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**CAWSTON PARISH COUNCIL MEETING – 21st JANUARY 2021**

**DRAFT MINUTES**

At the meeting of the Cawston Parish Council held online via Zoom on Thursday 21st January 2021, the following members were present:

J Buttifant (Chair),

J. Livingstone, C. Monk, V Purdy, G. Sinclair, P. Soanes. S.Spencer

In Attendance None

Note: In the absence of the Clerk, it had been agreed by Members to hold a short meeting, primarily to agree the precept which needs to be submitted by the end of the month.

**102/089 APOLOGIES FOR ABSENCE** Apologies for absence were received from Theresa Carman , Andy Hellewell , Thelma Durrant.

**102/090 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION** None

**102/091 MINUTES** The Minutes of the Council meeting held on 17th December 2020 were not discussed and will be referred to the next meeting.

**102/092 ADJOURNMENT**

1. COUNTY and DISTRICT COUNCILLOR REPORT: None
2. (ii) PUBLIC COMMENTS: None

**102/093 FINANCE**

**Precept** The precept was discussed: It was agreed that the actual impact of a small change in the precept amount represents a very small proportion of the rates bill per parishioner, but Councillors are keen to send out the right message, particularly as other parties are likely to increase their demands this year. PS said that the recycling income is actually £750.00 more than the accounts estimated, and this gave sufficient grounds to propose that the precept should be cut by a small amount.

JL said that he felt that the accounts presentation made it hard to make a clear decision, but that the financial situation appeared reasonably healthy even after taking out the exceptional items such as the Covid grant – which shouldn’t be relied on. All agreed that the playground equipment will require some investment soon.

In the vote it was **AGREED** that the precept level should remain unchanged from last year.

JM to submit to Broadland

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**102/093 CASUAL VACANCY** To be discussed at the next meeting

**102/095 CLERK’S REPORT** None

**102/096 PLANNING** None

**102/097 PLAYING FIELD** None

**102/098 PARISHIONERS’ CORRESPONDENCE**

A parishioner had asked whether a dog poo bin could be installed at the Heath carpark as irresponsible dog owners are not taking their leavings home. Members agreed to the proposal in principle, but it would be subject to cost and responsibility review. JL to talk to Heath Trust. LM to investigate costs, discuss with Broadland DC and report back to the next meeting. Action JL and LM

**102/099 ITEMS OF INFORMATION / FUTURE AGENDA**

ITEMS FOR INFORMATION:

It was proposed that the Council’s thanks should be extended to Mark and Tanya Daniels for their efforts towards making the Cawston Christmas a good one- and to Phil Daniels and daughter for the wonderful mural . Unanimously **AGREED**. SS to action.

Update on progress on the Playing Field was given. More hedge work will be happening this weekend.

SAM2 and equipment needs collecting from Simon Court . This will be arranged as soon as it is feasible. Action JM and GS

ITEMS FOR FUTURE AGENDA

1. Confirm minutes of December meeting as well as January
2. Village Hall Committee representative
3. Website: *VP*
4. “Shopping List” of proposed projects
5. Exercise Equipment for Playing Field : *SS*
6. Co-option.
7. Benches opposite Village Hall : *GS*
8. SAM2
9. Dog poo bin on the Heath car park
10. Traffic Working Group update

**102/100 DATE OF NEXT MEETING** Thursday 18th February 2021 at 7pm. Online via Zoom

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 7:30pm