CAWSTON PARISH COUNCIL MEETING – 20 JULY 2017

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 20 July 2017, the following members were present:

Brian Schuil (Chairman)
Jane Buttifant, Theresa Carman, Richard Coard, Thelma Durrant, Andrew Hellewell,
James Livingstone, Graham Sinclair, Paul Soanes

In Attendance
3 members of the public; Lloyd Mills (Clerk of the Council)

099/043 APOLOGIES FOR ABSENCE
Apologies for absence were received from, Stephanie Spencer, Simon Wilkinson,
PCSO Bridges, Greg peck (county and district councillor)

099/044 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None

099/045 MINUTES
The majority of members having not received a copy of the draft minutes of the meeting held on 15 June 2017 it was AGREED to defer consideration until the next meeting

099/046 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
(i) Permissive Path: clerk confirmed that the landowner was happy to sign the agreement. The chairman has signed it and it will be posted to the landowner in the coming week.
It was AGREED that the clerk should order the signs in consultation with Mr Livingstone

099/047 PUBLIC PARTICIPATION
Concern was expressed at safety of a building on Chapel Street. The resident has informed Broadland District Council and the owner of the building. It was AGREED that the clerk should also inform BDC of the Parish Council's concern.

Another resident asked if it was possible to install a defibrillator in the red phone box at Eastgate. This follows the sad and untimely death of David Kemp there last year.

099/048 POLICE LIAISON OFFICER'S REPORT
In the absence of PCSO Bridges the Clerk tabled the report. Council also considered the request for the public to be consulted about priorities at SNAP meetings. Theresa Carman will list this on the Council’s Facebook page and write an article for the parish magazine
DISTRICT and COUNTY COUNCILLOR’S REPORT

In the absence of Greg Peck the Clerk tabled the following report on his behalf:

**£35 million boost for Adult Social Care.**

Proposals to invest £35 million of extra Government funding on Adult Social Care was agreed by Councillors last week. The grant can be used to reduce pressures on the NHS, supporting people to be discharged from hospital when they are ready and also to ensure the right pattern of providers and staff to deliver services that the council purchases. Key proposal is to recruit 50 more social workers.

**Children’s Services.**

Services for Children are continuing to improve. Ofsted visited the council at the beginning of June for its third quarterly check up on the council’s progress in improving services for children and young people. Inspectors found continued significant improvement, highlighting “maintained momentum” and a “real sense of urgency” in transforming services.

**Highways.**

All County Councillors now have their own budget of £6000 to dispose of as they see fit, on Highways projects in their Division.

**The Hive Nursery**

Apparently the final decision to close was only officially made on the 18th July. Prior to that there was a period of consultation.

The County Council understands the reason for closure that was given to parents was in relation to finances. Apparently they have 17 children on roll, not all attending at the same time and the Pre-school Learning Alliance who run the group always have 3 staff in at any one time, hence they are unable to cover costs of staffing.

The breakfast club and after school club, both of which are run by the school in the same building, will carry on as normal.

The County Council’s early years team will pick up with the school to establish whether they can support them finding a new external provider for the autumn.

The Council AGREED that the Clerk should write to Keith Simpson MP (copies to Greg Peck and Cawston Village facebook page) expressing the Council’s disappointment at the closure and urging him to do all he can to ensure there is some preschool provision in Cawston from September this year.

**TELEPHONE BOX, EASTGATE**

The request from the resident to install a defibrillator was discussed. The residents of Eastgate will try to provide the funds. Council AGREED to look to financially support the initiative too. All funds will be deposited as earmarked reserves in the Council’s bank account and the defibrillator will be owned by the Council. Clerk to investigate responsibility for the electricity supply and all insurance and safety matters.

It was also AGREED to dedicate the defibrillator in memory of David Kemp and to install a plaque in his memory.
099/051 PLANNING

App 20171079, Trouone, 8 Chapel Street; subdivision of plot and erection of single dwelling and detached garage. Council believes the visibility splay should be enlarged. Also concerned at possible intensification of traffic on Chapel Street. Clerk to inform BDC of the council's views.

099/052 FINANCE

(i) STREET LIGHTING: it was AGREED to proceed with works to lamps and standards at the following sites: Aylsham Road o/s 20, door repairs; Reepham Road j/w Glebe Crescent, straighten and reconcrete; Ames Court/Churchyard, foliage cutback. Clerk to inform contractor.

(ii) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £1855.34 be approved and the necessary cheques signed by two authorised members.

  Garden Guardian Ltd, grounds maintenance, £600.84
  T. Lubbock, safety inspection and recycling area tidy, £43.80
  E. On, street lighting electricity, £33.54
  Administration, £715.32
  URM (UK) Ltd, recycling, £24.00
  TT Jones, street lighting maintenance, £27.84
  Playsafety Ltd, play equipment safety inspection, £210.00
  Mazars, annual audit, £200.00

099/053 CHAIRMAN'S REPORT

It has been confirmed that the gates to the Village Hall carpark will be open during the day and closed at night.

099/054 CLERK'S REPORT

(i) Annual return: Mazars have concluded their audit and have approved. Noted.
(ii) BDC suggested new street naming signs: noted, no response.
(iii) Parish Partnership Scheme 2018-19: noted, councillors to bring suggestions to September meeting.

099/055 PLAYING FIELD

Annual Safety Inspection by RoSPA has been concluded and report received. A few minor issues need to be observed. James Livingstone will affix a bolt to football goal. It was AGREED to cut back those areas of hedge that require it, in the Autumn.
099/056  YEAR PLAN 2017-2018

It was agreed that the Volunteer’s Evening had been a great success. This was due to the efforts of Theresa Carman. It was AGREED another one should be held in 2018

099/057  FACEBOOK PAGE

Theresa Carman to update FB page as agreed earlier in the meeting

099/058  PARISHIONERS’ CORRESPONDENCE

It was AGREED the Clerk should write to NCC Highways regarding white lines on Norwich Road at bend on junction with Brandiston Road. Copy to Greg Peck, to include suggestion of part use of the £6000 that is available

099/059  ITEMS OF INTEREST / FUTURE AGENDA

Items: The Brownies have been given four trees and would like to plant them on the Playing Field. It had been previously agreed they could plant one. Jane Buttifant to ascertain location and inform council.

Agenda: Year Plan, Facebook, Christmas celebrations 2017, Parish Partnership scheme

099/060  DATE OF NEXT MEETING

Thursday 21 September 2017 at Village Hall, commence 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 20.33