CAWSTON PARISH COUNCIL MEETING – 16 JANUARY 2020
MINUTES

At the meeting of the Cawston Parish Council held at the Village Hall, High Street, Cawston on Thursday 16 January 2020, the following members were present:

B. Schuil – Chairman

In Attendance
3 members of the public, L. Mills (Clerk of the Council)

101/136 APOLOGIES FOR ABSENCE

Apologies for absence were received from Co/Dist Cllr G Peck

101/137 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

B Schuil – allotment fees
T Durrant – final item

101/138 MINUTES

The Minutes of the Council meeting held on 19 December 2019 having been circulated to all members, were confirmed as an accurate record and signed by the Chairman.

101/139 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA

Following the tree collapse on land at Booton Road and concern at condition of Beech tree Clerk is to contact Clarion Housing (NCC Highways have already been informed)

Churchyard wall, Mr Livingstone has spoke with the contractors and they are waiting for probable frost to pass

Village Hall guttering – Mr Court reported that the VH Committee is now seeking tenders to do the necessary works

Grow Make and Bake Show – Lego exhibition will be held on February 22nd in the Village Hall. Open Gardens will be held on 28 June and will become a biannual event. It was also AGREED to include GMBS in Council’s environmental policy

101/140 ADJOURNMENT TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

Two members of the public spoke about the boundary between the land leased by the Bowls Club and no 23 Norwich Road. They both expressed a wish to, and willingness to, resolve any problems.

101/141 COUNTY and DISTRICT COUNCILLOR’S REPORT

None
101/142 **FINANCE**

(i) **ACCOUNTS FOR PAYMENT:** T. Durrant having checked the invoices against the payments it was **RESOLVED** that payment of the following accounts totalling £1551.81 be approved and the necessary cheques signed by two authorised members.
- Garden Guardian Ltd, grounds maintenance, £663.09
- URM (UK), recycling, £32.25
- Administration, £769.67
- E.On, street lighting electricity, £53.63
- TT Jones, street lighting maintenance, £33.17

(ii) Allotment fees 2020/2021: Mr Schuil declared an interest as a plot holder, and took no part in the discussion or vote. It was **AGREED** to keep the fees as for 2019/2020

(iii) Cemetery fees 2020/2021: It was **AGREED** to keep the fees as for 2019/2020

(iv) Budget 2020/2021: the Budget was **AGREED** and is appended to these minutes

101/143 **PLANNING**

(i) **APPLICATIONS:**
- 20200019, Two exterior wall lights, 8 High Street, NR10 4AA
  - The Council **SUPPORTS** this application provided lights are not PIR but are controlled by a static switch.
  - The Clerk to inform Broadland District Council of the Council’s views.

(ii) **WINDFARMS/SHERINGHAM SHOAL**

  Mr Monk updated the meeting:

  **Hornsea 3** (Orsted) – Orsted have requested a further extension, new date for Sec of State decision tba.

  **Norfolk Vanguard** (Vattenfall) – SoS decision delayed due to issues including Cawston. New date tba

  **Norfolk Boreas** (Vattenfall) – next hearing is on Tuesday 21st with a very detailed agenda, starting with Cawston issues. We will attend and speak as necessary.
  - The Inspectors are due to visit the village on Thursday 23rd for an Accompanied Site Inspection, from around 1500. This will include visits to my house and White House Farm.
  - We have requested, together with Oulton, that PINS hold another Open Floor hearing in this area later in the inspection process so that residents get a fair chance to air their views.

  **Sheringham Shoal / Dudgeon extensions** (Equinor) – this is at the scoping stage – apparently they recently sent letters to residents in the scoping area, but not to the PC, about this. I have not seen the letter.

  We had a very useful meeting with NCC Highways to discuss developments on the issues raised in the SoS letter re Vanguard, and have scheduled a meeting with Broadland later this month.
CHAIRMAN’S REPORT
It was AGREED that a new water butt is needed in the cemetery. Mr Schuil to purchase.

Rubbish has been cleared from the Care Home site

Mud on the road at two different sites has been reported to NCC Highways. They do not consider it a problem at the moment but they ‘will monitor’ the sites.

Glass has been smashed on the playing field over recent weekends. The chairman will raise the matter at the forthcoming SNAP meeting.

CLERK’S REPORT
Greater Norwich Local Plan draft has been published and will soon be open for public responses. To be placed on next month’s agenda.

VILLAGE CHAMPION
Discussion covered how to encourage more nominations. Also whether to make the evening a more general one celebrating all volunteers in the community. Mrs Carman to provide suggestions for consideration at next meeting.

HOUSING
Clerk to contact Saffron Housing to establish latest on housing proposals.

Clerk to contact Broadland District Council and Norfolk County Council to find out their policies regarding unoccupied housing.

TREES
Mr Livingstone raised some inconsistencies between the two tree reports. He will liaise with Council’s Tree Warden and the contractor.

STREET LIGHTING
Following a request from a parishioner it was decided not to follow up the possibility of installing a street light at the junction of Fairfields and Aylsham Road. Council are aware of the new lighting installed at the front of the shop at this location.

PARISHIONERS’ CORRESPONDENCE
Following a request from Cawston Wineries for a grit bin near their premises it was AGREED the council had other priorities. However, the Council is willing to support an application if the company wishes to apply to Norfolk County Council.

Council feels Clerks response to follow up complaint regarding the junction of Norwich Road and High Street was appropriate. The Chairman will convey to the next SNAP meeting resident’s unease at the parking of the large commercial vehicle at entrance to William Bush Close.

ITEMS OF INFORMATION / FUTURE AGENDA
Mr Soanes reported a complaint from a resident regarding the view from Fairfields when pulling out onto Aylsham Road. Apparently parked cars obstruct the view. After some discussion it was AGREED to refer the matter to NCC Highways.

AGENDA: Village Champion, Tree report, Litterpick, Playing Field, Sustainable Cawston, Greater Norwich Local Plan, Volunteers’ Evening, Area on High Street owned by Clarion Housing.

March agenda: Review actions taken following letter from parishioner (minute 101/133).
EXCLUSION OF THE PRESS AND THE PUBLIC UNDER THE PUBLIC BODIES (ADMISSION OF STRANGERS) ACT 1960
It was proposed and unanimously AGREED, that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the Press and Public should be excluded.

BOUNDARY BETWEEN CEMETERY AND 23 NORWICH ROAD
Mrs Durrant, as Secretary of the Cawston Bowls Club, declared an interest and took no part in the discussion and did not vote.

It was AGREED that the Council agrees with the matters outlined by the owner in a letter dated 10 June 2000 (appended to these minutes)
It was also AGREED that the Council is content with the line of the new fence installed by the owner of 23 Norwich Road.
It was AGREED by the Council that should the Bowls Club wish to erect any form of structure on the leased land it will gain written permission form the Council first, as per the lease agreement.

The Clerk to transmit these decisions to the owner of the neighbouring land and to the Bowls Club by email.

DATE OF NEXT MEETING
Thursday 20th February 2020

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 8.55pm