ie that it is a part of Cawston parish and there is no need for new placename signs.

(ii) Council also discussed concerns regarding bus parking near the entrance to the Bowls Club/Cemetery. These were noted,

Agenda: Year Plan, Facebook

Thursday 20 July 2017 at Village Hall, commence 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 20.05