**Cawston Parish Council**

**To: Members of Cawston Parish Council**

You are duly summoned to attend the Meeting of Cawston Parish Council to be held on Thursday 17th November 2022 at Cawston Village Hall.

S Vergette

Sarah Vergette Date 9th November 2022

Clerk, Cawston Parish Council

[cawstonpc@yahoo.co.uk](mailto:cawstonpc@yahoo.co.uk)

01603 714172

**Public Attendance**

Members of the public and press are welcome to attend. At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors’ reports.

**AGENDA**

1. **Apologies & approval of absence**
2. **Declarations of interests**
3. **To approve as accurate minutes of the previous meeting.**
4. **Public participation session (10 minutes)**
   1. Public
   2. County/District Councillor
   3. Police report
5. **Matters Arising**
   1. Clerk’s Report
   2. To discuss a response to the parishioner regarding planning raised at the previous meeting
   3. Any other matters arising
6. **Planning – to discuss planning applications**
7. **Finance**
   1. To note the new salary award from NALC

7.2 To approve payments

1. Clerk’s salary and expenses £976.60
2. HMRC £317.00
3. Norfolk Pension Fund £361.28
4. Garden Guardian £894.52
5. Royal British Legion £60.00
   1. To note the year-to-date expenditure and income against the current budget
   2. To discuss the draft budget
   3. To discuss the Fixed Asset Register

7.5 To agree the bank reconciliation

1. **Church & Cemetery**

8.1 To receive an update on the Church Wall

1. **To discuss and agree grass cutting contract**
2. **To receive an update from the Working Group – Wind Farm/Solar Farm**
   1. To note a report from Cllr Monk
   2. To receive an update on the Community Benefit Fund
3. **Playing Field/Village Hall**
   1. To discuss a request from the Football Club to erect a shed on the playing field.
   2. Update on wire netting quotation
4. **Highways**
   1. To note the installation of wig wags
   2. To discuss and agree a new litter bin
   3. Any other highway matters
5. **Correspondence & Matters Arising from the Drop-In Surgery**
   1. Parishioner- road signs in Brandiston Road should be moved closer to Wood Farm Barns
   2. Parishioner – To crown the sweet chestnut trees in Cemetery
   3. Parishioner- Remove crab apple tree from Cemetery
   4. Parishioner – replace two Spanish Laurels as a goodwill gesture
   5. Parishioner – permission to purchase a replacement key for the bins at the Cemetery
6. **To discuss the Clerk’s Appraisal**
7. **Date of Next Meeting**

The date of the next meeting is currently set for Thursday 15th December at 7pm in the Village Hall.

1. **Any Other Business/Information**

No decisions can be under this item, for information purposes only.

Items for the September agenda to be sent to the clerk by Monday 5th December.