CAWSTON PARISH COUNCIL MEETING – 15 MARCH 2018

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 15 March 2018, the following members were present:

Brian Schuil (Chairman),
Jane Buttifant, Richard Coard, Thelma Durrant,
James Livingstone, Paul Soanes, Stephanie Spencer,

In Attendance
PC R Devlin, Lloyd Mills (Clerk of the Council)

099/171 APOLOGIES FOR ABSENCE

Apologies for absence were received from Andrew Hellewell, Graham Sinclair,
Simon Wilkinson

099/172 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Jane Buttifant declared an interest in Planning application #20180348. She is the applicant.
Stephanie Spencer declared an interest in Planning application #20180404. She is the applicant.

099/173 MINUTES

Having been previously circulated the minutes of the meeting held on 15 February 2018 were considered. It was AGREED to adopt and they were signed as correct and accurate by the Chairman of the meeting.

099/174 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

The chairman reported that the police had been on site at the Care Home. He has been told by the owner that it should open within the next six months.

099/175 POLICE LIAISON OFFICER’S REPORT

PC Devlin tabled his report. He praised the work of the Community Speedwatch Group.

PC Devlin then left the meeting

099/176 DISTRICT/COUNTY COUNCILLOR’S REPORT

None
None

099/178 PLANNING

20180131, Wood Farm Barn, NR10 4ES, Conversion of agricultural barn etc: the Council OBJECTS to this application: it cannot be considered a conversion, it is in fact a new development, and it is outside the settlement line.

20180348, St Agnes Cottage, 11 Booton Road, Cawston, Single storey side & rear extension: Having declared an interest as owner of the property, Ms Buttifant took no part in the discussion or voting. the Council SUPPORTS this application.

20180359, 8 Marshall Howard Close, NR10 4TB, Two storey front extension: the Council SUPPORTS this application.

20180404, Annville, NR10 4AY, New vehicular access: Having declared an interest as owner of the property, Mrs Spencer took no part in the discussion or voting. the Council SUPPORTS this application.

Clerk to inform Broadland District Council of these decisions.

099/179 FINANCE

(i) INSURANCE: the Council AGREED to continue the insurance via Came & Company for the year 2018-19

(ii) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £4460.90 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £600.84
- T.Lubbock, safety inspection and recycling area tidy, £43.80
- E.On, street lighting electricity, £31.30
- Administration, £763.59
- Aylsham Computers, computer support, £65.00
- C Mead, cemetery tidy, £100.00
- MGF Norfolk, fencing (cemetery), £986.00
- Came & Company, insurance 2018-19, £1219.34
- Fenland Leisure, repairs to play equipment, £651.03

(iii) GROUNDS MAINTENANCE CONTRACT: After reviewing all three tenders it was AGREED to award the contract to Garden Guardian Ltd for a period of three years, fixed increase of 2.5% per annum, option to renew for further two years. Contract to commence 1st April 2018.
CLERK’S REPORT
(i) Mr Mead has confirmed that wishes to retire from his role of clearing litter at the Cemetery. Council recorded their thanks to him.
(ii) A plot at the cemetery had been dug in the wrong location forty years ago. This meant that another interment could not take place at the agreed location, and had to be moved further along. Council were shocked to hear this whilst agreeing that nobody could be held at fault. Council instructed the Clerk to write to the present owner of the plot to express the Council’s deep regret, and to issue a Certificate of Exclusive Right of Burial to the new plot, free of charge.

CHAIRMAN’S REPORT
White lines have been painted on Norwich Road at junction with Brandiston Road. White lines have also been painted on the High Street outside the Old Forge property. This goes against what was agreed when the Parish partnership Scheme was drawn up. Clerk to contact Highways to discuss, and to ask when the new notices will be installed.

Playing Field: it was AGREED to purchase relevant screws to ensure the safety of the skate park. It was also AGREED to purchase new nets for the goals. Chairman to organise. Unfortunately, rabbits are again becoming a problem. Clerk to contact insurers to ensure Council is covered.

GREATER NORWICH LOCAL PLAN
After discussion it was AGREED that the Chairman should enter the Council’s response, that there are many reasons to object to the sites identified. All residents of Cawston are also encouraged to respond.

CEMETERY/BOWLS CLUB DRIVE
Mrs Durrant declared an interest as Secretary of the Bowls Club. Before retiring she asked on behalf of the Bowls Club for some financial help to repair the driveway from Norwich Road.
It was AGREED in principle, with Bowls Club being asked to provide an estimated cost.

PARISHIONERS’ CORRESPONDENCE
(i) A phone call had been received from a resident of Jubilee Close who is concerned at the schoolchildren cycling. He feels it is dangerous. Council is sorry this happening but they have no powers in this matter.
(ii) The resident also asked if a seat could be provided at the bus stop at the Market Place. Council had considered this a few years ago and it was felt at the time that it was not possible. However Council will revisit the matter at a future meeting.
(iii) A letter had been received from Mr Cook of the Cawston Historical Society asking for support from the Council for a memorial to the airmen who lost their lives in a plane crash in 1941. Council are sympathetic to the request but would like more detail, including location, type of memorial, and cost. It was suggested that it might be a suitable thing to place in the Air Museum at Blickling. The Clerk to write to Mr Cook.
099/185  ORSTED WINDFARM
Mr Livingstone reported on the recent public meeting held by Orsted.

099/186  GREATER NORWICH LOCAL PLAN
After discussion it was

099/187  ITEMS FOR INFORMATION/ FUTURE AGENDA
ITEMS OF INFORMATION:
Mr Livingstone reported that the Village Hall Committee had agreed to continuing the present arrangements for the Council’s use of the room. They had also agreed that the Grow Make and Bake Show can use the hall free of charge.
Mrs Spencer reported that she had spoken with Mr Howard regarding the USA War Memorial. He is attempting to remove the plaque without damaging it.
FUTURE AGENDA:
Grow Make and Bake; Bench at bus stop; Volunteers’ Evening; Village Hall accounts; Play equipment

099/188  DATE AND VENUE OF NEXT MEETING
Next meeting:    Annual Parish Meeting 7pm
                Council meeting 730pm
                To be held on Thursday 12 April 2018, at the BOWLS CLUB

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 21.10