CAWSTON PARISH COUNCIL ANNUAL MEETING – 16 MAY 2019
DRAFT MINUTES

At the annual meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 16 May 2019, the following members were present:

Brian Schuil – Chairman
Simon Court, Thelma Durrant, James Livingstone, Graham Sinclair, Stephanie Spencer

In Attendance
One member of the public and Lloyd Mills (Clerk of the Council)

101/001 APPOINTMENT OF CHAIRMAN

The Chairman of the Council, Brian Schuil occupied the Chair and invited nominations for the appointment of Chairman of the Council for the ensuing year.

It was RESOLVED that Brian Schuil be elected Chairman of the Council for the ensuing year.

101/002 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN

Brian Schuil signed the Declaration of Acceptance of Office of Chairman, and this was witnessed by the Clerk

101/003 RECEIPT OF MEMBERS’ DECLARATIONS OF ACCEPTANCE OF OFFICE

The Clerk confirmed receipt of the Declarations of Acceptance of Office from those members present.
It was AGREED that all other Declarations should be received by 20 June 2019

101/004 APOLOGIES FOR ABSENCE

Apologies for absence were received from Jane Buttifant, Andrew Hellewell, County and District Cllr Greg Peck.

101/005 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

101/006 MINUTES

The Minutes of the Council meeting held on 18 April 2019 having been circulated to all members, were confirmed as an accurate record and signed by the Chairman.

101/007 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

Stephanie Spencer reported that Tesco Bags of Help is still running.
Calor Gas Rural Fund voting is still open.
Grow Make and Bake: programmes have been printed.
Open Gardens will be on 30th June, and a garage sale will be held in July.
MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA (cont)

James Livingstone said he had looked at the goals on the playing field and he will try to repair them if anybody wants help. It was AGREED that Council would fund any small scale welding that may be required.

CO-OPTION OF NEW MEMBERS

It was AGREED to co-opt Mr C Monk and Mr P Soanes as members of the council.

RECEIPT OF NEW MEMBERS’ DECLARATIONS OF ACCEPTANCE OF OFFICE

Mr Monk signed his declaration, witnessed by the Clerk, and took his seat. Mr Soanes will be asked to sign his before the meeting 20 June 2019.

POLICE, COUNTY and DISTRICT COUNCILLOR’S REPORTS

None

PUBLIC PARTICIPATION

None

APPOINTMENT OF VICE-CHAIR

AGREED to appoint Jane Buttifant (subject to her agreement) for the ensuing year.

APPOINTMENTS TO OTHER BODIES

(a) Oakes Memorial Trust Charity
   RESOLVED that Brian Schuil be appointed to serve on the Oakes Memorial Trust for the ensuing year. Mr Soanes will be asked at the next meeting if he wishes to continue.

(b) Cawston Heath Charity
   RESOLVED that Brian Schuil be appointed to serve on the Cawston Heath Trust for the ensuing year.

(c) Cawston Village Hall Management Committee
   RESOLVED that Simon Court be appointed to serve on the Cawston Village Hall Management Committee for the ensuing year.

(d) Reepham Safer Neighbourhood Action Panel
   RESOLVED that Brian Schuil be appointed to serve on the SNAP for the ensuing year.

(e) Cawston Lunch Club
   RESOLVED that Stephanie Spencer be appointed to serve on the Cawston Lunch Club for the ensuing year.

SCHEDULE OF MEETINGS

It was RESOLVED a full Council meeting shall be held on the following dates:

2019 20 JUNE; 18 JULY; 15 AUGUST (if required); 19 SEPTEMBER; 17 OCTOBER; 21 NOVEMBER; 19 DECEMBER
101/014 **SCHEDULE OF MEETINGS**

2020 16 JANUARY; 20 FEBRUARY; 19 MARCH; 16 APRIL; 21 MAY
(Annual Meeting and Annual Parish Meeting)

101/015 **FINANCE**

(i) ACCOUNTS FOR PAYMENT: Thelma Durrant having checked the invoices against the payments it was **RESOLVED** that payment of the following accounts totalling £7442.16 be approved and the necessary cheques signed by two authorised members.

- Garden Guardian Ltd, grounds maintenance, £663.09
- URM(UK)Ltd, recycling, £9.90
- E.On, street lighting electricity, £47.06
- TTJones Electrical, street lighting maintenance, £140.77
- Administration, £790.04
- B Schuil, chairman’s expenses, £66.30
- NR11 Groundworks, P/F driveway, £4130.00
- Norfolk County Council, Parish Partnership Scheme 2019, £1350.00
- Reepham Printing Services, GMB Show program, £245.00

101/016 **PLANNING**

None

101/017 **CLERK’S REPORT**

The Clerk reported that the end of the allotments site (at the Aylsham Road end) requires some work following the resignation of one plot holder. A smaller plot needs enlarging with a reduction in size of the end plot. Pathways needs clearing and straightening. Council **AGREED** to make funds available for clerk to find someone to undertake this work.

101/018 **CHAIRMAN’S REPORT**

Chairman reported he had received complaints about the hedge trimmings left on the road after the visit from NCC Highways. He has also spoken with the kind gentleman who cleared them himself. Council **AGREED** Clerk to write letter of thanks to the gentleman. He has had one phonecall complaining about speeding motorbikes on Norwich Road.

SAM2: he has attempted to meet with Mr Wilkinson re handover of materials but without success. Clerk to contact Mr Wilkinson again.

Playing Field rabbits: The Chairman had met with a pest controller regarding this problem. He suggested that a fence be constructed and was happy to quote a price. So far this has not been received, Clerk to chase up.

Council wanted to emphasise that they are searching for a humane way to control the rabbits and that they have no intention of subjecting them to gassing, shooting or dogs.

101/019 **STREET LIGHTING**

The clerk updated the meeting. He had obtained a quote to instal three LEDs and had been in contact with UMSO re electricity costs. This now needs to be agreed and he will then contact the insurers.

The chairman will investigate the possibility of grants.
101/020  CHURCHYARD WALLS
Mr Livingstone will inspect the walls and report back.

101/021  PARISHIONERS’ CORRESPONDENCE
None.

101/022  ITEMS OF INFORMATION / FUTURE AGENDA
Mr Monk gave the following report on the Windfarm Inspector’s Hearings:
“There were 2 x hearings re Vanguard on 24/4; we made our points strongly and a
dozen Cawston residents spoke passionately in the evening at Dereham. There was
a disappointing and patronising response from Vattenfall’s lawyer.

Over the following two days (April 25 & 26th) we spotted the Inspectors doing some
plain clothes work in the village with camera and notebook, so they have taken us
seriously.

We submitted a progress report to PINS for the 2/5 deadline. There are now dozens
of documents from this deadline on the website, which I will be going through in the
next few days. These include the Road Safety Audit prepared for Orsted, submitted by
the County Council.

We are still waiting for VF to propose a date for our next meeting!

Prof Barnett prepared an additional paper, which Oulton submitted, to complement the
one we put in. He has also had confirmation from Public Health England that Orsted
misrepresented their letter, whether by accident or design, and is following this up with
the Orsted Inspectors.

The next Vanguard deadline is 30/5, with a final one is on 6/6 before the Examination
closes on 10th June.

Broadland DC have installed air quality sampling at my neighbours house, to test
over a couple of months.

I notice the crash barriers at Salle Beck bridges have recently been damaged. Will be
submitting photos to PINS. Does anyone have information on this?

On 15/5 we had an incident in the High St as an abnormal load going to Salle Farms
tried to get through, hitting and damaging the wall at number 25, blocking the road and
causing gridlock. Police were called but the driver refused to wait as requested. We
have photos, which will be going to PINS.”

FUTURE AGENDA: Streetlights; Churchyard; Windfarms; Co-option; Committee
representatives; Charities and Trustees; Playing Field

101/022  DATE OF NEXT MEETING
Thursday 20th June 2019

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR
ATTENDING AND DECLARED THE MEETING CLOSED AT 8.34pm