CAWSTON PARISH COUNCIL MEETING – 12 APRIL 2018

DRAFT MINUTES

At the meeting of the Cawston Parish Council held at the Bowls Club, Norwich Road, Cawston on Thursday 12 April 2018, the following members were present:

Brian Schuil (Chairman),
Jane Buttifant, Theresa Carman, Richard Coard, Thelma Durrant, Andrew Hellewell, James Livingstone, Graham Sinclair, Paul Soanes, Stephanie Spencer,

In Attendance
Lloyd Mills (Clerk of the Council)

099/189 APOLOGIES FOR ABSENCE
Apologies for absence were received from Simon Wilkinson, Greg Peck (district and County Councillor) and PC R Devlin.

099/190 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None

099/191 MINUTES
Having been previously circulated the minutes of the meeting held on 15 March 2018 were considered. It was AGREED to adopt and they were signed as correct and accurate by the Chairman of the meeting.

099/192 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

Annual Parish Meeting:

Council AGREED to new bench being placed on Playing Field. Position to be agreed with Clerk.

Clerk to discuss placing of SAM2 on Southgate, along with query re gritting.

099/193 POLICE LIAISON OFFICER’S REPORT
None

099/194 DISTRICT/COUNTY COUNCILLOR’S REPORT
None

099/195 PUBLIC
None

099/196 PLANNING

The Clerk had received a letter from Broadland District Council informing the Parish Council that Application 20180131, Wood Farm Barn, NR10 4ES, Conversion of agricultural barn etc will be considered by the Planning Committee on 25 April.
FINANCE

ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was RESOLVED that the payment of the following accounts totalling £3016.51 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £600.84
- T. Lubbock, safety inspection and recycling area tidy, £43.80
- E. On, street lighting electricity, £34.66
- Administration, £837.44
- Norfolk Assoc of Local Councils, subscription 18-19, £301.55
- B Schuil, expenses 17-18, £71.70
- D Chenery, skateboard park repairs, £186.47
- D Gillett, tree repairs cemetery/churchyard, £380.00
- Bounceroo Events, marquee (deposit) Make Bake Grow Show, £100.00
- Cawston Village Hall, hire/electricity, £128.00
- Boyd Sport and Play, goal nets and clips, £133.50
- Fenland Leisure, play equipment inspection, £100.00
- URM (UK) Ltd, recycling, £15.00

CLERK’S REPORT

(i) In light of recent government proposals it was AGREED to remove any costs for interment of any person under the age of eighteen.

(ii) It was AGREED to pay the grounds maintenance contractor £13 plus VAT per cut every two weeks at the cemetery car park.

CHAIRMAN’S REPORT

The goal nets have been installed.
Work on the skateboard is in progress and will complete after the school holidays.
The litter pick went very well.

CEMETERY/BOWLS CLUB DRIVE

Mrs Durrant declared an interest as Secretary of the Bowls Club.
It was AGREED to fund 50% of repairs up to a maximum of £100. Mrs Durrant to organise

WINDFARMS

None

PLAYING FIELD and VILLAGE HALL ENTRANCE

Mr Livingstone will research possibilities of grants. He will also discuss with the Village Hall Committee.

GROW MAKE BAKE SHOW

Mrs Spencer confirmed the Marquee is now booked. Whilst it comes with public liability insurance the Council must still cover any possible costs for damage to the marquee. Clerk to check with Council’s insurance.
Mrs Spencer also reported that the judges have been booked. They are no trying to get more sponsorship, and the brochures are nearly ready.

VOLUNTEERS’ EVENING

Although a Volunteers’ Evening will not be held this year it was agreed to present an award for the Village Champion. The nominee was agreed and the trophy will be presented at a future lunch club. Mrs Carman to organise.
099/205 VILLAGE HALL
Mr Soanes led a discussion regarding the need for the Village Hall accounts to be available should there be an application for a grant. Mr Livingstone said they were freely available and in the public domain.

099/206 PLAYING FIELD
(i) It was AGREED to purchase a replacement for a damaged rubbish bin.
(ii) The problem of rabbits was discussed in light of the recent correspondence with the council’s insurers.
(iii) A cheque for a £150 grant form the Oakes Memorial Trust was received. The Council asked that its thanks be recorded.
(iv) Play equipment: Mr Livingstone will research possible avenues of grants towards the refurbishment of the play equipment.
(v) The Clerk reported that the recent inspection and report had shown that a gate requires oiling. The Chairman will see to it.

099/207 POSSIBLE BENCH
Clerk to ascertain what permissions will be required for the installation of a bench at the bus stop on Aylsham Road

099/208 PARISHIONERS’ CORRESPONDENCE
(i) Following last month’s meeting (min 099/184[iii]) the Clerk had replied to Mr Cook re the aircraft memorial. Mr Cook had responded to the Chairman. Council now awaits further detailed proposal from Mr Cook.
(ii) An email from a resident had been received complaining about night time noise form the Winery. The Clerk had contacted the Winery but they require further details to be able to investigate. Clerk to respond to the resident.
(iii) Another resident had asked whether the Council intended to discuss the proposed changes to the law regarding parking of vehicles on the pavement. Council has no intention of doing so at the moment.
(iv) The Clerk updated Council regarding the issue of the burial as recorded in Min 099/180[ii]. This matter had also been raised by a resident during the Annual Parish Meeting earlier in the evening.

099/209 ITEMS FOR INFORMATION / FUTURE AGENDA
ITEMS OF INFORMATION:
Overgrown hedge blocking pavement on Norwich Road. Clerk to inform Norfolk County Council Highways.
Council would like to see updated figures re SAM2

099/210 DATE AND VENUE OF NEXT MEETING
Next meeting: Annual Meeting of the Parish Council to be held on 10 May 2018 at the Village Hall, commencing 7.00pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 20.55