CAWSTON PARISH COUNCIL MEETING – 19 OCTOBER 2017

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 19 October 2017, the following members were present:
Brian Schuil (Chairman)
Jane Buttifant, Theresa Carman, Thelma Durrant, James Livingstone,
Graham Sinclair, Paul Soanes, Stephanie Spencer,

In Attendance
Greg Peck (county and district councillor)
2 members of the public; Lloyd Mills (Clerk of the Council)

099/081 APOLOGIES FOR ABSENCE
Apologies for absence were received from Andrew Hellewell, Simon Wilkinson,
PCSO Bridges

099/082 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
Paul Soanes declared an interest in planning app20171755 as a neighbour.

099/083 MINUTES
Having been previously circulated the minutes of the meeting held on 21 September 2017 were considered. It was AGREED to adopt and they were signed as correct and accurate by the Chairman

099/084 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
(i) SAM2 is now insured
(ii) Christmas Tree: as money is no longer required for its purchase it was AGREED to make a donation of £30 towards funds
(iii) Defibrillator: it was AGREED to purchase the machine with mild steel cabinet at a cost of £1750. Training for those who wish it will be organised by CHT, but Stephanie Spencer is happy to show the organisers how to test and record weekly/monthly checks.
AGREED to ask CHT to appoint an electrician to install at a cost of approx. £200. Clerk to check other matters such as signage.
Also AGREED that the organisers of the fund, in collaboration with the family, will choose wording and design for the commemorative plaque
Any remaining funds will be earmarked for updating and repairs to machine.

099/085 PUBLIC PARTICIPATION
The organisers of the appeal for a defibrillator in the telephone box at Eastgate in memory of David Kemp reported on their efforts. They have raised a further £387 which they passed to the Clerk to be held as earmarked funds by the Parish Council. Councillors again congratulated them on a wonderful effort.
**POLICE LIAISON OFFICER’S REPORT**

In the absence of PCSO Bridges the Clerk tabled the report. The Clerk also tabled the email message from Insp Brian Sweeney and accompanying booklet which outlines Norfolk proposed plans to 2020. Council expressed dismay especially at the removal of all PCSOs. The Council feels that PCSO Bridges has performed a valuable service to the community. Especially, though not exclusively, working with youngsters on the playing field. He is always helpful and prepared to discuss any problems residents may have. The Council feels it will be a great loss to the parish if he is removed from his post. Clerk instructed to write to the police and Crime Commissioner, the Chief Constable, and Insp Sweeney expressing these opinions, and inviting a representative of the police to a meeting so that the Council can further discuss the matter.

**FINANCE**

ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was **RESOLVED** that the payment of the following accounts totalling £1799.82 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £600.84
- T.Lubbock, safety inspection and recycling area tidy, £43.80
- E.On, street lighting electricity, £33.54
- Administration, £730.33
- URM (UK) Ltd, recycling, £3.15
- TTJones, street lighting maintenance, £198.62
- NPTS, training, £35.00
- Community Heartbeat Trust, defibrillator pads, £66.00
- Westcotec Ltd, Sam2 padlocks, £8.54
- Fenland Leisure Products, safety inspection, £80.00

**CHAIRMAN’S REPORT**

The cutting of the hedges on the playing field has been delayed for personal reasons by the contractor. The Chair has spoken to Mr Howard regarding the USA War Memorial. Mr Howard has promised that it will all be renovated in time for Remembrance Day 2018.

**DISTRICT and COUNTY COUNCILLOR’S REPORT**

1) £35 million boost for Adult Social Care will help relieve bed blocking. Also intention to recruit a further fifty social workers.
2) Children’s Services: Ofsted visits earlier this year show significant improvements. A further £12M will be spent in an effort to reduce the numbers of children in Council care.
099/090  PLANNING

App 20171755, Red Brick Barn, Back Lane, reinstatement of roof and provision of living accommodation, change of use from agricultural to residential. Council SUPPORTS this application.

App 20171753, Wood Farm Cottage, Brandiston Road, single storey extensions and alterations to outbuilding. Paul Soanes, having declared an interest as a neighbour, took no part in the discussion and did not vote. Council SUPPORTS this application.

App 20171730, 11 Glebe Crescent, two storey and single storey rear extension. Council SUPPORTS this application.

Clerk to inform planning authority of the Council's responses.

099/091  PLAYING FIELD

(i) Five-a-side tournament has been cancelled by the organisers
(ii) Poplar trees: It was AGREED that a sign should be erected to warn users of the over reaching poplar trees. James Livingstone to research. Clerk to write to landowner again, to express the Council’s continuing concerns.
(iii) Request for permission to place a container at rear of Village Hall to store its equipment. AGREED providing there is no cost to the Parish Council.
(iv) Quarterly safety inspection of play equipment has been received.
(v) Brownies trees; they will be planting these after the next lunch club.

099/092  YEAR PLAN 2017-2018

(i) Grow Make Bake Show will again be held next year on September 8th. As this year was such a success it may be bigger next year. Possibility of having a marquee being investigated.
(ii) Volunteers’ Evening will be on 16 May 2018

099/093  PARISH PARTNERSHIPS

Two suggestions were made: “Village Gates” as installed at Edgefield; drop kerb at junction of High Street and Church Lane. Clerk to contact NCC Highways to discuss.

099/094  FACEBOOK PAGE

Theresa Carman is still working on this

099/095  CEMETERY

(i) Bushes can be cut back (including removal of dead one plus cutting back of brambles) at a cost of £240. AGREED to go ahead.
(ii) A letter was received from a parishioner following her complaints regarding a headstone near to her plot. Clerk to reply assuring her we are looking into the matter. Clerk also to write to the Stone mason again.
James Livingstone updated the Council and explained that he feels it may be time to call a halt. The Council thanked him for all his efforts over the years and to **AGREED** to endorse any decision he wishes to take regarding whether to continue.

**099/097 PARISHIONERS' CORRESPONDENCE**

A resident has asked if we could install noticeboards at the Chapel Street entrance to the playing field, and at Eastgate. Clerk to discuss the latter with NCC Highways.

**099/098 ITEMS OF INTEREST / FUTURE AGENDA**

Agenda: Year Plan, Facebook, Parish Partnership scheme, Village Hall meetings, Cemetery, Noticeboards, Budget for 2018-19

**099/099 DATE OF NEXT MEETING**

Thursday 16 November 2017 at Village Hall, commence 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 21.15