CAWSTON PARISH COUNCIL MEETING – 21 DECEMBER 2017

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 21 December 2017, the following members were present:

Brian Schuil (Chairman)
Jane Buttifant, Thelma Durrant, Andrew Hellewell, Graham Sinclair,
Paul Soanes, Stephanie Spencer, Simon Wilkinson,

In Attendance
PC R Devlin, Greg Peck (District and County Councillor)
Lloyd Mills (Clerk of the Council)

099/120 APOLOGIES FOR ABSENCE
Apologies for absence were received from James Livingstone,

099/121 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None

099/122 MINUTES
Having been previously circulated the minutes of the meeting held on 16 November 2017 were considered. It was AGREED to adopt and they were signed as correct and accurate by the Chairman

099/123 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
Stephanie Spencer informed the meeting that, with the Council’s agreement, Grantscape will publish her report on the Grow Make and Bake Show in their magazine. Council AGREED

099/124 POLICE LIAISON OFFICER’S REPORT
PC Devlin presented his report as Police Liaison Officer.

099/125 PLANNING
App 20172004, Trouone, 8 Chapel Street, Subdivision of plot and erection of single dwelling. NO RESPONSE

App 20172088, 8 High Street, Change of use of outbuilding. SUPPORT

App 20171664, White Farm House, 2 Chapel Street, replacement wooden windows in front of listed building. SUPPORT

App 20172068, Old Workhouse, 59 Chapel Street, Conversion of part of dwelling and curtilage to create self-contained flat. SUPPORT
099/126 FINANCE

(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £3115.98 be approved and the necessary cheques signed by two authorised members.
- Garden Guardian Ltd, grounds maintenance, £902.05
- T.Lubbock, safety inspection and recycling area tidy, £43.80
- E.On, street lighting electricity, £33.54
- Administration, £885.35
- URM (UK) Ltd, recycling, £40.05
- Broadland District Council, bin emptying, £513.24
- J Livingstone, posts, £15.20
- Broadland (UK)Ltd, plaque(defibrillator), £68.27
- TTJones, streetlighting maintenance, £72.84
- Farm Signs, notices, £81.64
- Westcotec, brackets SAM2, £300.00
- Aylsham Computers, toner, £100.00
- RG Buck, hedge cutting, £60.00

(ii) BUDGET and PRECEPT REQUIREMENT 2018/2019: it was proposed by T Durrant, seconded by J Buttifant, that the precept be set at £30,000 and the budget (as attached to these minutes) be adopted. This was APPROVED by six votes to two. A request for a recorded vote was made: those in favour were J Buttifant, T Durrant, A Hellewell, G Sinclair, S Spencer, S Wilkinson. Those against were B Schuil, P Soanes.

(iii) DEFIBRILLATOR; a further sum of £595 was handed to the council. This will be added to the Defibrillator Earmarked Reserves.

099/127 DISTRICT/COUNTY COUNCILLOR'S REPORT

District: updated meeting re proposed collaboration with South Norfolk Council. Mr Peck is on the team for BDC.
County: proposed routes of the windfarm cables will cross between Reepham and Salle. GP is trying to arrange meetings with Orsted and Vattenfall.
He also reported that there will probably be a new vote on the increase to Councillors’ allowances. If it is not overturned he will refuse to take the increase.

099/128 CHAIRMAN’S REPORT

Bridge repairs have now been completed and the chairman acknowledged Mr Peck’s help in getting it done.
Signs on the path and at playing field have been installed.
John Gilbert has purchased two new flags for the US War Memorial, chairman is storing them. Council thanks Mr Gilbert for his generosity.

099/129 CLERK’S REPORT

None
099/130       PLAYING FIELD

Recent safety inspection highlighted condition of the train in the toddlers area with a recommendation that it be removed and replaced. Council AGREED to the removal and installation of a new one as per the quote.

099/131       SAM2

Simon Wilkinson updated the council on figures obtained on Brandiston Road. There were an average of 320 vehicles per day with only one or two speeding, except on the Thursday when 29 were speeding. The maximum speed recorded was 55mph. It was AGREED that the clerk should organise a site meeting with the Highway Engineer to discuss the siting of the machine.

After discussion the Clerk was asked to check the original agreement with regard to siting on the High Street.

A letter had been received from Westcotec warning there may be a fault in some machines. Clerk to write asking then to check and if necessary repair the Councils machine or to replace it

099/132       YEAR PLAN 2017-2018

A list of ‘things to do’ is being considered.

099/133       PARISH PARTNERSHIPS

Application to drop the kerbs at junction of High Street and Church Lane, up to a cost of £1900, has been entered.

099/134       FACEBOOK PAGE

Remove this item from further agendas

099/135       CEMETERY

(i) Following further investigation and taking advice from professional bodies it was AGREED that nothing further could be done regarding the complaint about the headstone

(ii) It was AGREED to update the Cemetery regulations at the next meeting.

(iii) It was AGREED that the fence panels need replacing between the cemetery and car park. Clerk to obtain quotes.

099/136       NOTICEBOARDS

Deferred
099/137 PARISHIONERS' CORRESPONDENCE

None

099/138 ITEMS OF INTEREST / FUTURE AGENDA

Agenda: Cemetery fence

099/139 DATE AND VENUE OF NEXT MEETING

Next meeting Thursday 18 January 2018, commence 7.00pm at Village Hall

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 20.30