

**Minutes of the Meeting of Cawston Parish Council
held on Thursday 15th February 2024 at 7pm at Cawston Village Hall**

Attendance: Cllr Buttifant(Chair), Cllr Durrant, Cllr Livingstone, Cllr Purdy, Cllr Reckert, Cllr Soanes, Cllr Spencer, Cllr Peck (County Councillor), Cllr Thomas (District Councillor) Sarah Vergette, Clerk.

1. **Apologies & approval of absence.** Cllr Hellewell, Cllr Harrison, Cllr Sinclair. Approved.
2. **Declarations of Interest.** None.
3. **To approve as accurate the minutes of the previous meeting.** The minutes of the last minutes, having been circulated, were **agreed.**
4. **Public participation**
 - 4.1 None.
 - 4.2 Cllr Peck stated that there had been more flooding which is being dealt with. Norfolk County Council has a balanced budget and this should be signed off next week. They are trying make sustainable savings, The Council Tax will increase by 4.99%. If the County Deal goes through more money will be available over a longer period of time. Cllr Thomas attended a Vattenfall information meeting at Aylsham. The Orsted Community fund is open until 8th May. There will be a large vehicle movement through Norfolk the following day, it will pass close to Cawston but not through the parish. Cllr Thomas will hold his parish surgery on 24th February 10am until 12, noon in the village hall.
 - 4.3 None.
5. **Matters Arising**
 - 5.1 Clerk's report. Noted.
 - 5.2 It was noted that a prominent parishioner passed away on 9th February aged 98.
6. **Finance**
 - 6.1 To agree payments;

a) Garden Guardian	£983.00
b) S Vergette – salary	£934.67
c) HMRC	£178.82
d) Norfolk Pension Fund	£251.38
e) NPower	£149.13
f) M Cockaday	£475.00
g) The Garden Party – Marquee deposit	£172.50
h) Tyrella Rosetts	£197.77
i) Norfolk ALC	£36.00
j) Feeney Trees	£1080.00 earmarked reserves

Approved.
 - 6.2 To discuss and agree the bank reconciliation. **Agreed.**
 - 6.3 To agree the Internal Auditor. Maureen Anderson-Dungar has agreed to act as Internal Auditor **agreed.**
7. **Planning**
 - 7.1 Planning application 2024/0242 rear extension, roof alterations and front porch at Walnut Tre Cottage, Easton Way. **No objections.**
8. **Church & Cemetery**

- 8.1 To discuss and agree replacement dog fouling signs. Cllr Purdy explained that new signs are needed and they should be fixed to the gate on the Aylsham Road end, there could also be a similar sign at the other end of the Cemetery. **Agreed.**
- 8.2 To discuss and agree works to the wall and fences. Cllr Purdy had prepared a work specification, the walls need brushing off and sealing. The clerk will obtain quotes.
- 8.3 To discuss quotation for repairs to the memorials in the cemetery. A quote had been received , it was agreed to try and obtain a further quote.
- 8.4 Two new replacement memorials have been installed in the Cemetery, no permission had been sought and it is possible that the concrete which had been left in Cemetery had come from the previous memorials. The clerk will look into this and contain the stone mason concerned.
- 8.5 The clerk had received a letter from the Land Registry asking for information relating to the Cemetery, she will complete the form.

9. Wind Farms

- 9.1 A meeting will be held with Hornsea 3 on Tuesday 20th February in the village hall. Cllr Livingstone will look into the community benefit fund to see what can be applied for.

10. Playing Field/Village Hall

- 10.1 A letter had been received from the Oakes Memorial Trust, they would like consideration given to dogs having to be on leads on the playingfield. The biggest group of users of the field is dog walkers and it was agreed they should be consulted, they should not be banned from the playingfield as it is the only safe spaced to let a dog run free. A post will go on the Facebook page and in the magazine to seek opinions.
Cllr Reckert thought that for the safety of children, dogs should be on leads The clerk will find out if there is a Dig Protection Order on the playingfield.
Cllr Livingstone had planted 100 whips in the hedgerows
Cllr Livingstone reported that Feeney's had not been able to take away all the woodchips but had spread them out. Two missing apple trees will be replaced.
It was noted that a property adjoining the playingfield had trimmed back their trees.

11. Highways/Environment

- 11.1 Biodiversity Policy. Amendments had been made to the policy and it was **adopted.** However, consideration should be given to look at actions required. Cllr Livingstone suggested that a biodiversity spokesperson is needed, this will be discussed at the next meeting.
- 11.2 To consider a request for a grit bin in Eastgate. Following some discussion it agreed this was not necessary.
- 11.3 One of the 30mph signs in Chapel Street is bent and the other had been knocked out, the clerk will contact Highways.

12. Allotments

- 12.1 Nothing to discuss.

13. Correspondence

- Nothing to discuss. .

- 14. **Date of the Next Meeting.** The next meeting of the Parish Council will be held on Thursday 21st March at 7pm in the Village Hall. Agenda items should be sent to the clerk by Monday 11th March.

15. Any Other Business/Information.

Cllr Purdy asked if anything had been heard with regard to the road to Sygate, the deadline has passed for the Parish Partnership Scheme but perhaps there could be some funding from the Windfarm community benefit scheme.

There was discussion relating to vehicles parked near Woodside Garage and the roundabout, the clerk had been in contact with PC Bailey regarding this.

16. Clerk's Appraisal.

Cllr Soanes and Cllr Purdy will meet with the clerk for the appraisal.

There being no further business the meeting closed at 7.53pm

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Chair

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Date