CAWSTON PARISH COUNCIL MEETING – 21 SEPTEMBER 2017

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 21 September 2017, the following members were present:

Brian Schuil (Chairman)
Theresa Carman, Richard Coard, Thelma Durrant, James Livingstone, Graham Sinclair, Paul Soanes, Stephanie Spencer, Simon Wilkinson

In Attendance
3 members of the public; Lloyd Mills (Clerk of the Council)

099/061 APOLOGIES FOR ABSENCE
Apologies for absence were received from Jane Buttifant, n Andrew Hellewell, PCSO Bridges, Greg Peck (county and district councillor)

099/062 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None

099/063 MINUTES
Having been previously circulated the minutes of the meetings held on 15 June 2017 and 20 July 2017 were considered. It was AGREED to adopt both and were signed as correct and accurate by the Chairman

099/064 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
(i) Poplar trees near the Playing Field: James Livingstone to discuss with tree warden
(ii) Village Hall: in response to a request form the Village Hall Committee the Council AGREED to hold its next meeting (October) in the bar area of the Village Hall. However, the Council requests that the main hall still be reserved for the Annual Parish Meeting scheduled for April 2018. Clerk to email Village Hall Committee Chair and Secretary

099/065 PUBLIC PARTICIPATION
The organisers of the appeal for a defibrillator in the telephone box at Eastgate in memory of David Kemp reported on their efforts. They have raised £2872.50 which they passed to the Clerk to be held as earmarked funds by the Parish Council. Councillors congratulated them on a wonderful success.

099/066 POLICE LIAISON OFFICER’S REPORT
In the absence of PCSO Bridges the Clerk tabled the report. The Clerk reported that recent smearing of dog faeces over the Youth Shelter is being treated as a criminal act by the Police. Council thanked the Chair and his wife, Kathleen, for cleaning the mess up.
DISTRICT and COUNTY COUNCILLOR’S REPORT

In the absence of Greg Peck the Clerk tabled the following report on his behalf:

1) £35 million boost for Adult Social Care.
As I previously reported a proposal to invest £35 million of extra Government funding on Adult Social Care was agreed by Councillors. The grant can be used to reduce pressures on the NHS, supporting people to be discharged from hospital when they are ready and also to ensure the right pattern of providers and staff can deliver the services that the council provides. As mentioned the key proposal is to recruit 50 more social workers and this process has already begun.

2) New “Digital Innovation and Efficiency Committee” established.
This new committee will focus on delivering:
- 95% super fast broadband coverage by 2020.
- NCC Services; use technology to provide on line personalised services.
- 5G phone coverage.

TELEPHONE BOX, EASTGATE

The painting and cleaning of the phone box has been completed and both Thelma Durrant and the Chair reported that it was an excellent job.
It was also AGREED to order the defibrillator as soon as possible.

PLANNING

App 20171497, Elm Tree Farm, Old Friendship Lane, change of use. Council SUPPORTS this application.

FINANCE

ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £9533.62 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £1201.68
- T.Lubbock, safety inspection and recycling area tidy, £87.60
- E.On, street lighting electricity, £69.32
- Administration, £1727.56
- URM (UK) Ltd, recycling, £73.50
- TTJones, street lighting maintenance, £322.27
- Make Bake Show, expenses, 579.03
- Cawston Primary Academy, grant, £1000.00
- B Schuil, chair’s expenses, £27.13
- Volunteers Evening, expenses, £39.55
- Westcotec Ltd, Sam2, £3417.00
- Shaw and Sons, burial ledger, £365.00
- R Barnard, renovation and painting of telephone box, £590.00
- S Spencer, padlocks, £33.98
099/071 CHAIRMAN’S REPORT

The hedges on the playing field will be cut on 13th October.
Chair had attended the meeting organised by Dong re the windfarm. It would not appear to affect Cawston.
Chair has attended the recent Heath Trust Committee meeting.
The road bridge over the Marriotts Way has again been hit by a vehicle. NCC have been informed.

099/072 CLERK’S REPORT

(i) Cemetery: Following contact from a concerned resident Clerk to write to stonemason asking him to clarify recent works to plot J/92
(ii) Request from Oulton Parish Council to borrow SAM2: AGREED to refuse as it is needed in Cawston
(iii) Streetlight outside 20 High Street: AGREED to install new cowling up to cost of £200
(iv) Signed contract received form landowner: AGREED to order signs

099/073 PLAYING FIELD

(i) Five-a-side tournament: it was AGREED to the proposed tournament. Organisers to liaise with Clerk regarding date, insurance, grass cutting etc. AGREED to make £50 available for refreshments etc
(ii) Stephanie Spencer brought the new keys for the goals to the meeting. One copy to each be held by SS, JL, BS, GS and the Clerk
(iii) Brownies tree planting: Stephanie Spencer to liaise.

099/074 YEAR PLAN 2017-2018

It was agreed that the Grow make bake Show had been a great success. It was a true community event and Mr and Mrs Wilkinson were especially thanked for their efforts. It was AGREED another one should be held in 2018

099/075 CHRISTMAS 2017

It was AGREED to purchase a tree up to £120

099/076 PARISH PARTNERSHIPS

(i) 2017-2018: SAM2 is ready to be delivered. AGREED that BS, SW, RC and Clerk would meet with Westcotec representative next week for training.
(ii) 2018-2019: councillors asked to think of schemes and to bring the to the next meeting

099/077 FACEBOOK PAGE

Theresa Carman to investigate creating a new Facbook group for Cawston Parish Council
An email had been received from Joshua Jaggard regarding his new role as a Community First Responder. He needs a newer, more reliable vehicle. It was AGREED to ask him for more details before deciding whether to support his request.

The Chair had received a complaint regarding some night noise emanating from the Wineries. Simon Wilkinson will investigate.

A further complaint had been received regarding the state of the bushes in the cemetery. AGREED the clerk should obtain a quote from our contractor to remove the dead bush and to cut back hard the remaining ones.

**ITEMS OF INTEREST / FUTURE AGENDA**

Items for information: Following the recent accidents near Jeesal Clerk to contact NCC Highways Engineer regarding safety signs. Also to chase upp about the white lines on Norwich Road bend

Agenda: Year Plan, Facebook, Parish Partnership scheme, Village Hall meetings, Trees near playing field, Substation ‘hum’

**DATE OF NEXT MEETING**

Thursday 19 October 2017 at Village Hall, commence 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 21.00