**Cawston Parish Council**

**To: Members of Cawston Parish Council**

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on Thursday 17th February 2022 at Cawston Village Hall

S Vergette

Sarah Vergette Date 12th February 2022

Clerk, Cawston Parish Council

cawstonpc@yahoo.co.uk

01603 714172

**Public Attendance**

Members of the public and press are welcome to attend. At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors’ reports.

**AGENDA**

1. **Apologies and approval of absences**
2. **Declarations of interests**
3. **To approve as accurate minutes of the previous meeting.**
4. **Presentation – Lewis Matthews – Proposals for Cawston Park**
5. **Public participation session (10 minutes)**
	1. Public
	2. County/District Councillor
	3. Police report - circulated
6. **Matters Arising**

Report on actions from the previous meeting/Clerk’s report

1. **Finance**
	1. To receive and agree a bank reconciliation
	2. To approve payments
2. Clerk’s salary & expenses £560.18
3. Garden Guardian £835.99
4. URM £45.54
5. Norfolk Print & Design £45
6. HMRC £179.40
7. Norfolk Pension Fund £207.20
8. SLCC membership renewal £171
	1. To discuss banking arrangements
	2. To discuss Policies
	3. To discuss the purchase of a fireproof filing cabinet
	4. To review the insurance pre-renewal questionnaire
9. **Update on planning matters**
	1. Planning application 20212327 – Cawston Park
	2. 20220065 – Southview, Falgate
	3. Other planning matters
10. **To receive any updates on Windfarms**
11. **Progress reports for information**
	1. Playing field
	2. Trees
	3. Churchyard – email from Andrew Whitehead, circulated
12. **Correspondence**
	1. Presentation of Covid Plaque
	2. Norfolk County Council – Community Events
13. **To consider noticeboards for the cemetery**
14. **Highway matters**
	1. SAM2 management/risk assessment
	2. Any other highways matters – potholes, road maintenance

**14.** **Date of next meeting**

 To confirm the date of the next meeting, scheduled for 17th March 2022.

**15. Any Other Business/Information**

No decisions can be under this item, for information purposes only.

 Items for the March agenda to be sent to the clerk by Monday 7th March.