**CAWSTON PARISH COUNCIL**

**NOTICE OF MEETING AND SUMMONS TO ATTEND**

**The next meeting of Cawston Parish Council to be held at the Village Hall, High Street, Cawston on THURSDAY 18th NOVEMBER 2021 at 7.00pm**

**AGENDA**

1. To note the appointment of Locum Clerk
2. To receive apologies for absence.
3. To receive members’ declarations of interest in agenda items and requests for dispensation
4. Minutes
5. To note the changes made to the minutes of the meeting of the Parish Council held on 23 June 2021
6. To confirm the minutes of the meeting of the Parish Council held on 21st October 2021
7. To receive information on matters arising not listed elsewhere on the agenda
8. To receive any Police report and county/district councillor report
9. To adjourn the meeting to allow members of the public to speak
10. Finance
11. To approve any accounts for payment
12. To review amended draft budget for 2022/2023
13. To consider future banking arrangements
14. To Consider Heath and Safety Proposal 2022/2023
15. To consider any planning applications received before 18th November 2021
16. To consider Windfarms *(Mr Monk)*
17. To receive Clerk’s report
18. To consider any parishioners’ correspondence received before 18th November 2021\*
19. To receive Highways updates
20. To consider trees in the Parish
21. To receive an update on SAM2 *(Mr Sinclair)*
22. To receive an update on data backup *(Mr Livingstone)*
23. To receive an update on cemetery upkeep (*Mr Purdy)*
24. To receive an update on Defibrillator training
25. To receive a report on ‘The Green Room’ (Mr Livingstone)
26. To note items of information / future agenda.
27. To confirm the date of the next meeting of Cawston Parish Council:

18 November 2021

1. To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 during discussion of the following confidential item:
2. To update on Staffing matters

Natasha Carver

Natasha Carver, Locum Clerk of the Council 16 October 2021

*Councillors are reminded that it is their responsibility to ensure that their entries on the Register of Members’ Interests are accurate and kept up-to-date*