CAWSTON PARISH COUNCIL MEETING – 15 FEBRUARY 2018

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 15 February 2018, the following members were present:

Richard Coard, Thelma Durrant, Andrew Hellewell,
James Livingstone, Graham Sinclair, Paul Soanes, Stephanie Spencer,

In Attendance
Greg Peck (District/County Councillor), Lloyd Mills (Clerk of the Council)

099/156 ELECTION OF CHAIRMAN
In the absence of the chairman and vice-chair it was unanimously AGREED that Paul Soanes should chair this meeting.

099/157 APOLOGIES FOR ABSENCE
Apologies for absence were received from Brian Schuil (Chairman), Jane Buttifant, Simon Wilkinson and PC R Devlin

099/158 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
Graham Sinclair declared an interest in Planning application #20180075. He is the applicant.

099/159 MINUTES
Having been previously circulated the minutes of the meeting held on 18 January 2018 were considered. It was AGREED to adopt and they were signed as correct and accurate by the Chairman of the meeting.

099/160 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA
James Livingstone reported there had not been a meeting of the Village Hall Committee since the Council’s last meeting. He will attend the next one and request a copy of the last financial year's accounts

099/161 POLICE LIAISON OFFICER’S REPORT
In the absence of PC Devlin the Clerk tabled the report on his behalf. There we no questions

099/162 DISTRICT/COUNTY COUNCILLOR’S REPORT
The County Council has approved its budget with a rise of 5.99% in Council Tax. This will mean an increase of approximately £74 for the average Band D householder. 3% of this rise is ringfenced for adult services and to help with care provision to help free beds in the NHS hospitals. Bus services and gritting will not be cut. Money being spent on Children’s Centres will be cut by 50% but it is hoped the same services will still be provided by moving to other places such as libraries. However, approximately £94 million will need to be saved over the coming four years.
099/162 DISTRICT/COUNTY COUNCILLOR’S REPORT (continued)
Mr Peck was pleased to report that there has been a vast improvement in Children’s Services and that Ofsted no longer feel that intervention is required.
As for District Council matters, Mr Peck reported that work is still ongoing to study possible collaboration with South Norfolk District Council.

099/163 PLANNING
App 20180075, 2 Marshams Court. Single storey side/front extension.
Having declared an interest Mr Sinclair left the room whilst this application was discussed.
It was AGREED to SUPPORT this application.

App 20180119, Church Farm, 6 Booton Road. Replacement of windows (listed building)
It was AGREED to SUPPORT this application.

App 20180130, Aloha, Old Friendship Lane. Extension to agricultural building.
It was AGREED to SUPPORT this application.

App 20180202, 24 Fairfields. Replacement front porch.
It was AGREED to SUPPORT this application.

Clerk to inform Broadland District Council of these decisions.

099/164 FINANCE

(i) WAYLEAVES: the Clerk will write to UK Power Networks regarding the pole sited on the Playing Field to the rear of the Village Hall.
(ii) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £2215.26 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £600.84
- T.Lubbock, safety inspection and recycling area tidy, £43.80
- E.On, street lighting electricity, £34.66
- Administration, £706.13
- URM (UK) Ltd, recycling, £27.00
- Fenland Leisure, repairs to play equipment, £802.83

099/165 CLERK’S REPORT

(i) General Data Protection Regulations: Oulton Parish Council would be willing to share a course for all councillors. NPTP will provide the course for £300. AGREED to partake if Oulton PC will pay £100. Clerk to organise, dates to be a Tuesday evening in late March or just after Easter.

(ii) David Gillett has checked the tree that fell in the Cemetery Car Park. The tree needs removing to stump level for safety. He will do this, and will grind out the two stumps left after bushes were removed in the cemetery. Total cost will be approximately £310. AGREED.
CLERK’S REPORT

(iii) It was AGREED to appoint Mrs M Anderson-Dungar as Internal Auditor for this year. Fee will be £75

(iv) It was AGREED to move the dates of the following two meetings, from 19 April and 17 May to 12 April and 10 May. Clerk to contact Village Hall re availability. If not, Thelma Durrant said Bowls Club will be available.

LITTER PICK AND CLEAR
It was AGREED to meet at 9.30 (not 10am as previously suggested) on 7 April outside Village Hall.

CEMETERY/CAR PARK FENCE
Two tenders had been received. After discussion it was AGREED to place the work with M&G Fencing Services.

PARISHIONERS’ CORRESPONDENCE
A further letter had been received regarding the headstone in the cemetery (see previous minutes.) This had been copied to all councillors and it was AGREED that the Council’s previous response stands

ITEMS OF INTEREST / FUTURE AGENDA
Items for Information: Stephanie Spencer had been alerted to a tree which seems to be entangling a headstone in the cemetery. Clerk to investigate.
Agenda: Litter pick; New Data Protection Regulations; Grounds maintenance: Cemetery/Bowls Club car park roadway; Orsted and Vattenfall Windfarms

DATE AND VENUE OF NEXT MEETING
Next meeting Thursday 15 March 2018, commence 7.00pm at Village Hall

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 20.30