**Cawston Parish Council**

**To: Members of Cawston Parish Council**

You are duly summoned to attend the Meeting of Cawston Parish Council to be held on Thursday 29th September 2022 at Cawston Village Hall.

S Vergette

Sarah Vergette Date 22nd September 2022

Clerk, Cawston Parish Council

[cawstonpc@yahoo.co.uk](mailto:cawstonpc@yahoo.co.uk)

01603 714172

**Public Attendance**

Members of the public and press are welcome to attend. At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors’ reports.

**AGENDA**

1. **Apologies & approval of absence**
2. **Declarations of interests**
3. **To approve as accurate minutes of the previous meeting.**
4. **Public participation session (10 minutes)**
   1. Public
   2. County/District Councillor
   3. Police report – circulated
5. **Matters Arising**
   1. Clerk’s Report
   2. Working Groups
   3. Grow, Make, Bake Show
   4. Any other matters arising
6. **Planning – to discuss planning applications**
   1. Brandiston Road, Cawston,NR10 4ES - 20221213
   2. Land next to Norwich Road, Cawston,NR10 4EU – 20221266
   3. Martinole Farm, Buxton Road, Cawston,NR10 4HF – 20221261
   4. Cawston Park Hospital NR10 4JD - 20221379
7. **Finance**
   1. To approve payments
8. Clerk’s salary and expenses £733.01
9. HMRC £180.72
10. Norfolk Pension Fund £248.16
11. Garden Guardian £894.52
12. David Gillet – Tree work £1030
13. PKF Littlejohn – Audit £240
14. Donation to Football Club £300
15. TT Jones Electrical £45.18
    1. To approve payments made in August
16. Community Heartbeat – new pads for defib £122.40
17. HMRC – Tax & NI £161.08
18. Norfolk Pension Fund £231.61
19. S Vergette – salary £610.94
20. David Gillett – Tree survey £190.00
21. Garden Guardian £894.52
22. R G Maintenance Services – Marquee hire £195.00 (Deposit)
23. R G Maintenance Services £585.00
    1. To approve bank reconciliation.

7.4 To note the Conclusion of Audit.

1. **Church & Cemetery**
   1. To receive an update on the church walls
   2. To approve quotation for works to the Ash Tree in the Churchyard
   3. To discuss email regarding Cemetery & Lampeter Town Council
   4. To discuss damage to a bench in the Cemetery
   5. To consider having a notice to state “wreaths and flowers should be put in the bins provided”. See Clerk’s report.
2. **To receive an update from the Working Group – Wind Farm/Solar Farm**
3. **Highways**
   1. To discuss an extension to 20mph limits in the village

10.2 Update on Parish Partnership gateways

1. **Playing Field/Village Hall**
   1. To discuss and approve the quote for wire netting
   2. Updates on repairs/work to playground equipment
   3. To approve quote for work to playground equipment
   4. To discuss new grass cutting contract scope of works & going out to tender
   5. To discuss the Football Club
2. **Correspondence**
   1. Community Litter Pick Award
   2. Communication from parishioner regarding various matters
3. **Date of Next Meeting**

The date of the next meeting is currently set for Thursday October at 7pm in the Village Hall

1. **Any Other Business/Information**

No decisions can be under this item, for information purposes only.

Items for the September agenda to be sent to the clerk by Monday 10th October.