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CAWSTON PARISH COUNCIL MEETING – 9 JULY 2020

DRAFT MINUTES

At the meeting of the Cawston Parish Council held online via Zoom

on Thursday 9 July 2020, the following members were present:

J. Buttifant – Chair

S. Court, T. Durrant, J. Livingstone, C. Monk, G. Sinclair, P. Soanes, S. Spencer,

**In Attendance**

2 members of the public, L. Mills (Clerk of the Council)

**102/001 APOLOGIES FOR ABSENCE**

Apologies for absence were received from T. Carman, A. Hellewell, and G.Peck (Co/Dist Cllr)

**102/002 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

 None

**102/003 MINUTES**

 The Minutes of the Council meeting held on 20 February 2020 having been circulated to all members, were confirmed as an accurate record and will be signed by the Chair.

**102/004 CHAIR OF COUNCIL**

1. The Council noted with sadness the resignation of Mr Shuil as a member of the council. They expressed their thanks for all his work both as a councillor and chairman, as well as the parish as a whole
2. J. Buttifant was unanimously confirmed a Chair until May 2021. She will sign the Declaration of Acceptance of Office as soon as is practicable.

It was also decided to defer any decision about the role of Vice-Chair until a later date.

**102/005 ADJOURNMENT**

1. COUNTYDISTRICT COUNCILLOR REPORT: None
2. PUBLIC COMMENTS: the SAM2 is not working on Sygate. It was AGREED that P. Soanes would continue dealing with the data and S. Court will liaise with Mr Schuil and deal with the machine.

**102/006** **INTERNAL AUDITOR’S REPORT**

The Internal Auditor’s Report for 2019/20 was received and **ADOPTED**. The recommendations will be discussed at a forthcoming meeting.

**102/007 ANNUAL GOVERNANCE STATEMENT**

 The Council **APPROVED** the Annual Governance Statement for 2019-2020

**102/008 ANNUAL ACCOUNTING STATEMENTS**

 The Council **APPROVED** the Annual Accounting Statements for 2019-2020

**102/009 FINANCE**

1. All payments approved by email since March 2020 were noted
2. Accounts for Payment:it was **RESOLVED** that payment of the following accounts totalling £1771.32 be approved and the necessary cheques signed by two authorised members.

 Garden Guardian, grounds maintenance, £815.60

 TT Jones Electrical, street lighting maintenance, £40.84

 ME Anderson-Dungar, internal audit, £75.00

 Administration, £785.38

 E. On, street lighting electricity, £54.50

**102/010 PLANNING**

1. APPLICATIONS:

None

1. WINDFARMS/SHERINGHAM SHOAL

C. Monk updated the council as follows

 A busy time in wind farm action; you will have seen the reports that the Sec of State decided to approve Norfolk Vanguard and is “minded to approve” Hornsea 3, **despite the Planning Inspectors recommendation to reject both applications.**

**HOWEVER** ... this is not the end of matters for Cawston.  Thanks to our lobbying the SoS has recognised that the traffic situation here is not resolved and has inserted a condition in both of the consent orders that states that a final scheme for each still has to be agreed and approved in writing by both BDC and NCC.

We have asked Greg Peck to broker urgent meetings for us with both councils to discuss and progress the situation.  We will also be meeting Vattenfall (see below).

It is worth noting that in their report the Vanguard Inspectors include these comments about Cawston:-

... “ *The likelihood and scope for delays and blockages is significant”....*

*... “The ExA is highly sceptical that the Highway Mitigation Scheme as it currently stands would satisfactorily mitigate the combined effects of the NV and H3 Projects so as not to cause material harm to highway safety”....*

*… “the concerns of the ExA are such that it disagrees with NCC and confirms that material revisions to the mitigation scheme are required, including the further reduction in HGV numbers. The ExA concludes that the current mitigation measures contained within the latest OTMP would be insufficient to address those concerns”*

These decision papers are nearly 2000 pages and I am still going through them in detail, in small chunks.

Meanwhile the **Boreas** examination continues; Simon and I attended a virtual hearing last week where we discussed the implications of these decisions and gave a brief analysis of the current highway scheme and ongoing issues.  The Inspectors were surprised that there had been no meetings with Vattenfall and “suggested” that VF should arrange one quickly.

VF have now been in contact and offered some dates.  We have to focus on the Cawston specific hearing on the 16th, and we felt that a little time to cool off and reflect on the Decisions was necessary, so have suggested the 17th or 21st July

Please let me know if you want to join us in any of the meetings with BDC, NCC and VF, or the Hearing on the 16th, or if you have any points you want us to cover.

On the **Equinor** proposals, Simon and I went to the recent webinar but felt it didn’t offer much knowledge beyond what is in their latest brochure.  They didn’t address detailed questions, saying that it would be Spring 2021 before they had some answers.

I now have a number of paper copies of the Equinor brochure for us to share with residents; please let me know if you want one (or more).

Finally, we have the **solar farm** project with a “consultation” being offered from 10th to 31st July.  Will be interested to hear your thoughts on that one!

1. HAVERINGLAND HALL COUNTRY PARK

Planning application 20191426: the Council **AGREED** to make no response but is aware of the concerns re traffic movement.

**102/011 PLAY AREA EQUIPMENT**

The Council acknowledged the Risk Assessment prepared by the Clerk in light of the Covid-19 situation and that the government is now allowing play areas to reopen when they are ready.

It was **AGREED** to keep the areas officially closed until the Clerk has ordered two signs for display at the Playing Field. When these have been installed the opening will be confirmed on the website and social media.

The Clerk will also arrange for a full safety check to be undertaken as soon as possible.

**102/012 VANDALISM AND ANTI SOCIAL BEHAVIOUR**

J. Livingstone’s report was noted. All parishioners are encouraged to report instances of vandalism to the police.

**102/013 ITEMS OF INFORMATION / FUTURE AGENDA**

Following the offer of materials from Broadland District Council for Covid-19 awareness and well being S. Spencer will contact the shops and pub to see if they would like any (especially the hand sanitisers) If they are amenable the Council **AGREES** to their implementation.

AGENDA: Rabbits on Playing Field; Internal Auditor’s recommendations

**102/014 DATE OF NEXT MEETING**

Thursday 20 August 2020 at 7pm. Online via Zoom

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 8.33.pm