

CAWSTON PARISH COUNCIL MEETING – 17TH JANUARY 2019
MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 17th January, the following members were present:

Brian Schuil – Chairman
Thelma Durrant, Simon Court, James Livingstone, Paul Soanes,
Theresa Carman, Stephanie Spencer

In Attendance

Natasha Carver (Locum Clerk of the Council), 3 Members of Public
Councillor Greg Peck, 2 Members from Saffron Housing

100/130 APOLOGIES FOR ABSENCE

Apologies for absence were received from Graham Sinclair, Jane Buttifant and Andrew Hellewell. These were accepted.

100/131 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

No declarations of interest.

100/132 MINUTES

The Minutes of the Council meeting held on 20th December 2018 having been circulated to all members, were confirmed as an accurate record and signed by the Chairman.

100/133 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

Churchyard Wall – James spoke with regards to the repairs to the wall, James has meet Hendrys on site to discuss the requirements. Hendry's have now started the works.

100/134 PRESENTATION AND UPDATE FROM SAFFRON HOUSING

The housing need survey for shared ownership (50 to 75% ownership), 61.9% were in support 20.6% in need of shared ownership. The results were taken to Broadland, these were as follows 6 x 2 bed houses, 2 x 2 bed Bungalows, 4 x 3 bed Houses. Broadland had also provided information to Saffron Housing with UpToDate information on requirements in Cawston for affordable rented properties, the details were 8 x 1 bed properties, 7 x 2 bed, 1 x 3 bed. A total of 28 households in need of affordable housing. This is considered a large development by Saffron and they would only look at 10 to 15 properties based on a mix of the above. Saffron have had a piece of land offered to them which would be suitable for this development, though issues have been raised with Highways on access. Saffron asked the parish if they are happy for them to continue to look into this. James Proposed for this to be taken to the next meeting to be discussed for feedback to be given to Saffron Housing, all were in **agreement**.

100/135 ADJOURNMENT TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

3 residents who attended the meeting, were there in regards to update and information on the Windfarms. James, Simon and Brian gave an update to the council and residents.

100/136 COUNTY and DISTRICT COUNCILLOR'S REPORT

Councillor Greg Peck reported on the Windfarms regarding the traffic movement. Vattenfall had provided information that at the peak there will be 96 trucks per week, however this can all be dependent on the size and loads of the trucks. Brian had asked that he could include in his next report to them the weakness of the bridges in Cawston.

GNLP – Greg wanted to inform that all sites would not be approved, but would be happy for concerns to be passed through himself to Broadland.

With the closure of the children's centres it was reported that the coverage on the service the children's centres provide, should be improve the coverage already offered.

100/137 PLANNING

The following planning application was received:

20190033 – Valley Farm, Booton Road, Cawston NR10 4AH
Farm Managers Dwelling to Supervise Pig Rearing Enterprise

The Council have no objections.

100/138 FINANCE

ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was **agreed** that payment of the following accounts totalling £3683.52 be approved and the necessary cheques signed by two signatures.

Payee	Details	Total
Cawston Village Hall	Contribution to Grow, Make Bake 2018	50.00
TT Jones Electrical	Street Light Maintenance	165.58
Eon	Electrical Supply – Street Light	41.36
Garden Guardian	Grounds Maintenance December 2018	776.30
HMRC	PAYE month 9	25.60
L mills	Administration	80.87
Norfolk Pension Fund	Employee	158.98
L Mills	Salary November	450.00
L Mills	Administration	245.00
N Carver	Administration – Expenses	28.74
N Carver	Salary Sep to Dec 18	1661.09

100/139 CHAIRMAN'S REPORT

The Chairman update the councillors on the following items:

- (i) A resident has spoken to Brian with regards to the signage recently put up in Haveringland. The sign near to Eastgate has been questioned as being in Cawston and not Haveringland. The Clerk has contacted highways and is waiting on response which she will feed back to the council.
- (ii) A request has been made by a parishioner for the drains to be looked at on the Holt Roundabout due to the road flooding – The clerk has contacted Highways.

100/139 CHAIRMAN'S REPORT Cont.

- (iii) Leaf litter outside the cemetery, there is an excessive amount of leaves on the path outside the cemetery gates on the main road – The clerk had contacted Broadland with regards to sweeping of the path they had responded to inform the parish that they are scheduled to sweep them at the end of January and would not consider doing a one off sweep.
- (iv) Bell Car Park continues to be an area for fly tipping, Brian has again been and removed this from the car park and disposed of correctly.
- (v) Brian has asked the Clerk to look at the Claiming of funds from the bottle banks.

100/140 CLERK'S REPORT

The Clerk updated the Parish Council on the following:

- (i) The Street Lights Out on Fairfield's have been reported to Norfolk County Council as these are not ones we maintain as a Parish Council.
- (ii) The order for the repairs to the play area has been sent, we are currently waiting on a date for these to be booked in, the clerk chased this on Monday 14th January.
- (iii) Wescotec have visited site for the new post to be put in in Sygat, there are three locations for the parish to choose from. The parish Council **agreed** on a location and the clerk will inform Wescotec.
- (iv) The tree on Fairfield's requiring worked carried out has now been granted planning permission, however the landowner has still not acknowledged the letter sent the clerk will try and contact the land owner again.

100/141 SAM2

No update received.

The post has now been moved on Brandiston Road, and will be the next location .

100/142 GREATER NORWICH LOCAL PLAN

No further update

100/143 VILLAGE HALL

James has arranged for two meetings on the resurfacing of the driveway and will keep us updated.

100/144 GROW MAKE AND BAKE 2019

Stephanie gave a verbal update:

Lego expo in the village hall has been arranged over the half term and the Open Gardens have been arranged for June 30th.

100/145 WINDFARMS

James has spoken with Orsted since our last meeting and a meeting has been arranged with the working party on the 30th January. James would like to ask Orsted for a public meeting for all residents to attend to bring their concerns.

Brian is disappointed with the information they have received, as they had informed the parish that they would be doing surveys on the houses which have not been completed. James has also asked Highways for meeting who have still not yet responded.

Simon gave an update information required by Vattenfall which will be added to the agenda.

100/146 PLAY AREA

We have received a report and quotation from FLP from the recent inspection carried out by themselves. Many of the items listed had been agreed to repaired from the previous ROSPA report agreed at the December meeting. Due to the cross over the council **agreed** not to action this.

The clerk to arrange for pricing on recycled benches to replace the current wooden ones.

100/147 LITTER PICK 2019

From a recent litter pick carried out by Brian and his wife a large number of containers and carrier bags containing human waste was found along the stretch of road going out of Cawston trough Sygate. Brian asked for the clerk to contact local business who use the rote with HGV drivers to ask them to remind them to not dispose of waste in this way.

The Council agreed for a litter pick to be carried out on 23rd March 9am, the clerk will arrange for all litter picking equipment to be in Cawston for the Friday before.

There is a large amount of rubbish disposed of outside the Village Shop, the Council asked the Clerk to speak with the new owners of the shop regarding having a litter bin outside, the clerk will report back a the next meeting.

100/148 PARISHIONERS' CORRESPONDENCE

No correspondence received.

100/149 ITEMS OF INFORMATION / FUTURE AGENDA

Saffron Housing – proposed Development
Churchyard Wall (Ivy)
Cawston Campion 2019

100/150 DATE OF NEXT MEETING

Thursday 21st February 2019

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 8:46pm