CAWSTON PARISH COUNCIL MEETING – 16 NOVEMBER 2017

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 16 November 2017, the following members were present:

Brian Schuil (Chairman)
Theresa Carman, Richard Coard, Thelma Durrant, James Livingstone, Stephanie Spencer, Simon Wilkinson,

In Attendance

Insp B Sweeney, PC R Devlin, PCSO S Bridges, 2 members of the public; Lloyd Mills (Clerk of the Council)

099/100 APOLOGIES FOR ABSENCE

Apologies for absence were received from Jane Buttifant, Andrew Hellewell, Graham Sinclair, Paul Soanes.

099/101 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

099/102 MINUTES

Having been previously circulated the minutes of the meeting held on 19 October 2017 were considered. It was AGREED to adopt and they were signed as correct and accurate by the Chairman

099/103 ADJOURNMENT FOR POLICE AND PUBLIC PARTICIPATION

(i) Inspector Brian Sweeney of Norfolk Police discussed the proposed changes in Policing (as outlined in the 2020 document, recently published.) This was followed by a discussion between Insp Sweeney, PC Devlin, councillors and public. There was a strong emphasis on the work done over the years by PCSO Bridges, especially concerning anti-social behaviour and 'low level crime.' With the removal of all PCSOs it was generally felt that this interaction would be especially missed. PC Devlin said that he would do his best to continue this work.

The Council recorded their thanks to PCSO Bridges for all his excellent work over the years.

(ii) The organisers of the appeal for a defibrillator in the telephone box at Eastgate in memory of David Kemp reported on their efforts. They have raised a further £485.50 which they passed to the Clerk to be held as earmarked funds by the Parish Council. The total so far raised is £3750. Councillors again congratulated them on a wonderful effort. The Clerk reported that a cheque would be signed tonight for the defibrillator and it is hoped that the machine will be installed approx. two weeks after the Community Health Trust received the payment.
MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

(i) Stephanie Spencer will obtain quotes for a noticeboard at the Chapel Street entrance to the playing field.

(ii) Defibrillator: The Council AGREED to fund the cost of a plaque to be installed with the defibrillator.

(iii) The Chairman reported that repairs to the bridge will commence next month.

POLICE LIAISON OFFICER’S REPORT

PC Devlin presented his report as Police Liaison Officer.

PLANNING

None.

FINANCE

(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £3504.25 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £600.84
- T.Lubbock, safety inspection and recycling area tidy, £43.80
- E.On, street lighting electricity, £34.66
- Administration, £799.45
- URM (UK) Ltd, recycling, £16.50
- Royal British Legion, wreaths, £34.00
- Community Heartbeat Trust, defibrillator, £1975.00

(ii) BUDGET: the draft budget was discussed. Clerk to circulate adjusted budget for next meeting.

CHAIRMAN’S REPORT

A tree had blown down at the small plot of land on the High Street at junction with Church Lane. Chair and his wife made safe. Owners, Circle housing, then tidied the site.

The Brownies have now planted their trees on the playing field. Playing field hedges were cut today – an excellent job.

Chairman had attended the Remembrance Services. Council thanked John Gilbert for laying the wreath.

CLERK’S REPORT

Clerk informed Council of the Church’s proposal to install a bollard at East gate.
Clerk reported on his training day regarding the Data Protection Regulations. This will have some bearing on the council.
099/110 PLAYING FIELD

(i) It was AGREED to order a warning sign regarding the poplar trees. James Livingstone to design and order
(ii) It was AGREED to order repairs as required by recent safety inspection with exception of small bolts which are on order elsewhere.

099/111 SAM2

Simon Wilkinson, having previously circulated the data, explained in more detail the initial results of the SAM2. Council very pleased to see that traffic speed has been lowered on Chapel Street

(i) It was AGREED to order a further six brackets
(ii) Eastgate repeater sign is out of use. Clerk to report to Highways Engineer.
(iii) Brandiston Road: it was AGREED to place SAM2 sign in previously agreed location to obtain figures, which will then be considered.
(iv) It was AGREED to pay any out of pocket expenses incurred charging batteries, driving SAM2 to new locations

099/112 YEAR PLAN 2017-2018

Grow Make Bake Show will again be held next year on September 8th.

099/113 PARISH PARTNERSHIPS

Village Gates were deemed as unsuitable for suggested locations. It was AGREED to apply for funding to drop the kerbs at junction of High Street and Church Lane, up to a cost of £1900.

099/114 FACEBOOK PAGE

Deferred

099/115 CEMETERY

(i) Contractor managed to cut back bushes before Remembrance Day and had done an excellent job.
(ii) Clerk reported that he had contacted the stonemason who had done the work on the headstone (see Oct minute 099/095). Mason had confirmed that he had removed the headstone for cleaning and adding an extra inscription. In light of this the Council AGREED that the correct fees had been paid. Clerk to write to original correspondent informing her.

099/116 PREMISSIVE PATH

It was AGREED that Mr Livingstone should order the signs.
099/117  PARISHIONERS’ CORRESPONDENCE

None

099/118  ITEMS OF INTEREST / FUTURE AGENDA

Agenda: Year Plan, Facebook, Cemetery fence, SAM2, Budget for 2018-19

099/119  DATE AND VENUE OF NEXT MEETING

It was AGREED that meetings will continue to be held at the Village Hall. Next meeting Thursday 21 December 2017, commence 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 21.20