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CAWSTON PARISH COUNCIL MEETING – 18 MARCH 2021

DRAFT MINUTES

At the meeting of the Cawston Parish Council held online via Zoom

on Thursday 18 March 2021, the following members were present:

J Buttifant (Chair)

T. Durrant, J. Livingstone, C. Monk, V. Purdy,

G. Sinclair, P. Soanes, S. Spencer.

**In Attendance**

2 members of the public.

**102/116 APOLOGIES FOR ABSENCE**

Apologies for absence were received from A. Hellewell.

**102/117 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

G. Sinclair – Windfarms.

G. Sinclair – Friendship with potential new co-opted member of Council.

C. Monk – judicial review crowd funding

J. Livingstone – 18 High Street planning application.

**102/118 MINUTES**

The Minutes of the Council meeting held on 17 December 2020 having been circulated to all members, were confirmed as an accurate record and will be signed by the Chair.

The Minutes of the Council meeting held on 18 February 2021 having been circulated to all members, it was noted that the apologies from G. Peck were missing but other than that were confirmed as an accurate record and will be signed by the Chair once amended.

**102/119 ADJOURNMENT**

1. PUBLIC COMMENTS: Replacement of WW1 memorial Spanish laurels. Spanish laurels were planted to recognise the local men who lost their lives in first World War, together with those lost by the Welsh (Pembroke) Yeomanry who were billeted in Cawston in late August 1914 to protect the North Norfolk coast which was vulnerable to attack.They were then deployed to Gallipoli where many lost their lives. The original laurels were planted circa 100 years ago. Recommendation to register laurels as a war memorial with the War Memorial Trust and the Imperial War Museum. Agreed we would review whether we need a maintenance contract to maintain the laurels once we have planted them.
2. War memorial has been looked at and we agreed names engraved are okay and we will continue to monitor. It was recommended that as and when the memorial requires cleaning to use a specialist company.

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**102/119 FINANCE**

1. Accounts for Payment: it was **RESOLVED** that payment of the following accounts totalling £9,398.38 be approved and the necessary cheques signed by two authorised members.

Garden Guardian, grounds maintenance, £815.60

URM recycling, £18.00

Administration, £549.34

Aylsham Computers, annual IT support, £78.00

Soc Local Council Clerks, annual subscription, £130.00

Came and Company, insurance, £1360.30

D. Gillett, hedge cutting, £200.00

J. Livingstone, sundries for P/F, £29.14

Greenscape, rabbit fencing, £4968.00

Norfolk County Council, parish partnership, £1250.00.

1. Check Insurance cover specifies playground equipment correctly.

The amount to be donated to Cawston Primary school to make up any shortfalls to purchase IT equipment currently we will funding £2,688. The previous cheque has been destroyed.

Follow up church wall maintenance schedule.

Issue with post and cheques to be investigated.

Recycling bins – currently on Village Hall car park which aren’t accessible at the moment due car park being closed, raise with Chair of Village Hall Committee.

1. Parish Partnership funding approved for village gates. Arrange meeting with Highways to clarify what plan is for village gates.

**102/120 CASUAL VACANCY**

V. Purdy proposed we co-opt Ms S Reckert to Cawston Parish Council, seconded by J. Livingstone.

It was **AGREED** unanimously to co-opt Ms S Reckert with immediate effect.

Ms S Reckert took her virtual seat.

**102/121 PLANNING**

1. APPLICATIONS:
2. Application 20210284 (3 single storey 3 bedroom houses) we have been contacted by developer who is happy to come and discuss with Parish Council if we would like. **Support with condition of footway link.**
3. Application 20210431 (18 High Street) and 20210345 **Support**
4. Application 20210156 (Martintole Farm Annexe) **Support**
5. WINDFARMS – C.Monk circulated update. In regular communication with J. Mayhew who is raising in parliament.

**102/122 PLAYING FIELD**

1. “Ailing” play equipment – issue with wooden equipment in corner, climbing frame. Equipment okay, continue to monitor and review again in 2022 to agree equipment replacement and needs.

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1. Exercise equipment – research completed 2 local companies can provide, will cost between £10,000 and £15,000 for 5 pieces of equipment which can accommodate 7 people using at one

time. Agreed to ask Parishioners whether they would like and use this type of equipment with no committed timescales. Once have village opinion discuss again.

1. Rabbit fence – Now installed currently fencing has not been breached. Daffodil bulbs re-planted by contractor.
2. Fruit trees – 5 fruit trees planted and 1 walnut tree.
3. Goalposts – to be moved Easter weekend.
4. Replacement of broken bin

**102/123 TRAFFIC WORKING GROUP REPORT**

Report circulated prior to meeting.

Community speed watch – have established contact and will be contacted once restrictions are lifted to enable community speed watch.

School traffic warning sign at Aylsham end of village not working. Agreed to follow up with Highways.

**102/124 SAM 2**

Agreed to trial moving SAM2 and assess weight of equipment and report back. SAM has to be moved after 4 weeks depending on battery life and cannot be located in same position for 8 weeks after being there. Need to make sure the software and settings are correct. Review ownership of SAM2 movement at future meeting, check insurance covers someone else if they take on accountability of SAM2.

**102/125 CAWSTON HEATH DOG POO BIN**

Need to establish costs involved with installing, emptying bins.

**102/126 PARISHIONER CORRESPONDENCE**

None received.

**102/127 NOTE ITEMS OF INFORMATION/FUTURE AGENDA ITEMS**

Cawston Heath dog poo bin

Village Hall Rep

Website

Seats opposite Village Hall

Use of Facebook for Parish Council

Cawston Church email including Village event

SAM2

Approval for Traffic Working Group meeting Highways

Howard’s way broken bin

**102/128 DATE OF NEXT MEETING**

Thursday 15 April 2021 at 7pm. Online via Zoom

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 8.30pm