CAWSTON PARISH COUNCIL MEETING – 15TH NOVEMBER 2018

MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 15th November 2018, the following members were present:

Brian Schuil – Chairman
Thelma Durrant, Simon Court, James Livingstone, Graham Sinclair, Paul Soanes,
Stephanie Spencer,

In Attendance
Natasha Carver (Locum Clerk of the Council), 2 Members of Public

10088 APOLOGIES FOR ABSENCE

Apologies for absence were received from Andrew Hellewell, Jane Buttifant and Simon Wilkinson

100/089 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

No declarations of interest.

100/090 MINUTES

The Minutes of the Council meeting held on 18th October 2018 having been circulated to all members, were confirmed as an accurate record and signed by the Chairman.

100/091 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

Church Wall – J Livingstone has met with Hendrys and will arrange a follow up meeting to confirm works to be carried out on the Church Wall. The clerk will re send confirmation email of the works to be carried out on the wall as per request.

100/092 ADJOURNMENT TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A resident had asked if there was anything the Parish was able to do with regards to the speeds on Brandrson Road. The council discussed that they would like to relocate the SAM 2 sign and asked for the clerk to contact the new Highways engineer to make a site visit.

A resident spoke with regards to Orsted windfarm and has concerns with regards to how these projects will affect the village. The parish council advised that they have a working party for these projects, and asked that the resident keep contact with the Parish Council with concerns raised.
100/093 COUNTY and DISTRICT COUNCILLOR’S REPORT

A written report was received from Councillor Greg Peck this was circulated prior to the meeting.

100/094 PLANNING

The following planning application was received:
20181708 – Wood Farm, Brandiston Road, Cawston NR10 4ES
Removal of condition 5& Variation of Condition 2 of planning permission
20151358- Alterations to access arrangements
The Parish Council Support this application.

100/095 FINANCE

ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was agreed that payment of the following accounts totalling £2820.58 be approved and the necessary cheques signed by two signatures.

- Royal British Legion
- Brian Schuil
- Broadland District Council
- Garden Guardian
- Rob Buck
- E.ON
- Norfolk Pension Fund
- L Mills
- L Mills
- Eon
- HMRC
- N Carver

Total: £2820.58

100/096 CHAIRMAN’S REPORT

The Chairman update the councillors on the following items:
(i) Brian attended the local SNAP meeting and updated the parish council.
(ii) No update for the Oak Trust meeting.
(iii) Brian attended both memorial services in the cemetery and laid the wreath the steel memorial donated to the parish is now in place in the church under the memorial. This has been very well received.
(iv) Brian has had reported fly tipping being left on the playing field, this was found to be garden waste have been cleared. It has been brought to the Parish Councils attention that there is more fly tipping of garden waste on the playing field alongside the hedge, it was asked that the clerk send a letter to the residents that back on tp the playing field to remind them not to dispose of garden waste on a public area.
(v) Hedge on new street opposite the post office has become over grown, the clerk will contact highways to confirm who is responsible for the maintenance of the hedge.
(vi) The street light reported oved a week ago is still out clerk to follow up with the lighting contractor.
The Clerk updated the Parish Council on the following:

(i) There has been no response from the owner of the land which backs on to The Fairfields in regards to the overgrown tree with a TPO. The clerk has advised the owners to apply to Broadland for the work to be carried out and the clerk will try and contact the owner again.

(ii) A letter has been received from Broadland District Council regards the Refill Scheme, this is a free scheme being rolled out in the UK to encourage local groups to offer their location as a free water refill point, encouraging people to use reusable bottles. The clerk thought this would be a good idea for the village hall and asked J Livingstone to take this to the next Village Hall meeting and to speak to local businesses.

(iii) All allotment invoices have been sent out and payments are being received. One allotment holder has ended their tenancy, the clerk has re let this today.

No update received

Updates have been sent via email to all councillors and via Greg Peck, the chairman asked that the Parish Councillors respond to this. J Livingston will add this to Cawston Facebook page to encourage residents to respond.

J livingstone update the parish council with regards to the pathway, the village hall committee have agreed to pay 50% of the cost as minuted at the October Parish Council meeting. The council have asked that the committee confirm by email that they have agreed to the payment. J livingstone will project manage this.

The village hall committee had asked if the parish council would purchase tables on their behalf so that the VAT can be reclaimed. The clerk advised that this is not allowed and would be money laundering.

The committee have had a recent meeting and have spoken about having additional activities through the year, one in February aimed at children, lego model making challenge and one in June, open garden. They committee will also apply to tesco for funding through there bags for life.

J livingstone gave a verbal update to the council
Orsted - The working party have met with Orsted and create consulting, the main items spoken about were in relation to traffic control. They advised that they would send an action plan. This has been forwarded to the parish councilors. J Livingstone will contact Orsted for further information that can be passed on to residents.

Vattenfall – J Livingstone went to the consultation in Aylsham today. There will be another consultation on the 24th November.

They will arrange another working party meeting. They will look at condition reports for the properties that will be affected.
100/103 PLAY AREA

The clerk is still waiting on pricing for the replacement items for the playarea following the ROSPA Report.
The clerk was asked to contact the company who carried out the ROPSA report for the playarea in regards to the condemning of equipment. The clerk has re contacted them today and is still waiting on a response but will keep the parish council updated.

100/104 PARISH PARTNERSHIP

The clerk has received a price from Norfolk County Council Highways for the installation of a hardstanding bus stop, located outside the Post Office. The cost would be Approx. £2900. The clerk to confirm the exact price and plans.
J Livingstone had asked for a price for village Gateway Signs, unfortunately the highways engineer has reported back that these will not fit at the location and are not suitable for the village. The parish council asked the clerk to arrange a meeting with highways to discuss this further.

100/105 PARISHIONERS’ CORRESPONDENCE

No correspondence received.

100/106 ITEMS OF INFORMATION / FUTURE AGENDA

Litter Pick 2019
Budget

100/107 DATE OF NEXT MEETING

Thursday 20th December 2018

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 8:36